

## SJSU ERFA Executive Board Meeting Minutes

**Monday, October 3, 2022, 10:00 am via Zoom**

**Members Present:** Celia Bakke, Bill Campsey, Elaine Collins, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Elba Maldonado-Colon, Susan McClory, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell, and Beth Von Till.

**1. Call to order.** President Mary Jo Gorney-Moreno called the meeting to order at 10:01 a.m.

**2. The Minutes** of the September 12, 2022 Executive Board Meeting were approved.

**3. Program Committee and Activities Committee (Carmen Sigler – Program Chair, Lonna Smith – Activities Chair)** Carmen reported that the Committee continues to work on plans for a virtual presentation about the November elections. Plan A was to feature Larry Gerston. However, Larry is not available in October/November. Therefore, the Committee is focused on Plan B: a presentation by Garrick Percival and a Mary Currin-Percival. Since it was necessary to cancel the visit to Hakone Gardens the Committee felt that it would be important to offer another activity. They also felt that they needed to hold a virtual meeting that would be accessible to all members regardless of their place of residence. **Note:** Post meeting Carmen announced that Bill McCraw had secured a confirmation from Garrick and Mary Percival. The virtual event will be held on October 25th at 12:00 pm.

Carmen also noted that the School of Nursing faculty held a virtual reunion recently. The meeting, organized by Phillis Connolly, was very well attended. Perhaps the Board should consider organizing other college/school reunions early next year.

Lonna provided information regarding food service in the Library for the Holiday Celebration scheduled for December 2, 2022. She noted that prices have increased by about an additional \$10 per person since the 2019 Holiday party. She suggested opting for the Taco Bar buffet since that was a huge success in 2019. Also holding the celebration at Flames is still an option as Lonna secured a reservation at that venue. After considerable discussion regarding costs, drink options, etc. the Board voted to hold the celebration in the Library with a buffet rather than Flames with a plated meal. Lonna will continue working with Spartan Eats to determine drink options and costs.

**4. ERFA Research & Awards Committee (Joan, Lucy)** Joan reported that Deanna was sending out the RFP.

**5. ERFA Tower account (Joan, Jackie, Lucy, Elaine)** Jackie reported that the ERFA Research & Creative Activity Award account has \$29,091.26 as of 9/29/2022. There have been no additional contributions since that date.

**6. Other Reports from Executive Board Members, as needed.**

**a. Treasurer (Bill)** Bill shared his detailed report in advance of the meeting. The US Bank balance as of 10/1/2022 is \$19,902.75 which includes 34 renewals and the CSU-ERFSA Q-2 Reimbursement.

**b. Newsletter (Nancie)** Nancie informed the Board that she had tried to contact Sheldon Bornstein via email and phone to ask for help with newsletters and announcements, but there was no response. She asked the Board for other suggestions. Joan stated that she had another email address for Sheldon that Nancie could try. Merry Pawlowski requested to submit an item from CSU ERFSA for the newsletter. Nancie responded that a short article would be welcome. **Note:** Post meeting, using the proper email address, Nancie contacted Sheldon who readily agreed to provide illustrations for our flyers. Nancie asked him to work on the one for the Holiday Celebration.

**c. Archivist (Celia)** No report.

**d. Biographies/Scholarworks (Joan)** Joan reported that the Committee is scheduled to meet on October 12<sup>th</sup>.

**e. Web Administrator (Bethany)** Bethany submitted her report in advance of the meeting noting that she had posted minutes and provided separate links to ERFA's Constitution and Bylaws documents on the 'About Us' page. She also transferred money from PayPal to the bank account.

**f. Membership (Joan, Beth, Susan)** Susan shared her report in advance of the Meeting. She provided a detailed spreadsheet of how dues were paid and listings of new members, those who haven't paid and those who haven't renewed. Susan sent out three email reminders to members to renew their dues. The Board thanked Susan and complimented her for providing the information. It was suggested that Board members follow up with those they know on the list who haven't paid their dues. Susan volunteered to add the department to those who haven't renewed. **Note:** She distributed an updated report soon after the meeting adjourned.

**g. Academic Senate (Chris)** No report.

**h. Retired Faculty Privileges (Tim)** No report.

**i. AROHE (Joan)** Joan reported that AROHE held a virtual summit on September 22, 2022 celebrating 20 years of innovation in retirement organizations.

**j. CSU-ERFSA (Joan, Chris, Nancie)** A virtual meeting will be held on October 25<sup>th</sup>.

**k. Consolation Notes (Mary Jo/Elba)** Elba will send a note to Beverly Waller, the surviving spouse of Monte Vernon Waller-Wharton.

**l. Film (Lonna)** Lonna reported that Marion was not able to serve as the coordinator and that she, Lonna, was too busy. It was suggested that movie recommendations be submitted to the newsletter.

## **7. New Business**

Mary Jo inquired whether the Board wanted to meet via Zoom or in-person for the spring Semester; The Board opted for Zoom. Lonna announced that she would like to host, in late spring, the party for those who had retired from the Board. Mary Jo asked Elba to check with the Villages about reserving a room for our spring program, and Elba agreed to do so.

**8. Next Meeting Date: November 7, 2022, 10:00 am via Zoom.** The meeting was adjourned at 11:00 am.

Minutes submitted by Celia Bakke