



# Welcome to EDCO 292



**Friday, September 7, 4pm**

# University Supervisors/Instructors

- Berta (3 units, Internship Credential)
- Hu (6 units)
- Mena (3 & 6 units)
- Ogimachi (3 units, Cabrillo)
- Oliver (6 units)
- Schekman (3 units, MCOE)
- Williams (3 units)

# Internship Opportunities

## **HIGH SCHOOL LEVEL:**

- **San Jose High Academy**
  - Christina Castro, Assistant Principal of Guidance
    - [christina\\_castro@sjusd.org](mailto:christina_castro@sjusd.org), (408) 535-6320
  - Karina Ballin, Academic Counselor
    - [Karina\\_ballin@sjusd.org](mailto:Karina_ballin@sjusd.org), (408) 535-6320
- **Oak Grove High School, Migrant Education Program**
  - Marcelo Leal, [lealm@esuhsd.org](mailto:lealm@esuhsd.org), (408) 347-6680

## **MIDDLE SCHOOL LEVEL:**

- **San Jose Unified School District – Middle School Level**
  - Ana Fierro-Estrada, Drop Out Prevention Counselor, John Muir Middle School, [Ana-Fierro-Estrada@sjusd.org](mailto:Ana-Fierro-Estrada@sjusd.org), (408) 535-6281
  - Yvonne Mosher, Counselor, John Muir Middle School, [Yvonne\\_King@sjusd.org](mailto:Yvonne_King@sjusd.org)
- **ACE Charter School (5-9<sup>th</sup> Grades) – San Jose, CA**
  - John Tweten (408) 297-1114 or (408) 580-4115

# Internship Opportunities

## **ELEMENTARY SCHOOL LEVEL:**

- **Brentwood Academy (K-5) – Ravenswood City School District, East Palo Alto**
  - Diahanna Flores, School Counselor, (650) 329-2881 or (831) 246-3916

## **ALTERNATIVE EDUCATION:**

- Santa Clara County Office of Education, Alternative Education Department
  - Oscar Lamas – 408-859-3581, [Oscar\\_Lamas@sccoe.org](mailto:Oscar_Lamas@sccoe.org)

**Additional Internship Opportunities can be found on the EDCO website at:**

[http://www.sjsu.edu/counselored/students/internships\\_jobs/index.htm](http://www.sjsu.edu/counselored/students/internships_jobs/index.htm)

# Drop & Add Deadlines

- Last day to DROP classes:  
**Tuesday, September 4th**
- Last day to ADD classes:  
**Tuesday, September 11th**

# EDCO 292 Schedule



## Three Mandatory Meetings

- **1<sup>st</sup> Meeting - Orientation: Friday, Sept. 7,** 4-6pm, IRC 306, & some off-sites
- **2<sup>nd</sup> Meeting: Friday, October 5,** 4-6pm, Sweeney Hall 4<sup>th</sup> floor, & some off-sites
- **3<sup>rd</sup> Meeting: Friday, November 2,** 4-6pm, Sweeney Hall 4<sup>th</sup> floor, & some off-sites

# A New Vision for School Counselors

- **Expect that all students can achieve at high levels.**
- **Actively work to remove barriers to learning.**
- **Teach students how to help themselves (e.g., by providing organizational, study, and test-taking skills).**
- **Teach students and their families how to successfully manage the bureaucracy of the school system.**
- **Teach students and their families how to access support systems that encourage academic success.**

# Department of Counselor Education

## Professional Dispositions

### **Disposition 1 – Respect for all Forms of Diversity:**

Appreciate and value human diversity, recognize community and cultural norms, show respect for students' varied talents and perspectives, seek to foster culturally-appropriate communications, and demonstrate best practices in the counseling field.

### **Disposition 2 – Equity & Excellence for all Students:**

Believe that all students can learn and hold high expectations for all students.

### **Disposition 3 – Life-Long Learning:**

Demonstrate a commitment to continuous self-directed learning, critical thinking, and reflection in order to deepen knowledge in the counseling field.

### **Disposition 4 – Ethical & Professional Practice:**

Demonstrate ethical and professional behavior in the education profession, with integrity, by participating in collaborative relationships with colleagues, students, parents, and social and professional communities and agencies.

### **Disposition 5 – Democratic & Reflective Practice:**

Demonstrate the use of democratic values and a commitment to creating a learning environment that fosters active engagement in learning, and encourages positive social interactions.



# **EDCO 292**

## **Course Objective:**

**EDCO 292 provides an opportunity for internship experience where students can integrate their counseling knowledge and apply their skills in a challenging, concrete, and hands-on environment.**

## Prerequisites for EDCO 292

To enroll in EDCO 292, you should:

- (1) at least be in your 2<sup>nd</sup> semester in the EDCO program;
- (2) have completed the M.A. or PPS program core courses (215, 218, 227, & 232 minimum) prior to an internship or get approval from your university supervisor/instructor;
- (3) have taken the **CBEST** prior to beginning fieldwork experience or have proof of CBEST registration;  
<http://www.cbest.nesinc.com/>
- (4) obtain approval from your 292 university supervisor for your fieldwork site; and
- (5) provide proof of professional liability insurance.



# Professional Liability Insurance

- **Students must have appropriate insurance coverage. You can purchase liability insurance as a student member of a professional counseling organization.**
- **California Counseling Association (CCA)**  
<http://www.cacounseling.org>
- **American Counseling Association (ACA)**  
<http://www.counseling.org/Counselors/>
- **American School Counselor Association (ASCA) – membership includes liability insurance** <http://www.schoolcounselor.org>
- **Proof of liability insurance must be provided to your university supervisor along with your Course Contract prior to beginning your field experience.**

# EDCO 292 Paperwork

**Documents due by September 21, 2012 (beginning of the semester) to your University Faculty Supervisors:**

- 1) Course Contract Form
- 2) Field-Site Description Form
- 3) Proof of professional liability insurance
- 4) CBEST documentation
- 5) Map/driving directions from SJSU to your internship site

**Documents due by December 7, 2012 (end of the semester) to your University Faculty Supervisors:**

- 1) Weekly Counseling Activity Record Form
- 2) Field-Work Experience Summary Form
- 3) Field-Work Supervisor Evaluation Form (PPS and/or MA)

\*Forms can be downloaded from:

<http://www.sjsu.edu/counselored/forms/#292>

# Counseling Credential Options

The Counselor Education Department offers three specialist credential options for the School Counseling Specialization.

- 1) California School Counseling Credential
- 2) California School Counseling Internship Credential
- 3) California Child Welfare and Attendance Service Credential

# Hours and Experience Level Requirements

- At least 200 clock hours on the job (average of 13 hours per week) for each three units of credit
- Some sites are on a different schedule than SJSU (e.g., K-12 schools that complete their year in mid June) and may expect you to continue your internship until they finish.

## Hours and Experience Level Requirements (Cont.)

Students pursuing the Pupil Personnel Services (PPS) School Counseling Credential must complete **600 clock hours** of experience that include the following:

- **at least 400 hours** in K-12 public school settings in direct contact with students;
- **at least 200 hours** in each of **two school levels** (elementary, middle, and high school);
- **at least 150 hours** devoted to issues of diversity
  - a) **150 hours** working with students of an ethnic background different from your own **OR**
  - b) **100 hours** “working in a diversity program” or with the development and implementation of a diversity program **AND** at least **50 hours** with **at least 10 students** of an ethnic background different from your own (e.g., self-esteem or text anxiety group counseling with diverse students)

# Supervision Requirements

- Each student must have a field-site supervisor AND a university supervisor.
  - Both supervisors assist you in the joint development of objectives for the field experience and provide on-going feedback throughout your internship.
- For the PPS Credential, the field-site supervisor **must** have a PPS Credential.
- The field-site supervisor will complete the Field-Work Supervisor Evaluation Form by the end of the course – **Due to your university supervisor by May 11.**
- The university supervisor will provide a grade of credit, no credit, or incomplete.

# Supervision Requirements – Con't

For the PPS Internship Credential, the field-site supervisor **must** have a **PPS Credential** and students must enroll in EDCO 292 until they complete all of the requirements for the PPS School Counseling Credential.

- Need **Certificate of Clearance** (fingerprinting) & **CBEST**
- Internship Credential is valid for up to two years.
- Field-site Supervisor should complete the *“Revised! EDCO 292 Supervisor Evaluation Form”*

# Supervision Requirements – Con't

For the Child Welfare & Attendance Specialization, student should be supervised by a Child Welfare & Attendance (Drop Out Prevention) Counselor

- Need to complete all the requirements for the PPS School Counseling Credential plus:
  - EDCO 293: Practicum in Child & Substance Abuse and
  - 200 Child Welfare & Attendance internship hours
- Field-site Supervisor should complete the *“Revised! EDCO 292 Supervisor Evaluation Form”*

# Supervision Requirements – Con't

For the Master's degree, the field-site supervisor **must** have at least a **master's degree** (PPS Credential not required)

- An internship is not required for the master's degree but is strongly recommended
- Field-site Supervisor should complete the *Field-Work Supervisors Evaluation Form (MA only)*
- Only 6 units of EDCO 292 can be used towards the Master's degree

## **Choose field sites that will allow you to:**

- Be supervised by individuals who hold the appropriate credential/degree (PPS credential/master's degree)
- Work with individuals from culturally and ethnically diverse backgrounds
- Conduct individual and group counseling
- Observe counseling and teaching
- Work on student achievement issues
- Use a variety of school and community resources

**In addition, for school counseling internships, choose field sites that will provide you with opportunities to:**

**Understand and use a variety of school resources including:**

- data and information systems for student learning and achievement;
- career development materials;
- information on colleges and universities,
- the use of school technologies for information access, teaching, and learning;
- tests and measures used in assessing student learning and achievement; and
- information on school and district policies and practices

# Choose a field-site supervisor who will:

- Meet with you **individually for at least 1 hour per week** or meet with you in a **small group (up to 4 interns max.) for 1 ½ hours per week**
- Work with you to develop your goals and objectives
- Provide you with feedback
- Provide you with an evaluation at the end of the internship

# Developing Your Goals & Objectives

Students will develop a working relationship with their field-site supervisor (and sometimes their university supervisor) to develop the goals and objectives that they want to achieve through field practice. (This is part of the EDCO 292 Contract).

## For example:

### **Goal:**

To gain professional experience in the area of high school guidance and individual and group academic counseling.

### **Objective 1:**

To enhance group counseling skills by conducting workshops and working with groups.

### **Related Activities:**

- a. Observe and co-lead groups of students interested in self-assessment
- b. Provide workshops on college applications and college majors
- c. Facilitate group discussion on test-taking and SAT preparation

# EDCO 292 Evaluation

- **The field work experience is a credit/no credit course**
- **To receive credit for the course, a student must demonstrate satisfactory completion of the following:**
  - 1) Submit the [Course Contract Form](#), [Proof of Liability Insurance](#), [Field-site Description Form](#), and [map](#) at the beginning of the semester (by **September 21<sup>st</sup>**) to your **292 university supervisor/instructor**
  - 2) Submit the [Weekly Counseling Activity Record Form](#), [Field Experience Summary Form](#), and [Field-Work Supervisor Evaluation Form](#) at the end of the semester (by **December 7<sup>th</sup>**) to your **292 university supervisor/instructor**
  - 3) Participate in all required supervision meetings
  - 4) Complete the required number of internship hours

# Mandated Child Abuse Reporting

*Reporting Child Abuse: A Personal Responsibility (30 minute video)*