

## Graduate Advising Directions

1. Download and complete the Conditional Graduate Advising Form from website: Note that depending upon the type of conditions assigned to you during the admission process, the portions of the form to be completed will vary from one student to another.
2. Email a pdf print of the form to [kurt.mcmullin@sjsu.edu](mailto:kurt.mcmullin@sjsu.edu) with the Subject Line: Graduate Student Advising. The name of the file should be Lastname\_Firstname\_SID\_ConditionalStudentAdvising\_Spring2021.
3. You should hear back from Dr. McMullin within one week, either that the form is complete and being forwarded or there is a reason why you need to speak directly to the Graduate Coordinator and a means to make the connection.
4. Within a week of being notified that the form has been accepted, your account's advising hold should be cleared. If this week has passed and your account still has a hold, contact Dr. McMullin via email.