



**Bill Wilson Center**  
**HIRING FAIR**

**Date: Friday, June 26, 2015**

**Time: 9:30 a.m. – 3:00 p.m.**

**Location: Bill Wilson Center**  
**3490 The Alameda**  
**Santa Clara, CA 95050**  
**Check-In @ Lobby Front Desk**

Bill Wilson Center hiring managers will be conducting onsite screening and interviews for the following opportunities:

Program Managers – Youth Shelter & Quetzal House

The Program Manager supervises Residential Counselors and Relief/On-Call Residential Counselors and cares for youth housed in our Shelter by performing the following essential duties and responsibilities.

Residential Counselor – FT / Swing Shift 2:30 pm - 11:30 pm & FT / Overnight Shift 11:30 pm - 7:30 am - Quetzal House in Mountain View

The Residential Counselor cares for and supervises youth housed in our Quetzal House program by performing the following essential duties and responsibilities. The Overnight Shift requires awake hours, weekend and holiday coverage.

Residential Counselor – FT / Morning Shift 7:30 am - 3:00 pm & FT / Swing Shift 3:30 pm - 12:00 am - Crisis Residential in Santa Clara

The Residential Counselor cares for and supervises youth housed in our Crisis Residential Shelter by performing the following essential duties and responsibilities. The Swing Shift requires awake hours, weekend and holiday coverage.

Relief Residential Counselor – Runaway & Homeless Youth Shelter and Quetzal House

RELIEF Residential Counselors provide shift coverage for openings in the Shelter or Quetzal House schedule and care for and supervise youth housed in our residential programs by performing the following essential duties and responsibilities when scheduled.

Multidimensional Treatment Foster Care (MTFC) Supervisor

Multidimensional Treatment Foster Care (MTFC) is a cost effective alternative to group home or residential treatment, incarceration and hospitalization for adolescents whose needs can best be met in a “One Child, One Home therapeutic environment. This position combines supervision, training and clinical expertise in a supportive environment serving adolescents to promote pro-social behaviors and facilitates family reunification utilizing evidence based practices. Utilizing a strong, prescriptive, behavioral based model of intervention, MTFC offers a unique program in Santa Clara County which has proven to be highly successful in eliminating youth’s further involvement in the juvenile justice system.

Please plan on bringing a few copies of your updated resume AND A COMPLETED BILL WILSON CENTER EMPLOYMENT APPLICATION which can be found, along with full descriptions of the above positions, at

<http://www.billwilsoncenter.org/about/employment.html>

No phone calls please – we look forward to seeing everyone on Friday, June 26<sup>th</sup> from 9:30 AM to 3:00 PM!