

SJSU ERFA Executive Board Meeting Minutes

Monday, March 6, 2023, 10:00 am via Zoom

Members Present: Celia Bakke, Elaine Collins, Nancie Fimbel, Mary Jo Gorney-Moreno, Tim Hegstrom, Chris Jochim, Elba Maldonado-Colon, Susan McClory, Lucy McProud, Joan Merdinger, Bethany Shifflett, Carmen Sigler, Lonna Smith, Jackie Snell, and Beth Von Till.
Guests: Winifred Schultz-Krohn and Karl Toepfer.

1. Call to order. President Mary Jo Gorney-Moreno called the meeting to order at 10:00 am. She welcomed the guests, Winifred and Karl. Karl shared that he had participated in a discussion with Mary Jo, Lonna and Marion Yoder regarding the Film Group. He suggested that an advertisement be placed in the Newsletter announcing the reemergence of the group and inviting members to join. The inaugural discussion will be held on the first or second Sunday in April. Initially, the preferred platform will be Amazon Prime, and the focus will be on more independent films rather than mainstream movies.

On Wednesday, February 8th Mary Jo attended a Zoom meeting on the reception for retiring faculty with Khristine Lugo presiding, and Robert Robledo, Joan and Elaine in attendance. The reception will be held at the University House. A save-the-date email will be sent to the retirees, and Joan and Mary Jo will follow up with personal phone calls. About 40 faculty will be retiring this year.

The President agreed to speak at the Spring luncheon; Nancie will include this information in the Spring Newsletter. Mary Jo signed the letters for the award winners and also left voice mail messages for the two awardees. She sent congratulations to the two awardees for the CSU ERFSAs grants. She conversed with Bethany about the ERFA archive.

2. The Minutes of the February 6, 2023 Executive Board Meeting were approved

3. May Membership Meeting (Elba) Elba hopes that all Board members will attend the luncheon and business meeting. We have a choice to pay the bill on-site or request that the bill be sent to Bill C. Lonna suggested that Elba ask Bill for his preference. Nancie spoke with Sheldon who will provide an illustration for the flyer. Carmen located previous flyers which the Committee has updated, and she will forward the current information to Nancie. The flyer will be distributed on April 12th followed by several reminders. Bethany will post the flyer on the ERFA website. The deadline to RSVP is May 3rd. The President and the two awardees will be our guests. The proposed changes to the Bylaws and the Slate of Candidates will be distributed on May 1st by the Secretary.

Program Committee (Carmen) Carmen presented two draft agendas for the Luncheon and Business Meeting. Agenda #1 schedules the Faculty Awards following the Business Meeting and agenda #2 schedules the winners prior to the Business Meeting. The Board voted on the two options; Agenda #1 received 4 votes, agenda #2 received 8 votes. Joan agreed to provide information about the awards. Elaine will serve as timekeeper for the awardee presentations and will close the meeting.

Carmen requested Board input on the virtual program since the committee identified two prospective speakers; one is Dr. Amanda Stasiewicz, Professor of Wildfire Management, and the other is Dr. Gitte McDonald, who is researching the majestic emperor penguins of Antarctica. Bethany moved and Lucy seconded that Amanda be the first choice and Gitte the second. The Board approved.

Activities (Lonna) Lonna announced that the ERFA Board Pot Luck Party was scheduled for Friday, June 2, 2023 at Noon. The honorees are: Steve Branz, Carol Christensen, Barbara Conry, Abdel El-Shaieb, and Dolores Escobar Hamilton,

4. Nominating Committee (Elaine) Elaine announced the Slate of Candidates: Vice-President, President Elect: Winifred Schultz-Krohn; Member-at-Large: Carmen Sigler; Treasurer: Bill Campsey; and Academic Senate Representative: Chris Jochim.

5. Other Reports from Executive Board Members, as needed.

a. Treasurer (Bill) Bill sent his report in advance of the meeting. The US Bank balance as of May 6, 2023 is \$16,848.73. Bill conveyed to Mary Jo that he paid out-of-pocket the \$200 professional fee for the tax filing since he did not request Board approval in advance of payment. Bethany moved and Lonna seconded a motion that ERFA reimburse the Treasurer for the cost of completing and filing the 2022 tax return and that tax return fees in the future be paid by ERFA following approval of estimate of costs. The motion passed unanimously.

b. ERFA Tower Account (Jackie, Joan, Lucy and Elaine) Jackie reported that the Tower account was slightly less than \$32,000 and that she was working on solving several issues. She will be talking with the Award Committee soon.

c. ERFA Research & Awards Committee (Joan, Lucy) Joan noted that the work of the committee was completed last month. Joan and Lucy thanked the committee members: Elaine, Elba, Carmen and Beth. Mary Jo also thanked the committee for its work.

d. Newsletter (Nancie) Nancie announced that Newsletter would be distributed this week.

e. Archivist (Celia) No report.

f. Biographies/ScholarWorks (Joan) Joan reported a total of 359 biographies; the committee is getting ready to recruit new members.

g. Web Administrator (Bethany) Bethany shared her report prior to the meeting. She corrected / updated links on ERFA web pages and added the December minutes and information about the CSU-ERFSA's grant program. Bethany added that she is gathering together information about our bank and Tower accounts to be placed on the SJSU secure server. Those who have access to the server are the Web Administrator, the President and the Archivist.

h. Membership (Joan, Beth, Susan) Susan reported that starting in April she will gear-up for the renewal process. She asked if we have a process for greeting new members when they join. We do not, and it was acknowledged that Membership should address this question.

i. Academic Senate (Chris) Chris reported on the two Senate meetings held in February. The February 6th meeting was the first one attended by the new SJSU President. She commented that enrollment is one of the areas that will be a key focus for her. A final vote on an amended version of Senate Management Resolution, AS 1832, was approved. Meetings of the Executive Committee and the full Senate will be in person, while meetings of policy and other committee meetings can be in person, online, or hybrid in accordance with a vote of committee members. Also, a revision to University Policy F17-3, Selection and Review of Department Chairs and Directors, passed. The February 27, 2023 meeting primarily focused on Vice President reports and a presentation by the Associated Students President about the possibility of an exhibit or monument near Uchida Hall in memory of SJSU's role in the internment of Japanese Americans during World War II.

j. Retired Faculty Privileges (Tim) Tim sent to Nancie for the Newsletter detailed instructions how to update the Tower card to obtain access to campus buildings.

k. AROHE (Joan) No report.

I. CSU-ERFSA (Joan, Chris, Nancie) Joan reported that the next meeting is scheduled for April 27th.

m. Consolation Notes (Elba) Elba reported that she doesn't have an address for Gilbert Guerin. She sent a card for Evelyn Neufield, and noted that Virginia Larsen died on Saturday.

7. New Business: Commencement Schedule (Mary Jo) Mary Jo asked for volunteers to attend the Commencement ceremonies. The following individuals volunteered:

Lucy -- College of Health & Human Sciences, Wednesday, May 24, 2023, 6:00 pm

Joan -- College of Engineering, Thursday, May 25, 2023, 9:30 am

Elaine -- College of Science, Thursday, May 25, 2023, 6:00 pm

Chris -- College of Humanities and the Arts, Friday, May 26, 2023, 6:00 pm

Bank Balance: Nancie inquired about a discussion concerning the balance in the bank. Mary Jo asked for volunteers to serve on an Ad-Hoc Committee to discuss the issue and present suggestions. Lonna, Beth, Bill C. (nominated by Nancie) and Nancie agreed to serve.

8. Next Meeting Date: April 3, 2023, 10:00 am via Zoom. The meeting was adjourned at 11:43 am.

Minutes submitted by Celia Bakke