

FIELDWORK PLACEMENT AT CEIBA COLLEGE PREPARATORY ACADEMY

Name of Institution: Ceiba College Preparatory Academy

District / Address: 260 W. Riverside Dr. Watsonville, CA

Name of Site Supervisor: Ana Cecilia Leonor

Credentials of Site Supervisor: MA Education/ PPS Credential

Specific characteristics of the Site: 6-12 Charter School/ PVUSD

CEIBA'S MISSION IS TO PREPARE LOW-INCOME STUDENTS IN NON-URBAN COMMUNITIES TO GRADUATE FROM FOUR-YEAR COLLEGES.

Our vision is to create exceptional and sustainable public charter schools that close the college completion gap on California's central coast.

We believe that every student, regardless of background, can prepare for college success in an environment of high expectations, individualized support, and a small school culture that values each student's unique contribution. Ceiba Public Schools serves as a model to schools and organizations aligned to the same outcome.

Description of tasks and duties the student may expect to engage in:

College Preparation/ Social Emotional Counselling

Help implement college-focused lessons for students; align curriculum/plans with other counselors

- Help provide college counseling services relating to course selection, progress towards graduation and college preparation, self-awareness, career aspirations, self-reflection, academic goals, and the college-match search.
- Ensure students register for the appropriate college entrance exams and facilitate Ceiba test prep programs for ACT/SAT.
- Coordinate with other staff and outside resources to ensure that students and families can access support as needed (example: social-emotional counselling.)
- Help with FAFSA and other financial aid workshops.

PROFESSIONAL QUALIFICATIONS

- Exceptional oral and written communication skills
- Bilingual (English/Spanish) highly desirable
- Experience in:
 - Working in a high school setting and/or middle schoolApplicant requirements or expectations:

Cover Letter

Resume

Interview

Method of application for fieldwork:

Contact Ana C. Leonor

Name and contact information to apply:

Ana Leonor

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