



Instructions:

- 1. Type information directly into each field.
2. Meet with your major advisor for the review and approval of your request.
3. Pay the \$10.00 fee(non-refundable). Payment options:
- make an online payment with credit card at https://commerce.cashnet.com/Regsjsu (preferred), download the receipt and submit with this form
- make a check or money order payable to San Jose State University and come in person to pay at Bursar's office or mail it in with this form
4. Submit the Graduation Date Change form in person to Window "R"(Registrar) in the SSC building or mail to the following address (Note: if you pay online, you need to attach the receipt with this form):

Office of the Registrar
Attn: Graduation
One Washington Square
San Jose, CA 95192-0009

SJSU ID Last name First Middle
Major College
Phone# E-mail Address

Please change my anticipated term of graduation:

From: Term Year To: Term Year
Spring, Summer or Fall 4 digits Spring, Summer or Fall 4 digits

Reasons:

Please mail my diploma to this address:

Street Apartment #
City State Zip

Note: It is the student's responsibility to update this information on MySJSU(http://my.sjsu.edu/). Please be sure to view or update your current diploma mailing address and email address under your Personal Information. The university will not be held responsible if it is not updated.

Student's signature date

Major Advisor's printed name & signature date

For Office Use Only:

Date Received : By:
Payment Received : Yes No By: