

## Lucas College and Graduate School of Business

### Website Update Request Form

Date: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Requested by: \_\_\_\_\_ Phone number: \_\_\_\_\_

Deapartment: \_\_\_\_\_ Email: \_\_\_\_\_

#### Website Update:

New Link:       New Photos:       New Banner:       New Text:

Other: \_\_\_\_\_

#### Content Update:

URL to be updated: \_\_\_\_\_

Update Request: \_\_\_\_\_  
\_\_\_\_\_

URL to be updated: \_\_\_\_\_

Update Request: \_\_\_\_\_  
\_\_\_\_\_

URL to be updated: \_\_\_\_\_

Update Request: \_\_\_\_\_  
\_\_\_\_\_

#### Additional comments/requests:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide the Visual Communciation Department with all text content and image content for your project to [shannon.amidon@sjsu.edu](mailto:shannon.amidon@sjsu.edu).**

Final Approved by: \_\_\_\_\_

Project Completed On: \_\_\_\_\_