1. From the home page, **select the class** by checking the selection box:

<table>
<thead>
<tr>
<th>Class</th>
<th>Grade</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>MED CA</td>
<td></td>
<td>All Test Instructor</td>
</tr>
</tbody>
</table>

2. From the **Activity Tab**, click directly on the student’s assignment **Attempt**. NOTE: You can also click on **Outline**, which will show whatever outline the student created if you enabled that when you created the assignment. **Attempt** will show the actual writing sample they submitted and the feedback they received. (In the example below, the student submitted a writing sample 4 different times.):
3. When you click Attempt, the next page displays the most recent writing sample and the Response the software provided. Across the top are tabs for each category of auto generated response feedback, (Organization & Development, Grammar, Usage, Mechanics, Style), along with the number of possible errors for each category in parenthesis:

4. The Organization & Development tab displays the subcategories and the number of sentences or words within them that should be reviewed:
Similarly, you could also view the auto generated feedback for the other tabs by clicking on the tab and then the subcategory. In this example, 3 fragments are highlighted:

NOTE: The software will sometimes categorize typos as extra articles or fragments etc. When an error type is selected, they can also refer to the Writer’s Handbook.

The Writer’s Handbook button gives a pop-up explanation of that kind of error along with examples so they can learn how to identify and correct them. Students should be reminded that this software isn’t perfect, and they should actively double-check feedback it gives them. Criterion helps reinforce the concept that improving a piece of writing is an iterative process, and that their overall skill is developed over time with this kind of conscientious practice.
5. Click on the **Results** tab to view a graph for the various categories of auto generated feedback. **NOTE:** This is simply a quick visual representation of the information found in the Response tab.

6. Click on the **bar graph** of each category to view a detailed feedback of its sub categories and what section to reference in the Writer’s Handbook. In this example, the student appears to have the most trouble with spelling: