

SJSU ERFA Executive Board Meeting Minutes
Monday, 9/11/2023, 10:00am via Zoom

Members Present: Elaine Collins, Mary Jo Gorney-Moreno, Tim Hegstrom, Elba Maldonado-Colon, Lucy McProud, Chris Jochim, Joan Merdinger, Bethany Shifflett, Lonna Smith, Jackie Snell, Karl Toepher, Susan McClory

1. President Elaine Collins called the meeting to order
2. The Minutes of the May 1, 2023 Executive Board Meeting were approved. The Minutes of the May 19, 2023 Annual Business Meeting were approved.
3. President's Report
Met with James Lee and Lucy to discuss ERFA awards and outreach for new members.
4. Program Committee and Activities Committee (Carmen, Lorna)
Carmen provided information in advance pertaining to the program committee's work.
 - For the **fall excursion**, reservations for a visit to the Buddhist Temple starting at 11:15 have been made for October 26th. In addition, a private tour has been arranged for a docent-led tour of the Japanese American Historical Museum of San Jose. Bill will send check to hold the reservation.
 - Group Transportation: None needed since the location is San Jose
 - Cost: \$10
 - Meals: The committee will prepare a map of the area with recommendations for participants about places to eat
 - **Fall Virtual Webinar**
 - Proposed topic: Artificial Intelligence. Date TBD but ideally in November.

Lonna provided information about the Holiday Celebration.

 - 12/8, 11:30-1:30; Location: SJSU MLK Library. Planning for an Italian meal. Will add on a fruit plate. ERFA covers cost - free to members and guests.
5. ERFA Research & Awards Committee (Lucy)
 - Zoom meeting held to discuss the process for the awards

- Will continue to get help with call for proposals and collection of proposals
- Wed. 12/6 is due date for proposals

6. ERFA Tower Account. (Jackie, Joan, Lucy) Jackie provided a report prior to the meeting noting there has been no activity in our tower Account over the summer. Our balance is \$28,476.26.

7. Reports from Executive Board

Treasurer (Bill) - Account Balance 20,406.21

Recommendation made to consider a gift. Discussed

- Donating to our tower account to support an additional research award
- Food pantry
- Increase amount of research award

Newsletter (Nancie) Report provided in advance of the meeting noted that the deadline for fall newsletter items will be September 17th.

Archivist (Celia) No report

Biographies/ScholarWorks (Joan)

Have 364 total biographies presently.

Web Administrator (Bethany) Report provided in advance of the meeting:

- Posted the April minutes to our website and forwarded them for posting to ScholarWorks.
- Updated the research & scholarly activity web page
- Updated the membership page and the Qualtrics renewal form and new member form.
- Updated the CSU-ERFSA membership page on our website - added link to newsletter.
- Updated the events page
- Updated the 'about us' page with 23-24 officers
- Coordinated our first annual review of the website and made edits as needed.
- Newsletters that were missing (Spring 2023, Winter 2022, Summer 2021) on ScholarWorks were sent for posting in June.
- Forwarded summer newsletter to ScholarWorks for posting.
- Transferred money from PayPal to ERFA bank account.

Discussed linking to the pdf of the newsletter resident on the ScholarWorks website from our website. Consensus was OK.

Discussion item: Newsletter process recommendation: When pdf ready, send to Bethany who will get it posted on ScholarWorks; Bethany then sends URL to Nancie who can use that in email to members. No decision yet. Recommendation - Bethany consider and bring back suggestion if needed.

Membership (Joan, Beth, Susan). Susan provided information about membership in advance of the meeting. In summary:

- Total Active Members: 255
 - Members Not Renewed: 86
 - Renewed Via PayPal: 51
 - Renewed Via Check: 79
 - Renewed Via ERFSA: 26
 - New Members Comp'd: 13
-
- Recruitment 3 sources: CSU ERFSA sends recent retiree list; faculty affairs runs a CalPers report and sends our invite letter out to new retirees; President's reception for new retiring faculty.
 - Discussed
 - Also sending our invite to faculty who are entering FERP.
 - Consider getting our info into retirement workshops through CFD if possible. Provide materials and
 - Another possibility is to get on agenda for lecturers council meeting and/or retirement workshops with CalPers. Elaine will check with faculty affairs to see what's being done.
 - Also simultaneously recruiting members to CSU ERFSA
 - Consider hosting our own event/luncheon on campus. Include a panel presentation.

Academic Senate (Chris)

Senate meeting later today. Two items coming up:

- Senate management resolution to create ad-hoc group to examine expansion of senate management.
- Professional standards - amend RTP to have final decisions made at the level of the Provost.

Retired Faculty Privileges (Tim)

Will get information for the next newsletter to Nancie

AROHE (Joan)

Board discussed questions from AROHE about potential travel program at the campus level and travel opportunities.

CSU-ERFSA (Joan, Chris, Nancie)

Oct 24th zoom meeting coming up.

Consolation Notes (Elba)

Elba will send information to Nancie for the obituaries section of the newsletter for: Martin Billik (Mathematics and Statistics), Joseph Boudreau (History), Mike Gorman (Social Work), Barbara Jeskalian (Music Librarian), Marvin Lee (Economics), Nancy Markham (Humanities/ Foreign Languages), Samuel Milioto (Director of Personnel), Donald Strandburg (Physics)

Movie Group (Karl)

Group is meeting once a month with discussions online.

8. New Business

- Annual reminder of ERFA email protocol - reminder will go out by email and in newsletter
- President's Framed picture - Will plan on getting it to her at Holiday luncheon
- Discussion on condolences and newsletter - Always list in our newsletter; for notes, keep workload reasonable
- Call for serving on nominating committee - anyone interested, contact Elaine.

7. Next Meeting: October 2, 2023, 10:00 -11:30. Hybrid: Zoom and In person: IRC 202. Reminder to all, that tower card needs to be current to be able to get into the building.

Meeting adjourned at 11:36am

Minutes submitted by Bethany Shifflett