

SJSU ERFA Executive Board Meeting Minutes

Monday, May 2, 2022, 10:00 am via Zoom

Members Present: Celia Bakke, Bill Campsey, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Don Keeseey, Elba Maldonado-Colon, Susan McClory, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell, and Beth Von Till. **Guest:** Elaine Collins.

1. Call to order. President Jackie Snell called the meeting to order at 10:04 a.m.

2. The Minutes of April 4, 2022 were approved unanimously.

3. President's Address (Jackie Snell) Jackie queried the Board about the format of our meetings in the fall and if we should reserve a room. The September meeting will be held via Zoom, and perhaps subsequent ones will be in person or in a hybrid format. Therefore, it was suggested that we ask for a room with a projector. Bethany recommended that we try to reserve the IRC ground floor class room/meeting room. Mary Jo will investigate booking a room.

4. Program Committee and Activities Committee (Carmen Sigler, Lonna Smith) Carmen thanked those who were involved with Terry's presentation and especially Tim and Bill McCraw. She stated that it was important to make a few final decisions re the General Meeting so that the program outline could be sent to Interim President Steve Perez. Bill Campsey will introduce the Interim President. It was determined that Jackie would instruct the attendees on how to submit questions. Tim agreed to present the questions to Interim President Perez. Jackie will remind the awardees of the event, provide them with registration information, and serve as time keeper. Chris should be able to set up the poll function for the ballot vote.

Carmen noted that the Board needed to consider the format of the fall programs which would determine whether the Program and Activities Committees continue as a single entity or revert to separate committees. Lonna asked if she should reserve the Library meeting room for the Holiday program. The response was "Yes," and the preferred dates were December 2 or December 9. Lonna also asked if she should reserve Flames as the venue for the fall luncheon. Flames may require a non-refundable deposit of \$300 or \$400. A fall outing to Hakone Gardens in October was also suggested. After a lengthy discussion Joan suggested that the Board schedule a meeting for Monday, July 11 so that the committee could obtain more information and present recommendations. The fall program dates will appear in the September newsletter as the summer newsletter will be distributed in mid-June.

5. Commencement Ceremony Schedule (Jackie). Jackie asked the Board to review the schedule for accuracy.

College of Engineering: Wednesday, May 25

8:30 am Lou Freund

12:00 pm Curtis A. Jones

College of Social Sciences: Wednesday, May 25

4:00 pm Tim Hegstrom

7:30 pm Tim Hegstrom

College of Health and Human Sciences: Thursday, May 26

8:30 am Mary Jo Gorney-Moreno

12:00 pm Bill McCraw

College of Science: Thursday, May 26

4:00 pm Elaine Collins

College of Education: Thursday, May 26

7:30 pm Judith Lessow-Hurley

College of Business: Friday, May 27

8:30 am Jackie Snell

12:00 pm Roy Blitzer

College of Humanities and Arts: Friday, May 27

4:00 pm Bill McCraw

Professional & Global Education: Friday, May 27

7:30 pm Jackie Snell

6. Research and Creative Activity Awards (Joan, Mary Jo, Lucy, Beth, Nancie)

Joan reported that one of the awardees, Elisa Mattarelli, has received IRB approval and funds were released from the Tower Foundation. Signature responsibility for funds has been transferred to Dr. Magdalena L. Barrera, Vice Provost for Faculty Success.

7. Ad hoc Photo Archive Committee (Chris). Chris was absent.

8. Other Reports from Executive Board Members, as Needed.

a. Treasurer (Bill). No report.

b. Newsletter (Don, Nancie) The deadline for the next newsletter is June 1st with distribution scheduled for mid-June.

c. Archivist (Celia) No report.

d. Biographies/Scholarworks (Joan) No change in the total numbers of biographies.

e. Web Administrator (Bethany) Bethany reported that she posted several documents to the website, updated several pages with program details, and listed the faculty award winners.

f. Membership (Joan, Beth, Susan) Joan reported that the outreach project to encourage 61 faculty who retired between July 2019 and October 2021 resulted in not one of these individuals joining. Therefore, it appears to be critical that contact be made soon after retirement. The Interim President has scheduled a reception for retiring faculty on June 21st, 5:30 – 7:00 pm. It is unclear whether retired faculty from the past two years will be included. Joan stated that in the future it is important that the event be calendared during the Academic year. Lonna suggested that an ERFA representative speak to the gathering. Jackie and Joan will inquire about attending the event.

g. Academic Senate (Chris) Chris submitted a report to the Board in advance of the meeting. The first portion of the Senate meeting consisted of statements presented by faculty candidates for two positions on the SJSU Presidential Search Advisory Committee. Eventually, Stefan Fraser, H&A, and Nidhi Mahendra, COE were selected. Also, the Senate approved a revision to an existing policy about making emergency loans to students.

h. Retired Faculty Privileges and Advocacy (Tim, Mary Jo, Nancie, Bethany) Tim announced that the four privileges will be promoted in the next Newsletter. 1. Retired faculty may sign up to use the Spartan Recreation and Aquatic Center. 2. Retirees pay only \$1.00 per ride for the light rail or bus service. 3. A sjsu.edu email address provides access to Adobe Express Design. 4. A reminder that SJSU parking permits need to be renewed in June.

i. AROHE (Joan) Joan reminded the Board that our AROHE membership expires in the summer. She recommended that we continue our membership. Nanci moved and Jackie seconded that we do so. The Board voted unanimously in favor

j. CSU-ERFSA (Joan, Chris, Nancie) Joan distributed notes of the April 26 Council meeting in advance of the Board meeting and provided a verbal summary at the meeting. The new Executive Director will be Dr. Merry Pawlowski, a retired professor of English from CSU Bakersfield. Bethany Shifflett is the newly named Association Archivist. CalPERS is now using two-factor authentication for account access to increase the security of member data. The current Pharmacy Benefit Manager, Optum Rx, will have its contract with the CSU extended for 2 years. Joan stated that Faculty Trustee Dr. Romey Sabalius is doing a remarkable job as a Trustee. The Fall 2022 CSU-ERFSA State Council meeting will be held, in-person, at CSU Dominguez Hills

k. Consolation Notes (Mary Jo) No report.

l. Film (Don) No report.

9. Next Meeting Date: July 11, 2022, 10:00 am via Zoom. The meeting was adjourned at 11:13 am.

Minutes submitted by Celia Bakke