

Checklist for Your Application

I. Admission to the University: GAPE Graduate Admissions and Program Evaluations

- 1. Apply online at <http://www.csumentor.edu> (no paper application available..)
- 2. Obtain one Official Sealed Transcript from Each College/University where you studied. (If you are a graduate of San Jose State University you do not need to submit transcript only if you continued your education after graduating.)
- 3. \$55.00 Application Fee

Send above items to:
GAPE/San Jose State University
One Washington Square
San Jose, CA 95192-0017

II. Admission to the Department of Counselor Education

- 1. Write an Autobiographical and Professional Goals Statement: At least 2 pages that include:
 - Experiences and education which demonstrate your concern and capacity to work with people.
 - Your professional goals in pursuing the degree and/or credential (including any special areas of interest in counseling).
 - Any additional information that is important to you.

2. Three Letters of Recommendation. There is no specific format for letters of recommendation. You may use the recommendation letter form that is enclosed in this packet and duplicate.

Use the cover page enclosed in this packet and attach items above to:
SJSU/Department of Counselor Education
One Washington Square, SH 404
San Jose, CA 95192-0073