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Attendees: Andy Feinstein, Renee Barnett Terry, Debra Griffith, Lydia Ortega, Julie Paisant, Itza Sanchez, Hyon Chu Yi-Baker, Michael Randle, Astrid Davis, Andrew Hsu, Stacy Glexiner, Meg Virick

Updates on the action items:

1. **Forums** (Itza Sanchez, Michael Randle, Stacy Glexiner): A forum has been set for Wednesday, October 8th from 4 to 6pm located in the New Student Union Theatre. Report on items that are in progress. The program will start with Mo's opening remarks. It will then lead into highlights/updates of action items that are being accomplished. These can be done by the cabinet and those that did the work. This will all lead up to Q&A. Also, need to let the campus community know of the connection to the website which is being developed.

Itza suggested that there be a slogan with some sort of give away during the forum. Something along the lines of "If you see it report it".

Next Steps: Invite people to speak at the forum. Will let the group know on 9/22 who has been invited.

2. **Campus Climate Survey** (Meg Virick, Lydia Ortega): There are four surveys for (freshman, sophomore, senior and faculty) The HERI survey can be done now and the sophomore survey is the only one which has diversity questions included. The HERI faculty survey will need to wait until 2016 as it only takes place every 3 to 4 years and was conducted in 2013. By doing the HERI survey we will be able to compare longitudinal data as well as comparisons with other CSU's and universities.

The in house campus climate survey will only be compared to the data taken from the past surveys done here on campus in 2006 and 2010. This survey can be offered to all students, faculty, staff and administrators and can be changed how we would like it to read. We also would not have to wait to administer this surveys as we could send them out this semester.

Next Steps: Meg will send out the draft surveys so that we are able to look over them and suggest any changes at our next meeting.

3. **Review Master Plan** (Lydia Ortega): Will discuss at the next meeting.
4. **Composition of the Commission** (Hyon Chu Yi-Baker, Michael Randle, Andrew Hsu): The working draft of the President's Commission on Diversity was given to the group by Renee. This draft states the purpose, charge and structure of the commission. The group worked on the structure of this committee. It was decided the structure would be composed of the following:

Faculty (4 members)

- Chair, University Council of Chairs and Directors (Ex-officio)
- One faculty (self-nominated) appointed by the Co-chairs (Two year term)
- Chair, Academic Senate or designee (Ex-officio)
- One senate representative (One year term)

Staff (3 members)

- MOSAIC Cross Cultural Center Director (Ex-officio)
- One staff (self-nominated) appointed by Co-chairs (Two-year term)
- One staff (self-nominated) appointed by Co-chairs (Initial member serves one-year term; replacement serves two-year term)

Administrators (7 members)

- Educational Opportunity Program (EOP) Director (Ex-officio)
- One member of Academic Affairs Leadership Team appointed by Co-chairs (Two-year term)
- One member of Student Affairs Leadership Team appointed by Co-chairs (Initial member serve one-year term, replacement service two-year term)
- One Manager appointed by Co-chairs (Two-year term)
- Equal Opportunity and Employee Relations Director (Ex-officio)
- One college dean (Two-year term)
- Chief of Staff (Ex-officio)

Students (4)

- Associated Students Director of Intercultural Affairs (Ex-officio)
- Two undergraduate students (self-nominated) appointed by Co-chairs (One-year term)
- One graduate student (self-nominated) appointed by Co-chairs (One-year term)

Next steps for group: Begin self-nominations for those positions that the terms will be ending. Once there are the recommendations give these to Mo for his final decision on appointments.

5. **Best Practices** (Julie Paisant, Debra Griffith): The list of universities have been narrowed down. The two which are the best models would be North Carolina State and Portland State. Those that received honorable mention are Oregon University, DePaul University, Kent State, University of Texas and Missouri State.

North Carolina State has an office which is called Office for Institutional Equity and Diversity. The African American Cultural Center; the Gay, Lesbian, Bisexual, and Transgender (GLBT) Center; Multicultural Student Affairs; and the Women's Center are all through this office. They have administration, communications, equal opportunity and equity staff, faculty diversity, staff diversity, and student diversity. Their website is <http://oied.ncsu.edu/oied/>.

Portland State has an office which is called Global Diversity and Inclusion. They handle Title IX as well as any complaints of discrimination and harassment. Their office consists of an Equity & Compliance Investigator, Executive Director of Global Diversity and Inclusion, Chief Diversity Officer and many others. Their website is <http://www.pdx.edu/diversity/>

Next steps for group: Julie and Debra will start contacting the various universities to ask several questions that can better assist the group in seeing how things got started.

Next Meetings:

Monday, September 22nd from 10 to 11:30am

Monday, October 6th from 10 to 11:30am

Monday, October 27th from 10 to 11:30am

Monday, November 17th from 10 to 11:30am

Monday, December 1st from 10 to 11:30am

Monday, December 15th from 10 to 11:30am