

SAN JOSE STATE UNIVERSITY

EMERITUS AND RETIRED FACULTY ASSOCIATION

CONSTITUTION

ARTICLE I. NAME AND STATUS

The name of the organization shall be the SAN JOSE STATE UNIVERSITY EMERITUS AND RETIRED FACULTY ASSOCIATION. The Association shall function as a nonprofit organization.

ARTICLE II. PURPOSES

The purposes of this organization shall be to:

1. Help emeritus and retired faculty members maintain a continuing and fruitful association with the University.
2. Keep emeritus and retired faculty informed of University affairs and to develop means to facilitate their participation in the life of the University.
3. Secure and enhance the status, rights, and privileges of the emeritus and retired faculty of San Jose State University.
4. Encourage and facilitate the emeritus and retired faculty to continue their scholarly and professional activities (teaching, research, writing, consultation) as contributing members of the academic community of the University.
5. Provide social, recreational, and educational programs for emeritus and retired faculty.
6. Contribute to achievement of the University mission by such means as may be determined by Association members.

ARTICLE III. MEMBERSHIP

Section 1. Membership is defined by the Bylaws (Article I, Section 1.)

Section 2. Regular members in good standing shall be entitled to participate fully in the activities of the organization and to vote on all ballots and resolutions.

Section 3. Regular membership shall be automatic, subject to Section 1 above and payment of appropriate dues.

Section 4. Associate membership is defined by the Bylaws (Article 1, Section 2). Associate members shall be subject to the same dues as regular members, shall have voting rights, and may serve as a committee chair or member.

ARTICLE IV. OFFICERS

Section 1. The Officers of the organization shall be: (a) President, (b) Vice President (c) Secretary, (d) Treasurer, (e) Academic Senator, and (f) Past President.

Section 2. The President, Vice President, Past President, and Academic Senator shall serve one-year terms, and the Vice President shall be the President Elect. The Secretary and Treasurer shall serve staggered two-year terms.

Section 3. The Officers and the Executive Board Members-at-Large shall be elected by the membership at the annual meeting.

ARTICLE V. EXECUTIVE BOARD

Section 1. The Executive Board shall consist of: (a) the Officers; (b) three Members-at-Large, selected by the membership to serve staggered two-year terms; (c) the newsletter Editor; (d) the Webmaster; (e) the Committee Chairs; (f) the CSU-ERFA Delegates; (g) the Archivist; (h) Members of Committees, as requested by the President; and (i) *Ex Officio* Members, as appointed by the President.

Section 2. Except for the President's and Vice President's positions, vacancies occurring among the elected members of the Executive Board shall be filled by a majority vote of the Executive Board, and those thus selected shall serve until the annual business meeting at which regular election and balloting procedures will be followed to fill vacancies. A vacancy in the office of Vice President shall be filled by election at the next business meeting, and a vacancy in the office of Past President shall not be filled.

Section 3. A quorum of the Executive Board shall consist of a majority of its members.

Section 4. The CSU-ERFA delegates shall be appointed by the President, with the advice of the Executive Board. Any member of the Association who is serving as an officer of CSU-ERFA, or who is a Member-at-Large on its Executive Committee or its State Council, shall be an *ex officio* member of the Executive Board.

Section 5. Except for the election of officers and amending the Constitution or Bylaws, the Executive Board is authorized to act on behalf of the Association during interim periods between Annual Meetings of the Association.

ARTICLE VI. MEETINGS

Section 1. One meeting each year shall be designated as the annual business meeting of the Association; this meeting shall be called to receive reports of officers and committees, to act on items recommended by the Executive Board, and to conduct elections. Written notice of this meeting shall be given to the members at least two weeks in advance. When an in-person meeting of the Association is not possible, voting of the members on recommendations of the Executive Board and on Association officers may be facilitated by regular mail or by an electronic form of communication. When electronic technologies are used to facilitate voting

by the members hard copy ballots must be provided for those who are not able to use electronic forms of communication.

Section 2. The Association shall call business meetings as designated by the Executive Board or upon petition of at least 10% of the membership.

Section 3. During times when in-person meetings are not possible, electronic communication technologies that provide opportunities for simultaneous aural and visual interactions between and among the members may be used to conduct meetings.

ARTICLE VII. NOMINATIONS

In a timely manner and with the advice of the Executive Board, the President shall appoint an *ad hoc* Nominating Committee. A call for nominations shall be sent to the membership via the Newsletter. After the deadline for submitting nominations has passed, the Nominating Committee shall then prepare a list of candidates that includes at least one nominee for the office of Vice President and for each of the other expected openings among the officer positions. It shall also provide nominations for any Member-at-Large openings on the Executive Board.

ARTICLE VIII. AMENDMENTS

Section 1. Proposed amendments to this Constitution or the Bylaws may be presented to the Association either upon a majority vote of the Executive Board or by a petition addressed to the Secretary for presentation to Association members. Such petition shall be signed by not fewer than 10% of the members.

Section 2. Any proposed amendment to this Constitution or its Bylaws shall be sent to each member by the Secretary not less than two weeks before the annual business meeting.

Section 3. Any such proposed amendment shall be considered adopted if it receives a majority vote of the members present at the annual business meeting, provided those voting represent at least 20% of the total membership. If that should not be the case, the amendment shall be submitted to members by mailed ballot. The amendment shall then be considered adopted if it receives a favorable vote by a majority of those responding, provided their number equals at least 20% of the total membership.

Changes to the SJSU ERFA Constitution were:

Approved by membership May 7, 2010

Approved by membership May 6, 2011

Approved by membership May 11, 2012

Approved by membership May 19, 2017

Approved by membership May 10, 2019.

Approved by membership May 14, 2021.