

Field Site Supervisor Evaluation Form - School Counseling Pupil Personnel Services Credential (PPSC) Field Work

Candidate's Name: _____

School: _____

University Instructor: _____

District: _____

Site Supervisor: _____

Semester/Year: _____

Please rate the PPS Credential candidate, on each of the items listed below, using the following rating scale.

Rating Scale: (Circle the score)

4 = Exemplary knowledge/skills/performance

3 = Proficient knowledge/skills/performance

2 = Developing knowledge/skills/performance

1 = Unacceptable knowledge/skills/performance

N = N/A - Not Applicable (Intern did not have this experience)

Thank you for providing our students with an enriching learning experience. Please use these standards, as a guide, to create opportunities for the intern.

UD = Unit-Wide Diversity Standards

Item #	PPS Credential Standard	Candidate:	4	3	2	1	N
1	UD-1: Candidate demonstrates the belief that all children can learn	Sets high expectations for students of all levels; holds them accountable for meeting them; and helps students to hold high expectations for themselves and their peers.	4	3	2	1	N
2	UD-2: Candidate cultivates a climate that values diversity	Facilitates collaboration by encouraging students to recognize the diverse experiences and achievements of groups and individual students.	4	3	2	1	N
3	UD-3: Candidate connects services to students' experiences and cultures.	Acknowledges the impact of diversity and capitalizes on it by consistently incorporating different points of view as well as having the candidates build upon and incorporate into their own practices the diverse strengths and experiences that students bring to school.	4	3	2	1	N
4	UD-4: Candidate understands the needs of all populations including English Language Learners and students with exceptionalities	Effectively adapts services to engage special needs students and ensures their needs are met.	4	3	2	1	N
5	UD-5: Candidate utilizes data from assessments to adapt services for all students	Uses formative and summative assessments to make ongoing modifications in services that result in improved outcomes.	4	3	2	1	N
6	UD-6: Candidate presents students with multiple perspectives	Incorporates multiple perspectives into instruction and encourages students to share their own views and appreciate those of peer-others.	4	3	2	1	N
7	UD-7: Candidate uses a variety of methods and techniques in order to meet the needs of all students and clients	Differentiates for both groups and individuals by employing a full range of appropriate and research-based resources, tools, and demonstrations.	4	3	2	1	N
8	UD-8: Candidate designs learning experiences that reflect the diversity of student's backgrounds	Consistently and appropriately designs the environment to build on students' prior knowledge, experience, and/or cultural background; allows for acceleration.	4	3	2	1	N
9	UD-9: Candidate works collaboratively with families and significant adults from culturally diverse communities	Employs strategies for increased communication and engagement and actively communicates and works with the home for the benefit of the student.	4	3	2	1	N

Item #	PPS Credential Standard	Candidate Demonstrates:	4	3	2	1	N
10	PPSC-5: Comprehensive Prevention and Early Intervention for Achievement	Knowledge of the methods and techniques for prevention and intervention to ensure success for all students.	4	3	2	1	N
11	PPSC-8: Self-esteem and Personal and Social Responsibility	Commitment to continuous self-directed learning in the counseling field/profession.	4	3	2	1	N
12	PPSC-17: Foundations of the School Counseling Profession	Knowledge of how school counseling programs and services promote student development, learning and achievement	4	3	2	1	N
13	PPSC-18: Professionalism, Ethics, and Legal Mandates	Knowledge of and skills in applying the ethical standards and practices of the school counseling profession.	4	3	2	1	N
14	PPSC-25: Individual Counseling	Skills in implementing individual counseling techniques.	4	3	2	1	N
15	PPSC-26: Group Counseling and Facilitation	Skills in implementing group counseling techniques.	4	3	2	1	N
16	PPSC-2: Growth and Development	Knowledge of normal and abnormal growth and development	4	3	2	1	N
17	PPSC-3: Socio-Cultural Competence	Knowledge of differences in gender, race, language, socio-economic status and culture. Sensitivity and skill in working effectively with pupils from diverse socio-cultural backgrounds.	4	3	2	1	N
18	PPSC-4: Assessment	Knowledge of assessment theories & methods. Skill in selecting & using unbiased assessment instruments & procedures.	4	3	2	1	N
19	PPSC-6: Professional Ethics and Legal Mandates	Understanding of and skills in interpreting legal enablements and constraints (e.g. laws, regulations) affecting pupil personnel services specialist and pupils in California schools.	4	3	2	1	N
20	PPSC-7: Family-School Collaboration	Awareness of the importance of family-school relationships in fostering positive pupil development.	4	3	2	1	N
21	PPSC-9: School Safety and Violence Prevention	Skills in negotiation, conflict management, and mediation to help school staff communicate with difficult and or angry parents, pupils, teachers, and other schools staff.	4	3	2	1	N
22	PPSC-10: Consultation	Knowledge of theories, models & processes of consultation with pupils, school personnel, parents, agencies & community groups. Skills in consultation processes and programs in which pupils, school personnel, parents, agencies and community groups collaborate with the counselor to address pupil needs.	4	3	2	1	N
23	PPSC-11: Learning Theory & Educational Psychology	Knowledge about theories of cognitive and affective learning and their applications.	4	3	2	1	N
24	PPSC-12: Professional Leadership Development	Awareness of roles and functions of pupil personnel specialists.	4	3	2	1	N
25	PPSC-13: Collaboration & Coordination of Pupil Support Systems	Knowledge of organizing and managing services of community-based organizations and agencies on school sites.	4	3	2	1	N
26	PPSC-14: Human Relations	Skills to facilitate pupils' efforts to develop positive supportive relationships with teachers and peers.	4	3	2	1	N
27	PPSC-15: Technology Literacy	Knowledge of pertinent computer hardware and software, such as word processing, database and computer applications.	4	3	2	1	N
28	PPSC-16: Supervision & Mentoring	Skills in mentoring and consultation among professional colleagues.	4	3	2	1	N

Item #	PPS Credential Standard	Candidate Demonstrates:	4	3	2	1	N
29	PPSC-19: Academic Development	Knowledge of theories and processes of counseling and intervention programs for academic development. Knowledge of the factors and processes which contribute to all student success and failure in school.	4	3	2	1	N
30	PPSC-20: Career Development	Knowledge of theories and processes of counseling and intervention programs for career development.	4	3	2	1	N
31	PPSC-21: Personal and Social Development	Knowledge of counseling and intervention programs for social and personal development.	4	3	2	1	N
32	PPSC-22: Leadership	Knowledge of effective leadership in planning, organizing, and implementing a counseling and guidance program designed to increase learning and achievement.	4	3	2	1	N
33	PPSC-23: Advocacy	Knowledge of school learning support programs and services that promote high academic attainment and learning success.	4	3	2	1	N
34	PPSC-24: Learning, Achievement, and Instruction	Ability to create an environment that fosters active engagement in learning.	4	3	2	1	N
35	PPSC-27: Collaboration, Coordination, & Team Building	Knowledge of and skill in coordinating support services necessary for success in academic, career, personal, and social development and in providing appropriate services to meet these student needs.	4	3	2	1	N
36	PPSC-28: Organizational and System Development	Knowledge of and skill in coordinating support services necessary for success in academic, career, personal, and social development and in providing appropriate services to meet these student needs.	4	3	2	1	N
37	PPSC-29: Prevention Education and Training	Ability to develop, organize, and present prevention programs for parents, family and community members.	4	3	2	1	N
38	PPSC-29: Prevention Education and Training	Ability to work with teachers to implement and evaluate educational programs designed to prevent learning problems.	4	3	2	1	N
39	PPSC-30: Research, Program Evaluation, and Technology	Knowledge about basic principles of research design, action research, and program evaluation.	4	3	2	1	N
40	PPSC-31: Field Experience	Candidate's Overall Field Experience Assessment	4	3	2	1	N

Comments: Use this space to comment on the candidate's strengths or specific weaknesses that may require attention. Attach an additional sheet if needed.

Evaluator Recommendation: I do ___ do not ___ recommend this candidate for the Pupil Personnel Services Credential.

Evaluator Signature: _____ Date: _____

Please return this completed form to your EDCO 292 supervisor at the Department of Counselor Education, San Jose State University, One Washington Square, San Jose, CA 95191-0073. Telephone: 408-924-3634