
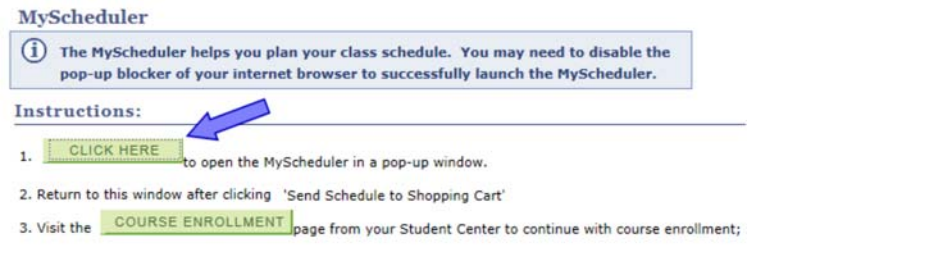
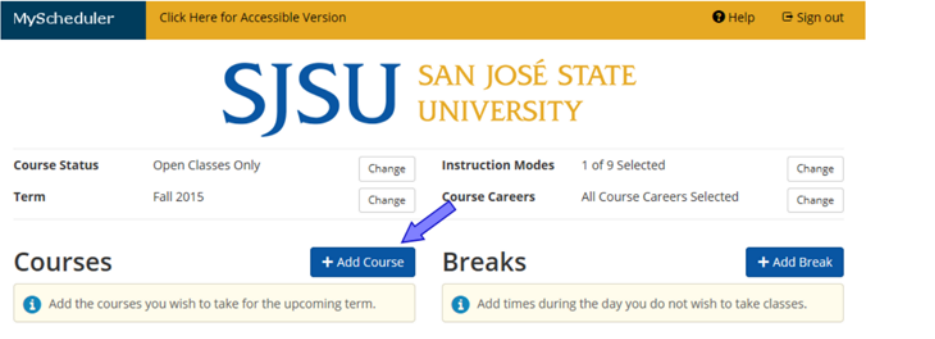
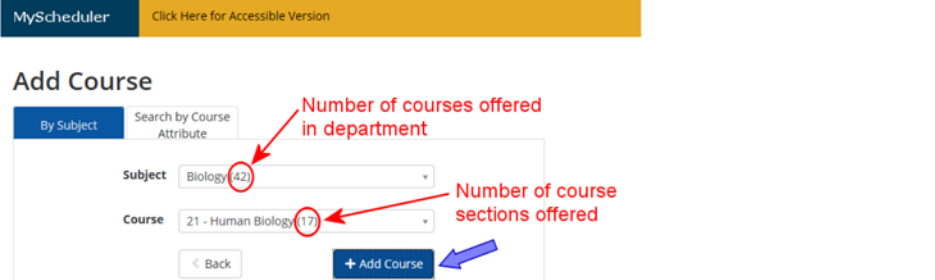


Overview: This on-line planning tool allows you to create and compare multiple class schedules for a given term based on your course preferences as well as other commitments such as your work, sport and/or family schedules.

MyScheduler will generate every possible schedule for you so you can maximize your course selections and remain on track for a timely graduation. After you review your proposed schedules, you will select your preferred schedule and then import your schedule into your shopping cart. You can hold your class schedule in your shopping cart and add your classes when your enrollment appointment begins.

Notes: To use MyScheduler, pop-ups must be enabled in your web browser. Also, MyScheduler does not recognize prerequisite or co-requisite courses, enrollment holds or instructor consent requirements.

MyScheduler can be accessed from tablets and mobile devices.

<p>Log into your MySJSU account.</p> <p>Click on MyScheduler to open the launch page.</p>	
<p>Select CLICK HERE to open Spartan Planner.</p> <p>MyScheduler will open in a new browser tab or window.</p> <p>Important: You must enable pop-ups in your browser.</p>	
<p>Filter Options</p> <p>Course Status: Open, Open & Full, Open & Full w/Waitlist.</p> <p>Instruction Modes: In Person, Online, Online w/Mtg, etc.</p> <p>Course Careers: Undergraduate, Graduate courses.</p> <p>Click Add Course.</p>	
<p>Select by subject and course number then click Add Course.</p> <p>Search by Course Attribute allows you to search courses by General Education Requirement.</p> <p>Add all your courses and click Back when done.</p>	

Optional Step

Click on **Options** to filter available sections.

Uncheck sections you want to filter out.

Click **Save & Close** when done.

Courses + Add Course

- Philosophy 10 Intro to Phil **Options** ⓘ 🔒 🗑️
- Sociology 1 Intro to Sociology **Options** ⓘ 🔒 🗑️

Enabled Options (6 of 8) < Back **Save & Close**

Section	Component	Seats Open	Instructor	Day(s) & Location(s)	Campus	Credits
01	LEC	40		MW 9:00am - 10:15am - Boccardo Business Center 125 125	San Jose State University Main	3
02	LEC	45		TTh 9:00am - 10:15am - Dudley Moorhead Hall 208 208	San Jose State University Main	3
03	LEC	45		MW 12:00pm - 1:15pm - Dudley Moorhead Hall 208 208	San Jose State University Main	3
04	LEC	40		TTh 12:00pm - 1:15pm - Boccardo Business Center 203 203	San Jose State University Main	3

Add Breaks

Click **Add Break** and enter a break name (work, lunch, etc.), start time, end time and days.

Click **Save Break** when done editing.

You can add multiple breaks to your schedule.

Course Status: Open Classes Only **Change** Instruction Modes: All Instruction Modes Selected **Change**

Term: Fall 2015 **Change** Course Careers: All Course Careers Selected **Change**

Courses + Add Course

- Philosophy 10 Intro to Phil **Options** ⓘ 🔒 🗑️
- Sociology 1 Intro to Sociology **Options** ⓘ 🔒 🗑️

Breaks + Add Break

Add times during the day you do not wish to take classes.

Edit Break

Break Name: Work

Start Time: 4 : 30 am pm

End Time: 6 : 00 am pm

Days: Select Weekdays

MON TUE WED THU FRI SAT SUN

< Back **Save Break**

Click **Generate Schedules**

Available schedules will appear based on course selection and breaks.

Hover over the magnifying glass to preview a schedule.

Use the checkboxes to compare up to 4 schedules at once.

Courses + Add Course

- Philosophy 10 Intro to Phil **Options** ⓘ 🔒 🗑️
- Sociology 1 Intro to Sociology **Options** ⓘ 🔒 🗑️

Breaks + Add Break

- Practice TTh - 3:00pm to 6:00pm **Edit** 🗑️
- Work MWF - 4:30pm to 6:00pm **Edit** 🗑️

Schedules

Generate Schedules

Generated 4 Schedules

View 1 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-01-40233, Mathematics-8W-02-40209, Psychology-1-04-40301

View 2 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-03-40235, Mathematics-8W-02-40209,

View 3 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-04-40236, Mathematics-8W-02-40209,

View 4 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-05-40237, Mathematics-8W-02-40209,

Time	M	T	W	Th	F
8am					
9am					
10am					
11am					
12pm					
1pm					
2pm					
3pm					
4pm					
5pm					
6pm					
7pm					

Click **View** to select a schedule and see details.

Generated 4 Schedules

- View 1 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-01-40233, Mathematics-8W-02-40209, Psychology-1-04-40301
- View 2** Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-03-40235, Mathematics-8W-02-40209, Psychology-1-04-40301
- View 3 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-04-40236, Mathematics-8W-02-40209, Psychology-1-04-40301
- View 4 Work, Advertising-91-01-41269, Anthropology-13-01-40041, Mathematics-8-05-40237, Mathematics-8W-02-40209, Psychology-1-04-40301

You can **lock** section(s) that meet your needs and re-generate schedules that contain the locked section(s). Please note that locking a course does not guarantee the preferred section. You must still complete the enrollment through MySJSU.

After reviewing available schedules, select one and click **Send to Shopping Cart**.

MyScheduler [Click Here for Accessibility](#) [Help](#) [Sign out](#)

[Send to Shopping Cart](#) Schedule 1 of 4

Class #	Section	Subject	Course	Seats Open	Day(s) & Location(s)	Campus	Credits
41269	01	Advertising	91	75	MW 3:00pm - 4:15pm - Yoshihiro Uchida Hall 124 124	San Jose State University Main	3
40041	01	Anthropology	13	30	TTh 1:30pm - 2:45pm - Clark Building 204 204	San Jose State University Main	3
40233	01	Mathematics	8	32	MW 9:00am - 10:15am - Duncan Hall 416 416	San Jose State University Main	3
40209	02	Mathematics	8W	25	TTh 10:30am - 11:45am - MacQuarrie Hall 235 235	San Jose State University Main	1
40301	04	Psychology	1	40	MW 10:30am - 11:45am - Dudley Moorhead Hall 359 359	San Jose State University Main	3

lock

Monday	Tuesday	Wednesday	Thursday	Friday
Mathematics-8 Duncan Hall 416 416 - SEM		Mathematics-8 Duncan Hall 416 416 - SEM		
Psychology-1 Dudley Moorhead Hall 359 359 - LEC	Mathematics-8W MacQuarrie Hall 235 235 - LAB	Psychology-1 Dudley Moorhead Hall 359 359 - LEC	Mathematics-8W MacQuarrie Hall 235 235 - LAB	

Click **OK** to confirm and transfer classes to your shopping cart.

This schedule will now be transferred to the Shopping Cart and MyScheduler will close. Do you want to continue?

Cancel OK

Confirmation message will be displayed.

Close the MyScheduler tab to return to the launch page.

Close tab

MyScheduler

Thank you. Your schedule is now ready to be imported. Please follow the instructions below.

Instructions

- Visit the 'Enrollment' page in Student Center to continue with enrollment.
- Click the 'Import Cart' button.

Select **Course Enrollment** to return to the Student Center and import your shopping cart.

MyScheduler

The MyScheduler helps you plan your class schedule. You may need to disable the pop-up blocker of your internet browser to successfully launch the MyScheduler.

Instructions:

- [CLICK HERE](#) to open the MyScheduler in a pop-up window.
- Return to this window after clicking 'Send to Shopping Cart'
- Visit the [COURSE ENROLLMENT](#) page from your Student Center to continue with course enrollment;

Click **Import Cart** to load your schedule from MyScheduler.

Search Plan Enroll My Academics
my class schedule || add || drop || edit || term information

Add Classes 1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

i You have a schedule pending from MyScheduler. Please press the Import Cart button below to load your schedule into the enrollment shopping cart.

Click **Import Cart** to continue with registration.

Fall 2015 | Undergraduate | San Jose State University **change term**

Open Closed Wait List

Add to Cart: **Fall 2015 Shopping Cart**
Enter Class Nbr
Your enrollment shopping cart is empty.

Click **Next** to add classes to your enrollment shopping cart.

PHIL 10 - Intro to Phil

Class Preferences

PHIL 10-04 Lecture **Open** Wait List Wait list if class is full
Permission Nbr
Career Undergraduate Grading Normal Grade Rules
Enrollment Information
• English Remediation completed or a post baccalaureate.
• Not a Service Learning Course
• Area C2: Humanities & Arts, Letters
Units 3.00
Requirement Designation
GE Core Area C2: Letters

CANCEL **NEXT**

Section	Component	Days & Times	Room	Instructor	Start/End Date
D4	Lecture	TuTh 12:00PM - 1:15PM	Boccardo Business Center 203	Staff	08/20/2015 - 12/08/2015

Import complete message will be displayed.

Click **PROCEED TO STEP 2 OF 3**.

Add Classes 1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ Cart Import from MyScheduler complete. Add more classes or click Proceed to Step 2 to continue processing your enrollment.

Fall 2015 | Undergraduate | San Jose State University

Open Closed Wait List

Add to Cart: **Fall 2015 Shopping Cart**
Enter Class Nbr

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ADV 91-01 (40009)	MoWe 3:00PM - 4:15PM	TBA	Staff	3.00	Open
	PSYC 1-03 (41249)	TuTh 4:30PM - 5:45PM	TBA	Staff	3.00	Open

PROCEED TO STEP 2 OF 3

Click **FINISH ENROLLING** to complete the class enrollment process and prerequisite checking.

Add Classes 1 2 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Fall 2015 | Undergraduate | San Jose State University

Open Closed Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ADV 91-01 (40009)	Intro Advertising (Lecture)	MoWe 3:00PM - 4:15PM	TBA	Staff	3.00	Open
PSYC 1-11 (41941)	General Psychology (Lecture)	MoWe 1:30PM - 2:45PM	TBA	Staff	3.00	Open

CANCEL PREVIOUS **FINISH ENROLLING**

