

SJSU ERFA Executive Board Meeting Minutes

Monday, May 1, 2023, 10:00 am via Zoom

Members Present: Celia Bakke, Elaine Collins, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Elba Maldonado-Colon, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell and Karl Toepfer.

Guest: Winifred Schultz-Krohn

1. Call to order. President Mary Jo Gorney-Moreno called the meeting to order at 10:01 am.

2. The Minutes of the April 5, 2023 Executive Board Meeting were approved as corrected.

3. Program Committee and Activities Committee

May Membership Meeting (Elba) Elba asked her contact at the Villages if the price would change for the luncheon since currently there are fewer confirmed reservations than originally estimated, but right now the answer is that the price will not change. Lucy provided the number of reservations to-date and Joan mentioned that she had invited as her personal guests Dr. James Lee, Dr. Magdalena Barrera and Dr. Deanna Fassett, but in the future, she hopes that those campus contacts who provide ERFA with support for membership and our awards will be guests of ERFA. Carmen moved that the lunch for those individuals be paid for by ERFA. Joan offered an amendment stating that this year and going forward for future business meetings we invite as guests of the Board individuals, defined each year, from the campus who provide support to ERFA. Nancie seconded. The motion passed unanimously.

Program Committee (Carmen) Carmen presented the draft agenda for the Luncheon and Business Meeting. After discussion and minor edits, the agenda was adopted. Carmen noted that the committee did not have enough time to plan a successful virtual program scheduled for April so the proposed event was cancelled. The committee will be meeting in the summer to plan for the October excursion.

Activities (Lonna) Lonna announced that she will be sending out the signup sheet for the ERFA Board Pot Luck Party. She has sent invitations to the honorees: Steve Branz, Carol Christensen, Barbara Conry, Abdel El-Shaieb, Dolores Escobar Hamilton and Jill Cody.

4. President's Report. Mary Jo thanked everyone for a wonderful year. She conveyed that it was a pleasure to serve as President and whenever she asked for assistance, someone stepped forward. Her only regret was that we haven't been able to meet in person.

5. Nominating Committee (Elaine) No updates.

6. Old Business: Spring Commencement Schedule (Mary Jo). The schedule is complete except for the College of Education. Mary Jo sent an email to Judith Hurley requesting her participation. Mary Jo will send a copy to the President and the volunteers when the schedule is final.

Email List Communication (Bethany). Bethany noted that some ERFA members are continuing to share information or pose questions that are not relevant to ERFA or SJSU. We have guidelines, but she suggests that we should determine with greater clarity what action should be taken. She recommends that each fall the guidelines be shared with the members. The President's Fall Welcome Message could include a link to the communication guidelines. Susan does respond to those who post non-relevant messages. Tim suggests using a different tack, encouraging those individuals to submit announcements to the Newsletter. Elaine inquired

whether we have a Facebook page; Bethany responded that we do not have a social media presence as it requires constant monitoring and maintenance.

7. Other Reports from Executive Board Members, as needed.

a. Treasurer (Bill) Bill sent his report in advance of the meeting. The US Bank balance as of April 30, 2023 is \$16,808.92. Deposits included rebates from CSU ERFSA, and the major expenditures were for tax preparation and Board liability insurance.

b. ERFA Tower Account (Jackie, Joan, Lucy and Elaine) Jackie reported that there are no changes to the Tower account. Bethany inquired whether a call in the Newsletter each November generated contributions or whether it would be desirable to also send out an email requesting funds. Joan mentioned that there are reminders throughout the year about donating to the Tower account. The consensus of the Board was to send an email in November in addition to the Newsletter call.

c. ERFA Research & Awards Committee (Joan, Lucy) Joan noted that there will be an article in the Summer Newsletter about the awardees which will also advocate for donations.

d. Newsletter (Nancie) No report.

e. Archivist (Celia) No report.

f. Biographies/ScholarWorks (Joan) Joan reported a total of 362 biographies.

g. Web Administrator (Bethany) Bethany shared her report prior to the meeting. She posted the March minutes to our website, updated the Events page with the flyer for the May luncheon and updated the accounts document to include information on our YouTube account.

h. Membership (Joan, Beth, Susan) Joan attended the President's Reception for retirees, noting that there were 11 retirees in attendance so there is still work to do in attracting more to attend. Two were already ERFA members and three others joined. In March and April seven new members joined. The committee will meet in May to work on renewals which will probably be sent out in June. Mary Jo and Elaine commented on the reception which they both thought was a wonderful event.

i. Academic Senate (Chris) No report.

j. Retired Faculty Privileges (Tim) No report, but Tim asked the Board for suggestions of topics to explore. Mary Jo asked about lecturers, specifically that it was difficult to contact them once they had retired as they lose their SJSU email account. Lonna stated that if they have emeritus status, they can retain the account. Mary Jo commented that some lecturers attended the reception. Tim thought an additional mention of how to obtain emeritus status in the Newsletter would be a good idea. Bethany suggested that we develop a rapport with Faculty Affairs as we have with CFD to obtain lists of lecturers. Joan noted that Faculty Affairs has sent out our welcome letter to lecturers for the past ten years, but we do not have access to the list. Bethany suggested that Tim explore whether emeritus faculty retain the privilege of attending SJSU sporting events for free as current faculty have that privilege.

k. AROHE (Joan) Joan recommended that we renew our AROHE membership. Our dues are \$120. Bethany seconded. The motion passed unanimously.

l. CSU-ERFSA (Joan, Chris, Nancie) Joan reported the SJSU campus is well represented as Bethany was just elected as Secretary to the State Council, and she is already

-serving as Archivist; Romey Sabalius continues as our Faculty Trustee and Jonathan Karpf has just been appointed to be on the Pre- and Post-Retirement Committee. Nancie, Chris and Joan are the three SJSU representatives. The discussions from the last meeting addressed campuses with low enrollment and CalPERS long-term care insurance issues including that no new enrollments are being accepted.

m. Consolation Notes (Elba) No report.

n. Movie Group (Karl) Karl reported that on April 16 he attempted to hold a discussion of the group via Zoom, but no one appeared. He will ask the members when is a good time to meet.

8. New Business: Ad Hoc Dues Committee (Nancie) Lonna reported on behalf of the committee that it recommends giving \$5000 to SJSU Cares, a campus entity that assists students by providing direct support and referrals for basic needs, such as food and housing. Motion passed unanimously. Joan suggested that in the future the committee may want to consider making a donation to the library.

The Board discussed the format of the meetings for the fall semester. It was decided that the first meeting in the fall would be via Zoom. Elaine noted that we might have more participation on the board if there was not a geographic limitation. Elaine will check if the Conference Room in the New Science building is available. Tim moved that we schedule one in-person meeting per semester. Bethany seconded. Passed unanimously.

9. Next Meeting Date: September 11, 2023, 10:00 am via Zoom. The meeting was adjourned at 11:43 am.

Minutes submitted by Celia Bakke