

**Peer Connections
San José State University
Project Succeed Internship**

The Project Succeed intern will work with Peer Connections professional staff to develop and coordinate the outreach, selection, development, and supervision of peer educators for the Project Succeed Grant, which aims to create smaller communities for SJSU students in traditionally challenging classes in order to involve and engage students in their college experience.

Qualifications:

- Graduate student in counseling, psychology, or education programs preferred
- Previous experience working with university students, peer mentoring, or tutoring
- Understanding and demonstration of multicultural competence
- Must possess strong oral and written communication skills
- Ability to perform in a detail-oriented, fast paced, team environment
- Working knowledge of software applications and technology
- Ability to maintain confidentiality and appropriately handle sensitive communication with students, staff, and faculty
- Previous experience in designing and facilitating workshops is preferred

Responsibilities:

- Facilitate meetings for faculty who request peer educators on best practices for working with peer educators
- Develop and implement training for peer educators through the Project Succeed Grant
- Assist in overseeing, selecting, training, and evaluating student staff in meeting Project Succeed mission and values
- Work with other Peer Connections Professional Staff members in the overall supervision, direction and development of Project Succeed Peer Mentors
- Offer strategies and resources to a diverse student population to be successful in the classroom and at SJSU
- Refer and consult with other SJSU faculty and staff regarding SJSU students' impediments to being successful at SJSU
- Contribute to Peer Connections student staff training and outreach activities
- Participate in strategic planning with other Project Succeed Liaisons to best meet the grant's goals

Commitment and Training:

This internship is a one or two semester commitment (2 semester preferred). Interns must be available to work approximately 15-20 hours/week. The intern will receive at least one hour of individual supervision on a weekly basis. Interns receive academic credit for their internship hours through their academic programs and will receive \$17.00/hour.

Application Process:

Please submit a cover letter, resumé with references, and two letters of recommendation to: Deanna Peck, Peer Connections, One Washington Square, San José, CA 95192-0198 or Deanna.Peck@sjsu.edu – 408-924-2181

Peer Connections services are provided without regard to race, color, religion, origin, gender, sexual orientation, marital status, age, and/or disability.



San José State
UNIVERSITY