

Research, Scholarship, Creative Activity (RSCA) Assigned Time Program 2021

College of Health and Human Sciences - Tips for Applicants

Preparing for your application – Updating your CV

All applicants will be required to submit a CV along with the application. Please make sure that your CV is up to date. If you have not done so already, it is extremely helpful to create separate categories in your CV for peer-reviewed and non-peer reviewed accomplishments (e.g., sub-headings for peer-reviewed journal publications and refereed conference presentation that are easy to distinguish from similar RSCA-related accomplishments that were not peer-reviewed).

Finding or creating your Open Researcher and Contributor ID (ORCID iD)

The university requires all applications to provide the faculty member's ORCID iD. The ORCID iD (Open Researcher and Contributor ID) is a unique identifier for researchers. You can visit the SJSU Library Research Impact page to learn more about the value of, and how to go about obtaining, an ORCID iD: <https://libguides.sjsu.edu/ResearchImpact/ORCID>

If you need assistance, you may also contact Librarian Yen Tran at Yen.Tran@sjsu.edu.

Here is the direct link to register: <https://orcid.org/register>

Summary of your RSCA agenda

Your RSCA agenda includes the long-term aim(s) of your RSCA work, and your plans for accomplishing related objectives. Your RSCA agenda should include a clear statement that captures the “big picture” of your RSCA agenda. The subsequent specific goals or objectives you propose for the next 5 years should align with your overall agenda. A successful proposal will make a clear and compelling case for your RSCA work, and how you will spend your time in advancing that work.

The Center for Applied Research in Human Services (CARHS) has some useful links related to communicating your overall research agenda:

<http://www.sjsu.edu/carhs/resources/index.html>

You may also find samples of research agenda statements from past RSCA-related applications https://drive.google.com/file/d/1MHiK3hFC7_FIKVKl1tnmwNBGtzfbjYsP/view?usp=sharing

Describing contribution to your discipline

Be sure to describe succinctly and clearly how your RSCA agenda contributes your field or discipline. Use language that would allow reviewers from other disciplines to understand the unique contribution of your agenda and the impact of the accomplishments you propose in the application timeframe.

Rationale for your agenda

The section of the application related to your RSCA agenda should also include a rationale for how the work you propose to complete through the RSCA Assigned Time Program will advance your RSCA trajectory. If you are in the process of developing a new RSCA area, or if you are reinvigorating a prior RSCA area, please explain this briefly and include whether and how you have established a foundation for successful implementation of RSCA work in this area. This section allows you to briefly explain how your proposal fits in with your past work and/or how it will contribute to your long term RSCA goals.

Describing your intended RSCA accomplishments/outcomes

Faculty scholarly and research projects may vary considerably by discipline, and across the different departments, in the College of Health and Human Services. However, these projects typically come to fruition through specific accomplishments, such as publication of peer-reviewed journal articles or refereed conference presentations or other related outcomes.

Please refer to the College RSCA metric for a more comprehensive list of potential accomplishments typically resulting from the work of our faculty. Make sure to identify accomplishments that align with the RSCA metric when you describe your outcomes. It is helpful to be specific about the number and type of RSCA products you anticipate. You can find the current RSCA metric on the College web site: <https://www.sjsu.edu/chhs/faculty-and-staff/faculty-resources/index.php>

You may elect to also briefly describe other outcomes or impacts of your agenda that may not be explicitly listed in the RSCA metric. For example, your agenda may advance your work as a teacher-scholar, involve students, build collaborative partnerships with community, or in other ways connect to other College and University goals that warrant acknowledgement.

Tips for Tenured Faculty Applications

The RSCA Assigned Time Program began in Spring 2019, with the intention of phasing in the program over four academic years. The program is voluntary and tenured faculty who are interested in participating will need to apply. Please refer to other documents on the College of Health and Human Services web page for current application materials. Information about the program may be found on the Office of Research page: <https://www.sjsu.edu/research/resources/rsca-communications-reports-plans/index.html>

The application for tenured faculty includes a table for documenting your RSCA accomplishments, using the College metric categories, for the prior three calendar years (2018, 2019, 2020). You will also provide a written summary of your recent accomplishments that will allow reviewers to understand your proposal in the context of your ongoing RSCA work. You may also elect to summarize earlier and pending RSCA outcomes in your brief narrative if you think doing so will provide reviewers with important context. The summary of the 3-calendar year RSCA activities will be used, along with your written statement and CV, in evaluating evidence of RSCA activity.

Please include only accomplishments that pertain to the RSCA metric in the table of your recent 3-year (2018, 2019, 2020) accomplishments. Do not include duplicate accomplishments in more than one section and be sure to appropriately classify peer-reviewed and non-peer reviewed articles and presentations.

Additional Information

For application materials, visit the CHHS web site: <https://www.sjsu.edu/chhs/faculty-and-staff/faculty-resources/faculty-rsca.php>

If you have question, please contact Laurie Drabble, Associate Dean for Research and Faculty: laurie.drabble@sjsu.edu.

Submission

Please submit the application (signed by your Chair or Director) by email to Laurie Drabble (laurie.drabble@sjsu.edu) with a copy to the Dean's Executive Assistant, Joanne Delamar (joanne.delamar@sjsu.edu) by 5pm, Friday, March 26.