

Speech-Language Pathology

PRELIMINARY CREDENTIAL

For additional information, visit our website at:
<http://www.sjsu.edu/education/academics/credentials>

Submit all forms and applicable fees with application packet.

- Information Sheet:** Type in your information and print form.
- \$25 Processing Fee:** Pay online at: <https://commerce.cashnet.com/SJSUCRD>.
Write receipt # on information sheet.
- Program Plan:** Contact the Communicative Disorders & Sciences Department at 408-924-3688.
- Official Transcripts:** Electronic official transcripts should be sent directly to credentials@sjsu.edu. NOTE: If all credential coursework and degrees were completed at SJSU, you do not need to submit transcripts.
 - COURSE SUBSTITUTIONS - OFFICIAL transcripts are required for course substitutions completed at another institution.
 - BACHELORS Degree – OFFICIAL Transcripts with degree awarded are required if completed at another institution.
 - MASTERS Degree – Your master’s degree awarded in speech language pathology is required. OFFICIAL Transcripts with master’s degree awarded are required if completed at another institution.
- CBEST:** Copy of official score report. [BSR Verification Form](#) is required if meeting requirement with an alternate option.
- Certificate of Clearance:** Fingerprinting and background check required if this is your initial credential issued by CTC. If you do not hold one, click on link for step-by-step instructions for obtaining a Certificate of Clearance.

Completing the Recommendation Process with CTC: Two weeks after filing your credential with our office, you are required to log onto your Educator Page via the CTC web site to complete the online process. For step-by-step instructions, go to <http://www.ctc.ca.gov/credentials/online-services/pdf/recommend-tips.pdf>. NOTE: Your recommendation will be purged from the CTC system after 90 days of filing your credential with our office.

Submit **COMPLETE** application packet credentials@sjsu.edu or mail to:

San Jose State University – Credential Services
One Washington Square, Sweeney Hall 101
San Jose, CA 95192-0015