

Terms and Conditions of Transfer Admission | Spring 2017

Your admission is “provisional” based on the academic information you reported on your CSUMentor application. Your admission will remain “provisional” until your official final transcript(s) clears verification. San José State University reserves the right to withdraw your admission if your self-reported information changes or your official transcripts do not pass verification. Transfer students may be blocked from registering for classes until coursework is verified by official college transcripts; submit your requested transcripts as soon as possible. See “Final Verification” section for more details.

To satisfy the provisions of your admission and become a fully admitted student, you must complete all of the mandatory steps below:

Complete the Next Steps Intent to Enroll process by 11:59 pm PST Tuesday, November 15, 2016.

Complete the following steps in the Intent to Enroll process on the Next Steps website (<https://nextsteps.sjsu.edu/spring>) by **November 15, 2016**.

1. Indicate that you accept SJSU’s offer of “provisional” admission. Once you “accept,” you are making a commitment to attend SJSU and certify that you understand and agree to these terms and conditions.
2. Sign up for a mandatory one-day Transfer Orientation.
3. Pay the non-refundable \$70.00 orientation fee.
4. **Wait 3-5 business days.** A confirming email will be sent to you from the nextsteps@sjsu.edu email address. Print and keep this email—it is your Next Steps receipt.

If you do not complete the multi-step Intent to Enroll process by the November 15 deadline, we will withdraw your application.

Returning SJSU Students must complete Intent to Enroll.

All returning SJSU students must comply with all deadlines and admission requirements as stated above, including completion of the Intent to Enroll process by November 15, 2016.

Meet the CSU Minimum Requirements for upper division transfer, including completion of the four basic skills courses with a “C-” or higher and 60 transferable semester units (90 quarter units), by the end of the Summer 2016 term.

- If you receive a “D” or lower in any of the required four basic skills courses for transfer admission, you must make up the course. Failure to pass all four basic skills courses with a “C-” or higher and complete 60 transferable units (90 quarter units) by the end of the Summer 2016 term will result in your admission being withdrawn.

If you have taken AP exams to satisfy any of the four basic skills course requirements, contact College Board immediately and request that your official scores be sent to SJSU.

Transcripts Deadline

You must submit an official final transcript(s) including grades for the Summer 2016 term, postmarked no later than Thursday, October 15, 2016. You may not use Fall 2016 courses to meet upper division admission requirements. Review the “Final Verification” section for details on official final transcript(s) requirements.

Electronic transcripts are the preferred because they save processing time. If official transcripts must be sent via mail, use this address:

Office of Undergraduate Admissions
San José State University
One Washington Square,
San José, CA 95192-0016.

Final Verification

An internal review of your application will be conducted. Your official final transcript(s) must show that you meet the current impact criteria and transfer admission requirements in order to pass verification. Failure to pass verification will result in your admission being withdrawn. To ensure your official final transcript(s) passed verification, make sure your official final transcript(s) meets the following criteria:

- Your transcript(s) must verify that everything you reported on your CSUMentor application is accurate and complete.
- You must have an overall GPA of 2.0 or higher.
- You must be in good standing at the last college or university attended.
- You must meet the four basic skills course requirements by the conclusion of the Summer 2016 term.
- If you receive a “D” or lower in any of the required four basic skills courses you must make up the course by the end of the Summer 2016 term. A grade of “D” or lower in any of the four basic skills courses does not fulfill admission requirements at SJSU.
- You must complete at least 60 transferable semester (90 quarter) units by the end of the Summer 2016 term.

Registration

Transfer students may be blocked from registering for classes until your coursework is evaluated and your official final transcripts pass verification. Send your final transcripts as soon as possible to avoid any registration delays. Having any of the required courses “in progress” will cause a delay in your registration and limited class availability until final transcripts pass verification.

Monitor your MySJSU Account

You must meet all deadlines. Failure to meet all deadlines will result in your admission being withdrawn. You can avoid your admission being withdrawn by carefully and frequently monitoring your MySJSU account throughout the entire admission process. We reserve the right to rescind your admission for non-compliance to the conditions stated in the admissions letter at any time during the process.

Provisional Admission

We offered you provisional admission based on your academic information you reported on your CSUMentor application. All of your academic information must clear verification before you are allowed to enroll and register for classes at SJSU. This offer of provisional admission is only valid for this term and may not be deferred to another semester.