

SJSU ERFA Executive Board Meeting Minutes

Monday, April 4, 2022, 10:00 am via Zoom

Members Present: Celia Bakke, Bill Campsey, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell, and Beth Von Till. **Guest:** Elaine Collins.

1. Call to order. President Jackie Snell called the meeting to order at 10:02 a.m.

2. The Minutes of March 7, 2022 were approved unanimously.

3. President's Address (Jackie Snell) Jackie reported that she had received positive responses to the Communication Guidelines which she emailed to the membership. She thanked Lucy for volunteering to serve as co-chair, with Joan, of the Research and Creative Activity Awards Committee and eventually assuming the position of chair. Jackie noted that there is still a need for several backups: one to assist Susan with maintaining the database and one to assist Bill with the Treasurer responsibilities.

4. Program Committee and Activities Committee (Carmen Sigler, Lonna Smith)

Carmen reported that two virtual events have been scheduled, one on April 20th and another for May 13th. The arrangements have been made for the April 20th event. Carmen received several inquiries asking if the event will be recorded. Bill M. will introduce Terry, Tim will ask the questions, and Jackie will open and close the program and announce the May 13th General Meeting. Carmen will resend send the program announcement to those who have not responded. Those who have registered will receive automatic reminders. Bethany asked if she should put the registration link the ERFA website. The response was Yes.

Carmen asked the Board for guidance on the appropriate sequence of events for May 13th. It was determined that Interim President Perez would speak first, followed by the election of officers for 2022/2023 and then presentations by the Faculty Award recipients. Bill C., if available, will introduce Interim President Perez. If not, Jackie will make the introduction. Jackie will call the meeting to order, the Chair of the Nominating Committee will present the list of nominees, and the membership will vote. Afterwards, Jackie will introduce the faculty award recipients and monitor the timing of the presentations. The announcement for the meeting will be sent on April 23rd.

Note: Bill is available to introduce the Interim President.

5. Commencement Ceremony Schedule (Jackie). Jackie sent the schedule in advance of the meeting and asked the Board members to check their calendars and volunteer to attend one or more ceremonies. Several members noted that they were not available. Jackie requested that the remaining members respond to her by email. Susan volunteered to create a member list sorted by College from the database so Jackie could contact some of the local retirees. Mary Jo volunteered to help with the contacts.

6. Research and Creative Activity Awards (Joan, Mary Jo, Lucy, Beth, Nancie)

Joan reported that one of the awardees had received IRB approval. Mary informed Jackie that money from the foundation had been transferred for one of the awardees.

7. Ad hoc Photo Archive Committee (Chris). Chris had nothing new to report.

8. Other Reports from Executive Board Members, as Needed.

a. Treasurer (Bill). Bill reported that the US Bank balance as of April 1 was \$ 15,476. Expenditures included payment for Hartford Liability Insurance annual premium, and mailing

costs for the print newsletters and the Membership Directory. Bill explored Certificate of Deposit options through US Bank to increase the return on our money. He felt that the minimal increase in return was not worth tying up money for substantial periods of time. Jackie reported that Mary is not receiving reports on the Research Awards money.

b. Newsletter (Don, Nancie) Don announced that the deadline for the next newsletter is June 1st and that the newsletter would be issued in the second week of June.

c. Archivist (Celia, Bethany) Bethany presented the revised wording for the updated policy which was unanimously approved by the Board. Celia will send the document to ScholarWorks, and Bethany will post on the website.

d. Biographies/Scholarworks (Joan) The total number of biographies to date is 356. Thirty-two emails were sent to new members encouraging them to submit biographies. Joan continued to encourage Board members to submit as well.

e. Web Administrator (Bethany) Bethany updated the ERFA About Us page by grouping policy/guideline information together so they are easier to locate. She arranged for the newsletter to be posted on ScholarWorks and also posted a plain-text version on our website.

f. Membership (Joan, Beth, Susan) Joan announced that in March faculty who retired between July 2019 and October 2021 were encouraged to join ERFA. Outreach via email was sent to 46 and snail mail sent to 15. The online Applications Form is active, and the link was included in the emails to these retirees. An online form for renewals and a link to PayPal have been created for dues payment. This new renewal method will be featured in an article to be submitted to the Summer 2022 Newsletter. Joan acknowledged Bethany for all her work on this new method of renewing ERFA membership and dues payment.

g. Academic Senate (Chris) Chris attended the March 21st Senate meeting. He reported that the new General Education guidelines were presented for a final reading. The Ethnic Studies faculty had requested that the students taking new area F, Ethnic Studies should not pass unless they have a grade of C- or higher and that those courses should be limited to 35 students whereas courses in similar categories are limited to 40. The C & R Committee voted 5 to 4 not to adopt this proposal. After a lengthy debate the guidelines were referred back to C & R. Therefore, a vote on the GE guidelines was postponed until the next meeting.

The new Dean of the Library, Michael Meth, provided a comprehensive report that conveyed that the Library is providing full and normal operations.

Traci Ferdolage, Senior Associate Vice President Facilities, Development and Operations, and Jane Lin of Urban Field, who was the Master Plan consultant, presented photos of the future vision for the campus. The plan includes lots of high tech / hybrid classrooms. Chris asked if there would be comparable meeting rooms. He mentioned to the Board that G & O has to make the initial proposal for a high tech / hybrid meeting space. Bethany volunteered to send a list to Chris of what exists in IT classrooms to share with G & O to develop a plan for a meeting space with comparable features. Chris encouraged the Board to check out the Master Plan website <https://www.sjsu.edu/campusmasterplan/>

h. Retired Faculty Privileges and Advocacy (Tim, Mary Jo, Nancie, Bethany) The group will meet this month and prepare an article to meet the Newsletter June 1st deadline.

i. AROHE (Joan) Joan reminded the Board to contact her if they want to be placed on the AROHE email list.

j. CSU-ERFSA (Joan, Chris, Nancie) The next meeting is scheduled for April 26 via Zoom.

k. Consolation Notes (Mary Jo) No report of members passing.

l. Film (Don) Don reported that the group met in person to view *CODA* which everyone enjoyed. Don highly recommended the film. Bill C. highly recommended *The Death of Stalin*, a black comedy.

9. Next Meeting Date: May 2, 2022, 10:00 am via Zoom. The meeting was adjourned at 11:01 am.

Minutes submitted by Celia Bakke