

Educational Coach Internship at Foothill College

Under the direction of the Dean of Disability Resource Center and Veterans Resource Center, the Educational Coach-Intern will provide individual/group coaching and support for matriculating students with disabilities. He/She will help students achieve successful course completion by coaching students in areas such as time management, organization, executive functioning, self-advocacy and general student success strategies.

The Educational Coach-Intern will be part of a team including full time counselors and disability specialists that will pilot Disability Resource Center's Bridge program to support freshmen, first time college students and students identified as "at risk".

This is a one-year internship starting in September 2014 and will require approximately 10-12 hours a week on campus with at least 1 hour of weekly supervision. Training will be provided in September prior to the start of the school year.

The ideal candidate is currently enrolled in a graduate program in Counseling, Special Education, Instructional Technology/Design, Disabilities Studies, or related field. He/she is passionate about working with students with disabilities ranging from Autism Spectrum Disorders, Learning Disabilities, to Physical and Psychological Impairments. He/she has previous experience in conducting workshops in subjects such as time management, executive functioning, test anxiety and test preparation. This candidate is tech-savvy and able to help others learn technology that will simplify their lives.

This is a paid internship.

Minimum qualifications:

- Bachelor's Degree in Education, Psychology or related field.
- Experience in professional tutoring at a college setting.
- Experience with students with disabilities.
- Knowledge of educational, organizational and assistive technology.
- Ability to work with students with multiple challenging academic issues.
- Excellent coordination and communication skills.
- Understanding of, sensitivity to, and respect for diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability and sexual orientation of community college students, faculty and staff.

Education:

- Enrollment in a Master's program in Counseling, Special Education, Instructional Technology/ Design, Disability Studies or related field.

Please submit your resume/ cover letter via email to Teresa Ong,
ongteresa@foothill.edu. Thank you!