

## **SJSU ERFA Executive Board Meeting Minutes**

**Monday, January 10, 2022, 10:00 am via Zoom**

**Members Present:** Celia Bakke, Bill Campsey, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, and Jackie Snell.

**1. Call to order.** President Jackie Snell called the meeting to order at 10:02 a.m. She noted that the graduations had gone well. Also, she asked Bill C. if he would invite Steven Perez to one of our meetings. Specific dates were addressed under the Program Committee discussion.

**2. The Minutes** of December 6, 2021 were approved unanimously.

**3. Nominations Committee (Mary Jo Gorney-Moreno)** Mary Jo reported that candidates had been recruited for all positions except for one Member-at-Large position. She again asked the Board for suggestions and will continue to contact individuals from the recent retirees lists.

**4. Program Committee and Activities Committee (Carmen Sigler, Lonna Smith)** Carmen asked the Board for direction on how to handle programs in the new year. She noted that it was most critical to make a decision about the Spring excursion (normally scheduled the last week of March) as there is a lot of work to do, e.g., confirm that the site is open, contact the bus company, etc. Chris thought that many members would not be willing to commit to a long bus ride. Bill C. commented that it was too soon to make a decision about a March event re Covid. Lucy recommended postponing the event. Joan felt that if we had to forfeit the \$250 bus deposit it was not a major concern. Carmen suggested that later in the spring we could plan for a local site. Montalvo was suggested. The discussion focused on inviting President Perez as speaker at a virtual spring meeting which would include the Annual Business Meeting and brief presentations by the RCA awardees on either May 6 or May 13. Susan suggested that Bill C. invite the President followed by an official invitation from Jackie. Carmen will schedule a meeting of the Program Committee at the end of the month. She thought that the committee might also plan another virtual meeting, perhaps with Jill Steinberg. Jackie moved and Susan seconded that we only schedule the one meeting. The motion passed with 12 in favor and 1 abstention. It was decided that the Board could postpone a decision on obtaining additional help with Webinars and graphics.

**5. Back-up Position for Treasurer & Tax Reporting (Bill Campsey)** Bill stated that he didn't feel that the Treasurer position should be split anymore. He is getting help from Mary and Susan. A backup would be desirable. Joan or Susan will send him the list of recent retirees.

### **6. Other Reports from Executive Board Members, as Needed.**

**a. Treasurer (Bill)** Twenty-two individuals responded to a second request to renew. Expenditures for the month were \$500 to the Choraliers and payment for the paper version of the newsletter. The bank balance on January 1, 2022 was \$15,933.36.

**b. Newsletter (Don, Nancie)** Nancie report that no date had been set for publication but that it probably would be March. There are no space issues for the online format, but Nancie noted that the latest edition had totaled 11 pages. The norm is 8 pages. The Board concurred that 10 pages should be the maximum.

**c. Archivist (Celia)** No report.

**d. Biographies/Scholarworks (Joan)** The total biographies to date are 353. Joan is planning to schedule a meeting of the Biographies Committee in January. Jo sends monthly reminders to those who have agreed to receive them, and Joan continues to encourage Board members to submit their biographies.

**e. Research and Creative Activity Awards (Joan)** Joan reported that the committee will meet on January 19 and present the recommendations to the Board in February. There is total of \$35,416.26 in the research fund.

**f. Web Administrator (Bethany)** Bethany submitted her report in advance of the meeting. The migration project is almost completed. The external consulting group has completed their work and Bethany has finished her work on content. The ERFA site is being reviewed by Carmen, Celia, Joan, Susan, & Mary Jo. Bethany is meeting with Brenden Sparks to obtain help with backend issues and then will alert the consulting group to hand off our site to Brenden so that it can go public. At the Board meeting Bethany explained that she had to convert the newsletter to a plain text version as our format doesn't meet accessibility standards. Nancie stated that soon we may need a back-up or replacement for Clyde Lawrence. Mary Fran Breiling was suggested. Mary Jo noted that Mary Fran isn't available now, but in the spring, she can help with graphics and webinars. Bethany asked how much information she should include under emeritus benefits listed on the ERFA website. The Board approved of the distinction between ERFA member benefits and emeritus benefits.

**g. Membership (Joan, Beth, Susan)** Susan sent reminders to those who had not renewed their membership. She contacted those who had paid for the first year inquiring whether to return the check or comp them for next year. She is not sending a third reminder via snail mail. We have 246 active members who will be listed in the Directory. Susan volunteered to deposit the checks rather than forward them to Bill C. They will discuss further outside of the meeting. It was suggested that a renewal form be included with the directory, but the consensus was that it would be too late in the year.

**h. Academic Senate (Chris)** Chris reported that December 6 was the last meeting of the Senate. The Curriculum & Research Committee presented a first reading of new guidelines for the GE ethics requirement passed by the state legislature. The Professional Standards Committee presented a first reading of an amendment to the RPT standards that would include under Service "activities that specifically enhance inclusion, educational equity and engaged service with students and in the surrounding and broader communities."

**i. Retired Faculty Privileges and Advocacy (Tim, Mary Jo, Nancie, Bethany)** The committee will meet in February to select a topic for an article for the next newsletter.

**j. AROHE (Joan)** Joan announced that the AROHE Travel Institute has scheduled a webinar on providing support and resources for member organizations who want to establish travel programs. Joan asked the Board if she should attend. The Board agreed that we do not have the resources to develop such a program.

**k. CSU-ERFSA (Joan, Chris, Nancie)** Joan reported that the group plans to meet in-person in April.

**l. Consolation Notes (Mary Jo)** No report. Carmen shared that Mina Garman died last July.

**m. Ad-Hoc Photo Archive Committee (Chris)** Chris suggested that he and Celia talk outside of the meeting.

**n. Film (Don)** Don reported that the December film was *The Power of the Dog*. In January the group will view and discuss *The Lost Daughter* based on Elena Ferrante's book and directed by Maggie Gyllenhaal.

## **7. New Business**

**Should ERFA have a Youtube channel (Chris Jochim)** Chris reported that there have been very few views of the videos. It was mentioned that there are direct links to the videos on the ERFA website.

**8. Next Meeting Date: February 7, 2022, 10:00 am via Zoom.** The meeting was adjourned at 11:28 am.

Minutes submitted by Celia Bakke