

SJSU ERFA Executive Board Meeting Minutes

Monday, February 6, 2023, 10:00 am via Zoom

Members Present: Celia Bakke, Bill Campsey, Elaine Collins, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Elba Maldonado-Colon, Susan McClory, Bill McCraw, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, and Beth Von Till.

1. Call to order. President Mary Jo Gorney-Moreno called the meeting to order at 10:00 a.m. She and Joan sent welcome messages to the new SJSU President, Cynthia Teniente-Matson. The reception for retiring faculty has been scheduled for Monday, April 10. Mary Jo, Elaine and Joan will be meeting this Wednesday with Khristine Lugo, Associate Director for Special Events at SJSU, to schedule the President as speaker for the May luncheon. Mary Jo identified that HR is the office that issues the new/updated Tower Card for access to campus buildings if your current card is not operative. Joan stated that the issue of building access is one that needs to be addressed as many have encountered a problem. It was suggested that this topic be included in the Did You Know? column by Tim in the next Newsletter. Chris mentioned this issue surfaced in the Senate, and Charlie Faas stated that he doesn't want to relax security.

2. The Minutes of the December 5, 2022 Executive Board Meeting were approved

3. Membership Meeting (Elba) Elba presented the menu for the Annual Meeting which she distributed in advance of the Board meeting. She noted that Friday, May 19, 2023 was the only date available for the luncheon at the Villages as many others groups have scheduled events. There are three menu options which vary in price, but Lonna suggested that we charge one price for any of the three, either \$30.00 or \$35.00. This price will probably not result in an overage as we must pay for several guests. After discussion Lonna moved to approve the menu and set the price at \$35.00 which passed with one opposed and one abstention.

Program Committee (Carmen) Carmen stated that if the President is not available to speak at the luncheon perhaps, she could be scheduled for a virtual program in late March or early April. Also, if she is not available the committee will need to plan a different program for the luncheon, perhaps a musical event. Bethany inquired if Elba could explore the cost of a Zoom program at the luncheon. Elba agreed to inquire if equipment is available. Carmen noted that Lucy will handle the reservations and that the committee will need a confirmation from the President soon. Nancie announced that the Newsletter will be distributed in early March so the details of the meeting can be included in this issue.

The committee met in January to discuss potential activities for the coming months including a webinar program that provides the opportunity for all members to participate. Possible topics are: climate change and wildfires. Craig Clements, Director of the SJSU Wildfire Interdisciplinary Research Center, would be an excellent choice of speaker, and perhaps, Elaine could ask him to speak. Another option would be to identify speakers who could address issues of interest to retirees. Send additional suggestions to Carmen. An excursion has not been scheduled for several years so the committee is suggesting that one be scheduled for October. Ideas include the Maritime Academy, SJSU Japantown, or Hakone Gardens. Lonna recommended that we no longer schedule a Fall luncheon, therefore, the events in the Spring would be the Annual Meeting and a virtual program and in the Fall semester an excursion and the Holiday Party. The proposal passed unanimously.

4. Nominating Committee (Elaine) Elaine announced that Winifred Schultz-Krohn agreed to having her name placed on the ballot for Vice-President and Chris will be on the ballot again as the Senate Representative. As of yet, no one has been identified for Representative-at-Large. Nancie is still looking for help with the Newsletter. The committee moved that the slate to date be approved which passed unanimously.

5. Other Reports from Executive Board Members, as needed.

a. Treasurer (Bill) Bill reported that the U.S. Bank balance as of 1/6/23 was \$17,958.62 and the anticipated ending balance for February will be \$17,683.62. He has not received any notification of the professional fees for the tax filing or from Maple Press for printing and mailing the Directory.

b. ERFA Tower Account (Jackie, Joan, Lucy and Elaine) The Tower account now has \$31,966.26. Joan, Jackie and Lucy met with Maria Ramirez and Paul Forkner. It was rather confusing as there are two different accounting systems, one for the money and the other for the donors. Our account has been moved from the Center for Faculty Development to the Office for Faculty Success. The Tower account is healthy, but there are processes that need to be improved.

c. ERFA Research & Awards Committee (Joan, Lucy) Joan announced that there was a pool of nine. The committee is recommending two awards, but the letters will not be sent until the committee is notified of IRB approval. The CFD will prepare the letters which Mary Jo signs. Joan recommended that the Board approve the two awardees. The vote was unanimous.

d. Newsletter (Nancie) Nancie announced that February 27th is the deadline for the Newsletter which will be distributed within the first two weeks of March.

e. Archivist (Celia) No report.

f. Biographies/ScholarWorks (Joan) Joan reported a total of 358 biographies; the committee will be implementing another outreach effort.

g. Web Administrator (Bethany) Bethany shared her report prior to the meeting. She posted tax documents to the electronic archive, added minutes to our website and forwarded them for posting to ScholarWorks, added the Winter 2022 Newsletter to the website and transferred dues paid through PayPal to the bank.

h. Membership (Joan, Beth, Susan) Susan reported she had sent out the Directory.

i. Academic Senate (Chris) Chris announced that this afternoon the Senate will begin debate on the Senate management resolution on modality, hear a final reading of and vote on the student excused absences policy, and establish a Sense of the Senate resolution in opposition to the exclusion of FERP faculty from pandemic compensation.

j. Retired Faculty Privileges (Tim) Tim will call a meeting of the committee this month so he can meet the Newsletter deadline.

k. AROHE (Joan) No report.

l. CSU-ERFSA (Joan, Chris, Nancie) Joan reported that no upcoming meeting is scheduled, but it is typically held in April. Mary Jo mentioned that Merry Pawlowski wants to meet with us so Mary Jo will invite her to our next board meeting. Joan commented that many faculty from our campus have joined ERFSA although they are not all ERFA members.

m. Consolation Notes (Elba) Elba reported that no one has passed away, but she did send a note to Andy Feinstein's family on our behalf.

7. New Business: Possible Finance Committee (Bill & Jackie) Bill reported they have not had a chance to discuss establishing a committee. Nancie feels that we need a discussion about the balance in the bank as the amount continues to increase. Bill agreed with this suggestion. Mary Jo suggested putting this topic on the agenda for the next meeting.

Mary Jo announced that Karl Toepfer is willing to shepherd the movie committee.

8. Next Meeting Date: March 6, 2023, 10:00 am via Zoom. The meeting was adjourned at 11:25 am.

Minutes submitted by Celia Bakke