

SJSU ERFA Executive Board Meeting Minutes

Monday, February 7, 2022, 10:00 am via Zoom

Members Present: Celia Bakke, Bill Campsey, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell, and Beth Von Till.

1. Call to order. President Jackie Snell called the meeting to order at 10:02 a.m.

2. The Minutes of January 10, 2022 were approved unanimously.

3. Program Committee and Activities Committee (Carmen Sigler, Lonna Smith)

Carmen reported that Mary Jo hosted a reunion for the School of Nursing with 10 individuals from across the country attending. The next meeting is scheduled for May. Carmen contacted the bus company about our deposit. The company offered to refund the deposit or extend the contract to the end of the year. Carmen requested a refund.

Prior to the Board meeting Carmen distributed a list of potential events for consideration.

a. Virtual Presentation to be held in early April: Possible topics and speakers are listed below.

- Local Politics: Terry Christensen
- Climate Change: Mark Shapiro
- SJSU Academic Senate: Ken Peter

b. Local outdoor excursion to be held in late Spring or early Fall. The proposed site is **Hakone Gardens** in Saratoga.

Several individuals favored a presentation on local politics due to the timeliness of the topic. The committee will contact Terry. Board members also supported a visit to Hakone Gardens and suggested that October would be a good time to visit.

Lonna noted that the General Meeting is scheduled for May with Interim President Steve Perez as speaker. She wondered if the Program and Activities Committees have any role in this event as the meeting is sponsored by the Board and will include brief presentations by the RSCA awardees and a membership vote on the slate of candidates for the 2022/2023 Board.

4. Nominations Committee (Mary Jo Gorney-Moreno) Mary Jo presented the slate of candidates. She moved that the ERFA Executive Board recommend the Nominations Committee Slate of Officers to the Membership at the Annual Meeting. Jackie seconded.

Slate:

- Vice President/President Elect to serve as VP 2022-2023 and President in 2023-24: Elaine Collins
- Treasurer to serve 2022-2024: Bill Campsey
- Member-at-Large for 2 years 2022-2024: Elba Maldonado-Colon
- Academic Senate Representative: 2022-2023: Chris Jochim

The Board approved unanimously.

5. Research and Creative Activity Awards (Joan, Mary Jo, Lucy, Beth, Nancie)

Joan distributed the report and recommendations prepared by the ERFA Faculty Research & Creative Activity Awards Review Committee 2021-2022. Two awardees were recommended which the Board approved unanimously. Jackie will send a letter in early March. Joan stated that it was important that the notice of the award and application process be widely distributed.

Joan announced that two of the three 2019/2020 awardees requested that their award funds be transferred to their departments.

6. Ad hoc Photo Archive Committee (Chris). Chris announced that the committee had begun to address the photo collection. It was suggested that he get in touch with Gene Bernardini who probably has a large collection of photos and who could provide information about dates and context. Nancie noted that the albums in the ERFA office contained photos from social functions. Carmen shared that she has many photos of faculty who are not all ERFA members. Elba noted that she also has photos and thought that Ji-Mai might as well. It was also suggested that Chris contact Bill Reckmeyer. Chris acknowledged that the committee has not yet addressed the issue of making the photos available publicly.

7. Other Reports from Executive Board Members, as Needed.

a. Treasurer (Bill). The bank balance on February 6, 2022 was \$16,005.42. Bill stated that he will again email Steve Perez asking him to speak at the General Meeting.

b. Newsletter (Don, Nancie) Don stated that the newsletter should be distributed in mid-March. March 1st is the deadline for submissions. Jackie suggested that the newsletter post a request for donations to the faculty award. Joan explained that the Board had agreed to request funds only once a year in December. A discussion followed about who is receiving reports from the Tower Foundations re donations. Mary receives reports for donations by check, but it is not clear whether online donations are tracked. She should be able to access all information online, but that option is not yet functional. Joan volunteered to donate online and send the information to Mary. Joan will also contact the CFD.

c. Archivist (Celia) No report.

d. Biographies/Scholarworks (Joan) The total biographies to date is 355. Joan continues to encourage Board members to submit their biographies. One of the more recent submissions was from Jill Steinberg who has been gathering information on retirement. Jo submitted an article to the newsletter featuring Jill. Joan presented a suggestion from the Biographies Committee about having a regular column featuring an ERFA member whose biography is in the ERFA ScholarWorks project.

e. Web Administrator (Bethany) Bethany submitted her report in advance of the meeting. She reported that the Migration is complete and our new content is now live. <https://www.sjsu.edu/emeritusfaculty/> She has enrolled in some training workshops to better understand the structural components of the content management system since the outside consulting group handled that part of the migration work.

f. Membership (Joan, Beth, Susan) Susan announced that the directory was at Maple Press which will create and apply the mailing labels and deliver the directories to the mailroom. Susan remarked that there is no mention of the directory in any of the position descriptions. Bethany will update the position description for Membership to include the creation, printing and mailing of the directory. Susan spoke to Bethany about creating a PayPal button for payment of membership dues. The cost would be \$1.18 per member. Joan thinks that providing the PayPal option is a good idea. Bill suggested that we could increase the dues. Susan volunteered to track the PayPal payments. Bethany is convinced that we should proceed and Beth concurred. Mary Jo moved that the PayPal option be placed on the website. Bill seconded, and the motion passed unanimously. Joan reported that the membership application form is virtual; the completed form will be sent to Susan. Current outreach includes obtaining a list from CSU ERFSA of SJSU members and contact those who are not members of ERFA.

g. Academic Senate (Chris) Chris announced that the first meeting of the Spring semester is scheduled for this afternoon. Alison McKee, Senate Chair, is on medical leave; therefore, Karthika Sasikumar, Vice Chair, will serve as Chair for the Spring semester. Ken Peter will be serving on the Organization and Government Committee along with Chris.

h. Retired Faculty Privileges and Advocacy (Tim, Mary Jo, Nancie, Bethany) Tim will schedule a meeting prior to the newsletter submission deadline.

i. AROHE (Joan) Joan reported that the membership was surveyed to determine whether the October conference should be held in person or as a virtual meeting. No report has been issued.

j. CSU-ERFSA (Joan, Chris, Nancie) Joan reported that an email from Ed Aubert stated that the first-year membership dues would be half price.

k. Consolation Notes (Mary Jo) No report.

l. Film (Don) Don reported that yesterday the group discussed two Sidney Poitier films: *In the Heat of the Night* (1967) and *Lilies of the Field* (1963). The group felt that *In the Heat* Has held up over time but not so for *Lilies*.

8. New Business

a. New Web pages (Bethany) links to new pages

<https://newdev.sjsu.edu/emeritusfaculty/donate.php> (top level tab for this 'donate')

<https://newdev.sjsu.edu/emeritusfaculty/about/awards.php> (top level tab is 'about' & then 'awards')

The outcome of the discussion regarding the format of the RSCA pages was to retain the two-page format and to clarify that the donation is for the Faculty Award, not a donation to ERFA.

b. Archive policy (Bethany & Celia)

c. Communications policy/guidelines (Bethany) Items b. and c. were deferred to the March meeting due to lack of time.

9. Next Meeting Date: March 7, 2022, 10:00 am via Zoom. The meeting was adjourned at 11:32 am.

Minutes submitted by Celia Bakke