

**San José State University**  
**College of Business – Accounting and Finance Department**  
**Business 20 – Financial Accounting – Section 2 Fall Semester, 2018**

**Course and Contact Information**

<b>Instructor:</b>	Richard (Rick) Steingart
<b>Office Location:</b>	BT 554
<b>Telephone:</b>	(408) 924-3470 [at SJSU two days per week; email preferred – see below]
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<b>Office Hours:</b>	[Please show your enrolled name, class and section on email – B20 S2] Monday 10:30 – 11:30 A.M. 4:30 – 5:30 P.M. Or by appointment.
<b>Class Days/Time:</b>	Section 2: Monday/Wednesday 9:00 – 10:15 A.M. LEC 42927
<b>Classroom:</b>	BBC 108
<b>Prerequisites:</b>	Math 071 (Calculus for Business)

**Course Format**

**Faculty Web Page and MYSJSU Messaging**

The course Green Sheet and course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on [Canvas Learning Management System course login website](http://sjsu.instructure.com) at <http://sjsu.instructure.com>. You are responsible for regularly checking with the messaging system through [MySJSU](http://my.sjsu.edu) at <http://my.sjsu.edu> to learn of any updates.

**Course Description**

Accounting postulates and principles; application of accounting theory to accumulate and summarize financial data; critical analysis and interpretation of financial statements.

Course Goals College of Business Program Goals (CBPG):

**1. Business Knowledge**

Understand basic business principles and demonstrate discipline-specific competencies as applied to local and global environments.

**2. Communication**

Communicate ideas clearly, logically, and persuasively in oral and written format, using technology appropriately.

**3. Ethical Awareness**

Recognize, analyze, and articulate solutions to ethical issues that arise in business.

**4. Leadership, Teams and Diversity (CBPG4)** Comprehend the challenges and opportunities of leading and working in diverse teams and environments.

**5. Critical Thinking (CBPG5)** Comprehend, analyze, and critically evaluate complex and unstructured qualitative and quantitative business problems, using appropriate tools and technology.

**6. Innovation (CBPG6)** Recognize, analyze, and articulate strategies for promoting creativity and innovation.

## Course Learning Outcomes (CLO)

Upon successful completion of this course, students will be able to:

1. Understand business objectives; role of accounting & Generally Accepted Accounting Principles including creating & reporting an Income Statement, Statement of Retained Earnings, & Balance Sheet
2. Understand how business events and transactions are recoded and reported in financial statements
3. Understand the difference between cash and accrual basis accounting and related adjusting entries.
4. Understand accounting cycle & prepare Income Statement, Balance Sheet, Retained Earnings Statement.
5. Understand Merchandising Company operations and prepare a Multi-Step Income Statement
6. Understand Inventory Valuation/Costing Methods, Cost Flows and Reporting
7. Understand the concept of Internal Controls, Fraud, accounting for Cash. Do a bank reconciliation.
8. Understand the concepts, issues and estimates used in accounting and reporting for Accounts Receivable.
9. Understand accounting/reporting for Plant Resources, Natural Resources, and Intangible Assets
10. Understand the nature of liabilities and accounting/reporting transactions in bonds and notes
11. Understand corporate organization, common/preferred/treasury stock and reporting stockholder's equity.
12. Understand how to read a Statement of Cash Flows and calculate Free Cash Flow
13. Understand how to analyze financial statements using horizontal/vertical and ratio analysis techniques

## Required Texts/Readings

**Textbook:** Financial Accounting: Weygandt, Kimmel, Kieso 10<sup>th</sup> Edition; Wiley

ISBN: 978-1-119-30573-6 Binder Ready Version – Bundled with Wiley Plus – through Wiley or at Bookstore

**Class Reader:** Students **must** purchase class reader notes for \$TBD available at Maple Press, located near the corner of San Carlos and 10<sup>th</sup> St. SJ (one block from class) Phone: (408) 297-1000  
The reader should be brought to every class. It includes blank templates used to complete class examples.

Students should bring a pencil and a four function calculator to every class to do class exercises.  
Scantron Form No. 882-E is required for all examinations. No substitutions allowed (students accept risk).

## Course Requirements and Assignments

“Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of forty-five hours over the length of the course (normally 3 hours per unit per week with 1 of the hours used for lecture) for instruction or preparation/studying. This means at least 6 hours outside of class to do the homework, do the reader concept checks to ensure understanding, and read the text.. This is a problem solving class.

**Final Examination or Evaluation:** The final examination is cumulative.

**Grading Information:** There will be at least one quiz, three midterms, and a final exam.

<b>Quiz</b>	<b>5%</b>
<b>Midterm 1 (two parts)</b>	<b>25%</b>
<b>Midterm 2</b>	<b>25%</b>
<b>Midterm 3</b>	<b>20%</b>
<b>Final</b>	<b>25%</b>
<b>Total</b>	<b>100%</b>

**Homework extra credit assignments weighting**      **TBD**      (described below; will discuss in class)

### Determination of Grades –Exams

Note: Each exam consists of multiple choice questions and may also include additional problems given for extra credit. To receive the extra credit (which may be substantial) students must compute the correct answer and clearly show their calculations leading to the correct answer (with the correct answer clearly visible in the calculations). Partial credit may be given for multiple part problems as described on exams.

Other than on exams and for homework (see below), there are no other extra credit opportunities.

**Note:** Working students should balance the number of hours worked each week with the number and types of classes taken to be evaluate if they have adequate time for studies and personal activities/commitments.

### Exams & Scantrons: [Scantron Form No. 882-E is required]

All exams will be closed book and closed notes. If applicable, formula sheets will be provided.

There will be no external aids used for the exams (e.g., cell phones, translation dictionaries).

Exams will be returned for the student's review and then **must** be recollected. During the review no markings allowed on exams. A zero grade will be given if an exam is not returned. Any questions on exam grading must be submitted the same day the exam is reviewed. Academic integrity violations of any kind on quizzes & exams will **not** be tolerated.

Scantrons must be in good condition (not bent or torn). Scantrons jamming the scantron reader will be graded manually and two points will be deducted. Two points will also be deducted for incomplete scantrons that must be completed by the instructor. Instructor does not provide scantrons.

Students ill or with family emergencies must inform instructor and submit proof (e.g., doctor's slip).

**Students are advised NOT to take exams when their illness will impact test results or impact others.**

Exam makeups must be pre-arranged and completed before the next class.

Percentage	Grade
94% and above	A
93% - 90%	A-
89% - 87%	B+
86% - 84%	B
83% - 80%	B-
79% - 77%	C+
76% - 73%	C
72% - 70%	C-
69% - 67%	D+
66% - 63%	D
62% - 60%	D-
<b>below 60%</b>	<b>F</b>

## Grading Information for Finance and non-Finance Majors

The passing grade for this class is C.

Note: It is the student's responsibility to actively seek assistance if they are not passing.

Students should carefully assess their grade status after each examination.

Do not wait until before the final exam or after the final to request extra credit points. It is too late.

### Homework (To be discussed in class)

Homework should be completed soon after the material is covered in class and no later than before the next class. Solutions are provided on Canvas, however just reviewing/copying the homework solutions made available without actually doing the assignment will generally negatively impact performance on exams and subsequently impact your success in this class. Students are expected to keep current with homework and email instructor with any questions and/or discuss in office hours..

If you have done the homework with the aid of the text, handouts, or solutions consider doing the same example again at a later time (four hours later or next day) but without any aids. **Repeat until you can solve problems independently.** This will insure you have understood and internalized the concepts.

### Extra Credit - Homework

Extra credit for homework is given with each of the three midterms as follows:

1 Homework must be **hand written and STAPLED together** to facilitate quick review (no loose pages).

2 **Each homework example exercise/problem number is highlighted with a yellow highlighter.**

3 **ALL homework examples assigned must be done;** with no example missing, else no extra credit.

Also, some homework examples have multiple parts; each part must be done; especially statements.

4 Homework **MUST be handed in no later than 5 minutes after the exam starts.**

5 Copies (Xerox) of published homework solutions are not acceptable (receive no credit).

6 Students missing an exam due to illness must hand in homework/Dr. note at time of makeup exam.

7 Homework is collected for the first three midterms.

One point extra credit per homework is given for each fully completed homework.

### Additional extra credit for on line Wiley Plus homework submitted by the required due dates.

Homework (written and Wiley on line submissions) extra credits will be given for midterms 1,2, and 3 only.

Extra credit of one point will be given for each midterm homework (written) handed-in by the due dates.

This is described above. In addition extra credit will be given for on line Wiley homework done by due dates.

Extra credit of one point will be given for each midterm with Wiley + work completed on-line by the due dates but only if the written homework has also been handed-in for that midterm.

If all home works for each midterm and Wiley Plus are successfully completed and submitted then an extra one point will be given. This can result in an additional seven points of homework extra credit.

These extra credits (anywhere from 1 to 7 points) will then be added to the Midterm and Final average score.

This can enable students to achieve up to a one to three letter grades boost.

Examples:	Midterm and Final Average	83	B-	Midterm and Final Average	79	C+
	Add seven points	7		Add 1 point	1	
	Total	90	A-	Total	80	B-

Examples:	Midterm and Final Average	80	B-	Midterm and Final Average	72	C-
	Add seven points	7		Add 1 point	3	
	Total	87	B+	Total	75	C

This will be discussed in class. This proposal will be revisited after the first midterm results. During the first two weeks of class a Wiley Representative may be giving an introduction to Wiley Plus.

### **Classroom Protocol - CLASS WILL START PROMPLTY**

Students should arrive promptly, turn off laptops, ipads, iphones & cell-phones to actively listen/participate. Students arriving late may be asked to sit at the rear of the class or in instructor designated seats for group work. Classroom attendance will be taken every class. However attendance will not impact grades.

The typical class will start with a lecture of new materials for the week per the syllabus. After new concepts are covered, usually including a solved problem by the instructor, time permitting,,students will either solve a problem by working individually or in pairs. Students are encouraged to work together to learn how to solve the assigned problems and to help each other out. This is primarily a problem solving class.

### **Tutoring**

Tutoring help for B20 may be available at the student success center on ground floor of the BBC.

Check their office for times and days when tutoring is available for B20.

Please inform the instructor if there is no tutoring available for Bus 20 classes.

<http://www.sjsu.edu/cob/Students/policies/index.html>

### **University Policies**

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>"

### **Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Add/drop deadlines can be found on the current academic year calendars document on the [Academic Calendars webpage](#). Students should be aware of the current deadlines and penalties for dropping classes ([Late Drop Information](#)).

Information about the latest changes and news is available at the [Advising Hub](#).

### **Lucas College and Graduate School of Business:**

**Mission:** We are the institution of opportunity in Silicon Valley, educating future leaders through experiential learning and character development in a global business community and by conducting research that contributes to business theory, practice and education.

Fall	2018	Business 1020 Financial Accounting		Homework Assignment	
Date	Week	Sec. 2 LEC 42927 BBC108 Monday/Wed 9:00-10:15 AM	Rea-	DO IT Exercise	For Review
Sec 2	V2		der	Q=Question	P=Practice
		Text Chapters (Ch) and Topics discussed in class		BE=Brief Exercise	PMC Mult. Ch.
		There is a class reader with a section for each topic.		E=Exercise	PE=P Exercise
8/22	1	Introduction and course administration; Survey, Math % review		P=Problem	PP=P Problem
FDOC		Ch 1 Intro.to Business and Accounting	1	CC = Concept Check	
8/27		Ch 1 Business Transactions and Financial Statements	10		
		Introduction to Wiley Plus (Wiley rep.)			
		Introduction to Transaction Analysis prepare BS [DFB1]	12	BE1-4,5,10	
8/29		Ch 1 Transaction Analysis - prepare IS, SRE, BS [DFB2]	15	E1-8,9,14,15,16 P1-4A [P1-4B]	PE1,2 PP
9/3	2	Holiday - Labor Day - Campus Closed			
9/5		Accrual Accounting Intro. - Depreciation and Prepaid Expenses	14		
		Transaction Analysis - accruals- closing - IS, SRE, BS [DFB3]	16		
9/10	3	Accounting Cycle Quiz - without Debits/Credits - similar to DBF2	Q1	CC1 Reader Page18	
		Ch 2 The Recording Process - Intro to Debits and Credits	20		
9/12		Ch 2 Recording: Ledger/JournalPrepare IS, BS, SRE	20		PE, PP
		Transaction Analysis - Dr. Cr. - IS, SRE, BS [DFB2]	22	BE2-7 E2-17 P2-3A [P2-3B]	
		Ch 3 Adjusting the Accounts - Accrual vs. Cash Basis Acctg	30	E3-3	
9/16		Wiley Homework Due [completed on-line]		Wiley+ HW [P1-4B], [P2-3B]	
9/17	4	Ch 3 Adjusting the Accounts - Accruals and Deferrals	30	BE3-3,4,5,6,7 P3-2A [P3-2B]	PE1, PP
		Ch 3 GAAP - Revenue, Expense, Time Period, Entity [App 3B]	35	E3-22,24	
9/19		Ch 4 Completing Acctg Cycle - Closing Entries; post closing TB	40	E4-8 P4-3A [P4-3B]	PE1,2
		Ch 4 Classified Balance Sheet	45	E4-15,17	
		Midterm 1 Exam Guidance			
9/22		Wiley Homework Due [completed on-line]		Wiley + HW [P3-2B], [P4-3B]	
9/24	5	Midterm 1 Ch 1,2,3,4	M1		
9/26		Accounting Cycle Quiz - with Debits/Credits	M1		
		Ch 5 Service vs. Merchandising Income Statement; Inv. Equation	50		
10/1		Ch 5 Acctg for Merchandising - Sales/Purchases - Freight	50	E5-4	PMC4,9 PE1,2
		Ch 5 Merch. - Periodic/Perpetual Inventory Accounting	50	E5-1	PE1,2
10/3	6	Ch 5 Merch. - Multi-step Income Statement	55	E5-9,10 [E5-9B,10B]	PP
		Ch 6 Inventories - FIFO, LIFO, Weighted Average	60	P6-2A [P6-2B]	PP1
10/8		Ch 6 Inventories - LNCRV; impact of errors; inventory turns	60	E6-10,12,15	
10/10	7	Ch 7 Fraud, Internal Control, and Cash	70	BE7-1,8	PP
		Ch 7 Bank Reconciliation	70	BE7-13,14 E7-12 [E7-12B]	PE2, PP
10/13		Wiley Homework Due [completed on-line]		Wiley+ [E5-9B,10B] [P6-2B]	
10/15		Ch 8 A/R - Recognition Sales, Returns, Discounts	80	E8-2	
		Ch 8 Accts/Notes Receivable Notes, Measures	80	E8-2,13,17	PE8-2
10/17	8	Ch 8 A/R - Allowance Method, Aging, Write-Off, Recovery, Turns	80	P8-1 [P8-1B]	PE8-1
		Ch 8 A/R (Accounts receivable) Financial Statements	80	P8-9	
		Midterm 2 Exam Guidance			
10/20		Wiley Homework Due [completed on-line]		Wiley+HW [E7-12B] [P8-1B]	
10/22	9	Midterm 2 Ch 5,6,7,8	M2		
10/24		Ch 9 Plant Assets (PPE) - Cost, Depreciation Methods, Disposal	90	BE9-1,2,3 E9-7,9 [E9-7B]	PE1, PP2
10/29	10	Ch 9 Natural Resources - Depletion	90	E9-11	
		Ch 9 Intangible Assets - Amortization; Patents; Goodwill	90	E9-13	PE2
10/31		Ch 10 Liabilities-Current Liabilities- (e.g., Payroll), Contingency	100	E10-2,6	
		Appendix G: Time Value of Money - Present Value; PV of Bond	105	BEG-9,14,15	
11/5	11	Ch 10 Liabilities - Long Term Liabilities - Notes/Bonds (Issue)	100	E10-9 P10-3A [P10-3B]	PE2
11/7		Ch 10 Liabilities-Liquidity/Solvency/Working Capital	100	E10-19	
11/12	12	Holiday Veterans Day - No Classes			
11/14		Ch 11 Corporations: Formation, Characteristics, Regulations	110	E11-1,2	
		Ch 11 Common and Preferred Stock, Treasury Stock, Dividends	110	E11-3,5,11 [E11-11B]	PE1,2
11/18		Wiley Homework Due [completed on line in]		W+[E9-7B] [P10-3B] [E11-11B]	
11/19	13	Ch 11 Corp. Reporting Stockholders' Equity, ROE, Payout ratios	110	E11-21,22,23,24	
		Ch 11/12 Debt vs. Equity Financing	110	TBD	
11/21		Day before Thanksgiving - No Classes			
11/26	14	Midterm 3 Ch 9,10,11	M3		
11/28		Ch 12 Statement of Cash Flows - Free Cash Flow	120	BE12-2,8,10 E12-1,2	PMC12-1 to 7
12/3	15	Ch 13 Financial Statement Analysis 1 - Horizontal Analysis.	130	BE13-6,7,9	PE1
		Ch 13 Fin. Stmt. Analysis - Vertical Analysis - FCF, Comp IS	130	BE13-8 BE13-15 E13-1	
12/5		Ch 13 Financial Statement Analysis 2 - Ratio Analysis	135	BE13-10,11,12,13,14	PE2
		Final Exam Guidance - Final is Cumulative			
12/10	16	Final Exam Prep			
LDOC		Class Summary.			
12/12		Final Exam B20 S2 7:15 - 9:30 AM BBC108	Final		
	TEXT	Financial Accounting 10th Ed.: Weygandt, Kimmel, Kieso Wiley ISBN: 978-1-119-30573-6 Binder Ready; package with Wiley Plus			
		Syllabus may be changed with reasonable notice			