

**San José State University**  
**College of Education**  
**Communicative Disorders and Sciences**  
**EDSP 278- Clinical Management in an External Setting**  
**Spring 2014**

<b>INSTRUCTOR:</b> <b>Marcella McCollum, MA, CCC-SLP</b> <b>Email: Marcella.mccollum@sjsu.edu</b> <b>Phone: 408-924-3679</b> <b>Anita Schaack, MS, CCC-SLP</b> <b>Email: Anita.Schaack@sjsu.edu</b> <b>Phone: 408-710-0140</b>	<b>GENERAL INFORMATION:</b> <b>Seminars:</b> <b>2/5: 4:00-6:00 pm Introduction</b> <b>3/19: 5:30-7:30 pm mid-semester check-in</b> <b>4/16: 5:30-7:30 pm Procedures for license, CCC</b> <b>5/12: 3:30-4:30 pm Final paperwork and debriefing</b> <b>Office hours: By appointment</b>
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**VISION STATEMENT**

The faculty of the College of Education at San José State University agrees that excellence and equity matter, and that each is necessary, and neither is sufficient in the absence of the other. We envision ourselves as a learning community of practitioner/scholars in continuous development, dialogue, and inquiry that enable us to revisit, review, and revise our practice in an ongoing response to changing circumstances.

**MISSION STATEMENTS**

**College of Education:** The mission of the College of Education at San José State University is to prepare educators who have the knowledge, skills, dispositions and ethics that ensure equity and excellence for all students in a culturally diverse, technologically complex, global community.

**Department:** The mission of Communication Disorders and Sciences is to provide a high quality program for speech-language pathologists to meet the communicative needs of our increasingly diverse multilingual/multicultural population. The program follows an academic and clinical curriculum based on a sound theoretical framework and research findings which promote competent practitioners who participate in life-long learning experiences. The program is enhanced through faculty, academic, and clinical expertise, transdisciplinary and family collaboration and technological advancements

**COURSE DESCRIPTION**

This course is designed to provide second year graduate students with a field experience in a non public school setting. The external field placement allows student clinicians to obtain needed clock hours in the diagnosis and treatment of adults and/or children demonstrating a broad spectrum of communication disorders among culturally and linguistically diverse populations and diverse settings. The goal of the supervised clinical experience is to prepare graduate student clinicians to become independent, competent speech-language pathologists.

**KNOWLEDGE BASE**

1. Completion of undergraduate and first year graduate clinical practica including EDAU 177, EDAU 277, EDSP 277 and EDSP 276.
2. Completion and/or concurrent enrollment in all academic courses in the major or consent of the instructor

**COMPETENCIES**

**The student shall demonstrate the ability to accurately observe and assess communicative behavior of their clients.**

Specifically, the student shall:

1. Demonstrate the ability to select appropriate diagnostic tools for each client.
2. Demonstrate the ability to administer and score test instruments used.
3. Demonstrate the ability to objectively and accurately observe client's behavior.
4. Demonstrate the ability to formulate appropriate recommendations based on assessment results.

**The student shall demonstrate the ability to design a service plan aligned with specific criteria to measure the progress of individually assigned clients.**

Specifically, the student clinician shall:

1. Demonstrate knowledge of theoretical constructs of the disorder(s).
2. Demonstrate the ability to plan appropriate therapeutic objectives for assigned clients.
3. Demonstrate the ability to plan appropriate meaningful procedures and techniques for assigned clients.

4. Demonstrate the ability to organize and structure objectives and procedures.

**The student shall demonstrate the ability to conduct therapy of the assigned clients who exhibit language and/or articulation disorders.**

Specifically, the student shall:

1. Demonstrate the ability to establish and maintain a positive clinician/client interaction
2. Demonstrate the ability to write session objectives which are performance and criterion based.
3. Demonstrate the ability to use therapeutic techniques and materials appropriate to the objectives.
4. Demonstrate the ability to select and use therapy materials and reinforcers, which are motivating and stimulating to the client.

**The student shall demonstrate the ability to evaluate stated objectives for the service delivery program methods and materials.**

Specifically, the student shall:

1. Demonstrate the ability to objectively evaluate each session.
2. Demonstrate the ability to accurately evaluate progress of the clients according to the established behavioral objectives.
3. Demonstrate the ability to objectively evaluate skills of self in the therapeutic setting.
4. Demonstrate the ability to seek appropriate information/guidance.

**The student will demonstrate the ability to evaluate and report the results of the objectives of the service delivery program.**

Specifically, the student shall:

1. Demonstrate the ability to write reports in accordance with appropriate standards.
2. Demonstrate the ability to conduct parent and staff conferences.
3. Demonstrate the ability to keep efficient clinical records.

**The student will demonstrate appropriate use of Universal Precautions procedures to prevent the transmission of blood borne pathogens.**

**The student will demonstrate an understanding of, and sensitivity to, multicultural issues when making decisions about speech and language therapy in a diverse society.**

#### **REQUIREMENTS**

1. Obtain a minimum of 150 hours of direct contact with clients/patients and their family members. Please note that the 150 hours requirement is a minimum; most students accrue many more. You may NOT end your experience if you reach the hours minimum before the end of the semester. You may NOT ask your supervisor for time off upon reaching the minimum hour requirement.
2. Observation of other professionals as directed by the site supervisor.
3. Attendance at staff meetings as directed by the site supervisor.
4. Completion of paperwork, as directed by, reviewed and co-signed by the site supervisor.
5. Completion of projects as assigned by the site supervisor.
6. Conduct yourself professionally.
7. Follow the rules and regulations established by the facility.
8. Attend assigned sites. Excessive absence (more than 2 absences for any reason) may result in a grade of NC for the course.
9. Attend meetings on campus or virtually with university supervisor. These meetings are mandatory. Mandatory dates are listed on page 1.

#### **GRADING CRITERIA**

**This is a graded course**

The evaluation for grading is based on:

1. Observation by the master clinician.
  2. Observation by the university supervisor.
  3. Reports from other site personnel
  4. Written reports and plans submitted.
- Lesson Plans and SOAP notes - based upon:
    - selection of appropriate objectives
    - objective stated in measurable terms

- procedures and materials appropriate for attaining stated objectives
- establishing appropriate criterion
- promptness in submitting lesson plans
- Observations of actual work with clients - based upon:
  - ability to perform in a professional manner
  - ability to open and close sessions
  - ability to use therapy materials effectively
  - ability to effectively utilize allotted time
  - ability to use behavior controls during therapy sessions
  - ability to apply theoretical knowledge to individual client's needs
  - ability to motivate client
  - overall attitude
  - personal characteristics such as professionalism, timeliness, honesty, communication skills, willingness to take input, willingness to work as a team,
  - ability to collect data
  - rapport with client
- Case Presentation
- Final Report
- Attendance at all mandatory clinic meetings and timely submission of the assignments.
- Breaches of confidentiality will be considered grounds for failure of the clinic, regardless of merit.

#### **PROCEDURES**

1. The student will arrange a schedule with the master clinician in the assigned setting.
2. The student will inform university supervisor of the schedule by the end of the first week, and will notify the university supervisor of all schedule changes during the semester. Please submit this information by email.
3. The student will submit written reports and plans to the master clinician as required by the master clinician.
4. The student will notify the master clinician to report absences before 8:00 AM. The university supervisor must also be notified of all absences by email. If the student will be absent on a scheduled visit, the university supervisor must be notified before 8:00 AM. Should this unfortunate incident occur, please call the main office (924-3688) AND send an email messages to [Marcella.mccollum@sjsu.edu](mailto:Marcella.mccollum@sjsu.edu) and [Anita.Schaack@sjsu.edu](mailto:Anita.Schaack@sjsu.edu). However, 100% attendance is the goal for this experience. Excessive (more than 2 days) or unexcused (non-emergency related) absences will affect your evaluation negatively.
5. The student will review performance with the university supervisor during the visit when time permits. If not, comments will be discussed with the on-site supervisor.
6. On the day the visit the student must provide the supervisor with WRITTEN LESSON PLANS for each client/patient scheduled during the visit. These plans must include the objectives for each client/patient for each lesson taught during the visit. This must be done, even if your site does not require lesson plans (inpatient hospital is the one exception).
7. Notify the university supervisor in the event of problems. The procedure is outlined below:
  - Step 1: Try to work it out with your on-site supervisor
  - Step 2: Notify university supervisor if the two of you cannot solve the problem.
  - Step 3: University supervisor will contact on-site supervisor to discuss issues and negotiate solutions.
  - Step 4: Both supervisor and student will develop plans to modify the situation.
  - Step 5: The university supervisor will make follow-up visits to evaluate progress.
  - Step 6: If all attempts fail, or if the situation is judged unchangeable, the student may be reassigned either in the present or successive semester.

#### **GRIEVANCE PROCEDURE**

Students dissatisfied with course policies or grading practices should refer to grievance policy procedures on file in the Special Education and Rehabilitative Services (SERS) office in Sweeney Hall 204.

#### **ACADEMIC DISHONESTY: CHEATING, PLAGIARISM, SANCTIONS**

At SJSU plagiarism is the act of representing the work of another as one's own (without giving appropriate credit) regardless of how that work was obtained, and submitting it to fulfill academic requirements. Plagiarism at SJSU includes, but is not limited to:

1.2.1 The act of incorporating the ideas, words, sentences, paragraphs, or parts thereof, or the specific substance of another's work, without giving appropriate credit, and representing the product as one's own work; and

1.2.2 Representing another's artistic/scholarly works such as musical compositions, computer programs, photographs, paintings, drawings, sculptures or similar works as one's own.

<http://library.sjsu.edu/leap/plagiar.htm>

### **ACCOMODATIONS**

If you need course adaptations, because of a disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours.

### **CONSENT FOR RECORDING OF CLASS / PUBLIC SHARING OF INSTRUCTOR MATERIAL**

Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material. If you wish to record seminars, ask permission orally prior to each class. In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.

Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, without instructor consent.