

SJSU ERFA Executive Board Meeting Minutes

Monday, December 5, 2022, 10:00 am via Zoom

Members Present: Celia Bakke, Elaine Collins, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Elba Maldonado-Colon, Susan McClory, Lucy McProud, Joan Merdinger, Bethany Shifflett, Lonna Smith, Jackie Snell, and Beth Von Till.

1. Call to order. President Mary Jo Gorney-Moreno called the meeting to order at 10:00 a.m. She mentioned that she had received many positive comments about the Holiday Celebration; three people asked when the movie group would be reinstated. She thinks she found two people who are interested: Cheryl Allmen and Karl Toepfer.

2. The Minutes of the November 7, 2022 Executive Board Meeting were approved. Lucy moved and Jackie seconded.

3. Program Committee and Activities Committee (Carmen– Program Chair, Lonna – Activities Chair) Lonna was thrilled to see so many attendees (more than 60) at the Holiday Celebration. She was pleased with the service and the food was good and plentiful. Next time she will under order. Many thanks to Mary Jo for the table decorations and to Nancie for the beer. The service fee does not cover a gratuity for the servers so Lonna asked the Board for their thoughts. Beth thought that a small gratuity should be provided if it goes to the specific servers. Joan suggested that Lonna talk with her contact at Spartan Eats. The Board approved \$50 for each of the two servers. Joan recommended that parking permits be considered for next year's event. **Note:** Post meeting Lonna contacted, Xochilth Larios, Catering Manager for Spartan Eats, re gratuities. Tips cannot be added to invoices but can be given in person. Lonna asked Bill to provide the tips which he agreed to do.

The Spring luncheon is our next activity. Elba is in charge of that event and is investigating arrangements at the Villages, and Joan will inquire about the availability of the Silver Creek Country Club.

4. Nominating Committee (Elaine) Elaine announced that she needs volunteers for the committee. She encourages board members, even if they are not on the committee, to suggest names of potential candidates. Elba, Joan and Beth volunteered to serve on the committee. Susan noted that we need to know what positions are open. Nancie stated that a call for nominees will appear in the next Newsletter. The elected positions are: Vice-President, Secretary, Academic Senate Representative and two At-Large positions. Nancie added a paragraph stating that several committee positions are available as well as a Co-Editor of the Newsletter. The deadline for nominations is in February.

Jackie asked if the Tower account was part of the Finance Committee. Mary Jo stated that there is not a committee at this time so Jackie moved to form a Finance Committee and Nancie seconded. Bethany asked about the purpose of the committee, and Jackie responded that a backup was definitely needed for Bill and herself. After some discussion Mary Jo suggested a friendly change that Jackie and Bill form a group to discuss the role of a Finance Committee. The revised amendment passed unanimously.

6. Other Reports from Executive Board Members, as needed.

a. Treasurer (Bill) Bill shared his report with Mary Jo as he was not able to attend the meeting. The US Bank balance as of December 5, 2022 is \$21,039.56 which includes deposits of \$656.73. Pending deductions include payment to the Percivals and Spartan Eats. The Federal and State Tax Reports were submitted by the filing deadline of November 15, 2022. Mary Jo is trying to identify where to send the checks for the Percivals.

b. ERFA Tower Account (Joan, Jackie, Lucy and Elaine) The account total is

\$29,091.26, the same as last month. Nancie mentioned that there is an article in the Newsletter seeking donations for the awards.

c. ERFA Research & Awards Committee (Joan, Lucy) Joan announced that she and Lucy are working on the awards and that some nice announcements have gone out to the campus. The deadline for submissions is Wednesday. Carmen, Beth and Elba volunteered to assist with the review, and recommendations will be submitted to the Board at the February board meeting.

d. Newsletter (Nancie) Nancie stated that the Newsletter will be distributed this week.

e. Archivist (Celia) No report.

f. Biographies/ScholarWorks (Joan) Joan stated that the committee has forwarded some requests to the Membership Committee.

g. Web Administrator (Bethany) Prior to the meeting Bethany shared her report which noted that she worked with the CSU-ERFSA web administrator to update information on ERFSA's website to include affiliate event information under a newly named events/calendar tab. Subsequently, our December luncheon was listed. In addition, the ERFSA newsletter will remind campuses ERFAs to send information for posting their events on the ERFSA website. In the meeting Bethany asked what is the best time for an annual review of the website; she suggested January or May. Joan thought that July would be a good month due to the change of officers. The Board concurred with July.

h. Membership (Joan, Beth, Susan) Susan reported that the committee is meeting this afternoon. Joan noted that one of the topics of discussion will be the two-part renewal process; 1. Submission of the form and 2. payment.

i. Academic Senate (Chris) Chris reported that this afternoon's meeting will be the last of the semester. The first readings from last month will be presented as final readings today. Today Professional Standards will present an amendment to the University policy on evaluation and effectiveness of teaching faculty. There is also an amendment to the policy on the selection and review of Department Chairs and Directors. A Sense of the Senate resolution will be presented opposing the exclusion of FERP faculty from pandemic compensation. A proposal from Organization and Government updates the standing rules of the Senate on meeting modality. This proposal would allow the Senate and standing committees to vote whether they want to meet in person, via Zoom or adopt a hybrid model. Chris stated that the proposal will engender a great deal of discussion and debate.

j. Retired Faculty Privileges (Tim) Tim encouraged the Board to look at the Membership and Privileges page on the website. He expressed many thanks to Bethany who put it together. The column in the December Newsletter discusses access to the Spartan Portal by ERFA faculty and senior transportation discounts using the Clipper Card. If Board members have suggestions for future columns, contact Tim.

k. AROHE (Joan) Joan received the AROHE ballot and affirmed the slate as there were no contests. Joan stated that she would distribute the slate after the meeting.

l. CSU-ERFSA (Joan, Chris, Nancie) No report.

m. Consolation Notes (Mary Jo/Elba) Elba reported that two individuals will be

listed in the Newsletter: Monte Vernon Waller-Wharton (Beth Waller's husband) and Azmi Ibrahim. She also noted that Gil Guerin had died, and she will send the family a card. Nancie will include his name in the Newsletter.

7. New Business

Joan acknowledged the support of outgoing Interim President Steve Perez. Beth asked if it would be appropriate for ERFA to send a letter of appreciation thanking him for his efforts. The Board concurred, and Mary Jo will do so.

Nancie suggested that we invite the new President to speak at our Spring luncheon.

Mary Jo asked if we need a January meeting for program planning. It was suggested that we schedule a January meeting, and Carmen can cancel it if it is not necessary.

8. Next Meeting Date: January 9, 2023, if necessary, or February 6, 2023 10:00 am via Zoom. The meeting was adjourned at 11:30 am.

Minutes submitted by Celia Bakke