

**San José State University
Environmental Studies**

100W: Environmental Research & Writing, Sections 02 and 03, Fall 2016

Course and Contact Information

Instructor:	Shannon Bane
Office Location:	WSQ 115A
Telephone:	Please contact me via email
Email:	shannon.bane@sjsu.edu
Office Hours:	Mondays 9:15am - 10:15am and by appointment
Class Days/Time:	Section 02 meets Mondays, 12:00pm – 2:45pm Section 03 meets Mondays, 6:00pm – 8:45pm
Classroom:	Section 02 meets in WSQ 111 Section 03 meets in BBC 105
Prerequisites:	ENGL 1B, Completion of Core GE, satisfy Writing Skills Test, Upper division standing, declared Environmental Studies major
GE/SJSU Studies Category:	Z

Faculty Web Page and MYSJSU Messaging

Course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on Canvas Learning Management System; login at <http://sjsu.instructure.com>. You are responsible for regularly checking Canvas and your email to learn of any updates.

Course Description

In this course, you will develop advanced research and writing skills. We will focus on the drafting of a research question, the gathering and categorizing of support data, development of a clear and concise argument, document organization, and proper formatting. You learn to be a good writer by writing, reading, and practicing. In this course, we will work on each of these areas in the context of both technical and general audiences.

Course Goals

In written communication II courses, students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences.

GE Learning Outcomes (GELO) and Course Learning Outcomes (CLO)

- SLO1: Refine the competencies established in Written Communication 1A and 1B

- SLO1-1A: Perform essential steps in writing process, use correct grammar, form clear thesis statement (Assignments 1-8)
- SLO1-1B: Locate/evaluate supporting materials, identify key terms/concepts, select effective/efficient methods for information retrieval, synthesize ideas from multiple readings, construct effective arguments (Assignments 1-8)
- SLO2: express (explain, analyze, develop, and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse (Assignments 1 and 8)
- SLO3: organize and develop essays and documents for both professional and general audiences, including appropriate editorial standards for citing primary and secondary sources (Assignments 1, 9, 11)
- Other: Writing (8000 words)—Feedback and Practice (Assignments 1-8)
- Other: Reading—Models of Research Excellence (Assignments 5 and 6)
- Other: Discipline Specific Writing Standards (Assignments 1 and 7)
- Other: Issues of Diversity (Student-specific topics for Assignment 1 may be pursued)

Required Texts/Readings

Textbook

The required textbook is available at the SJSU bookstore or at <http://www.amazon.com>.

Required (Yes, you need this book to pass this class):

Turabian, Kate. 2013. *A Manual for Writers of Research Papers, Theses, and Dissertations, Eighth Edition (Chicago Guide to Writing, Editing, and Publishing)*. University of Chicago Press. ISBN-13: 978-0-226-81638-8 (paper), ISBN-13: 978-0-226-81639-5 (ebook). ** You will be responsible for knowing and implementing the style of this book in your papers.

Other Readings

Other readings will be handed out in class or available on Canvas throughout the semester.

Library Liaison

Peggy Cabrera is our liaison for Environmental Studies. Reach her at: peggy.cabrera@sjsu.edu or via the MLK Library website. She can help you refine your research searches, find sources, help with formatting citations, etc.

Course Requirements and Assignments

Assignments

Writing assignments for this class cover a variety of styles, lengths, and approaches. Writing frequently is the best way to improve your writing craft, and so you will be completing both formal and informal writing assignments on a regular basis. The following list of assignments may look long, but many of the assignments are designed as steps to aid you in writing the final research paper (boldface type in the following table).

Assignment	Requirement	Points
1* Research Paper (3 drafts)	2,500+ words	500
2 Passions	500+ words	40
3* Research Question (2 drafts)	250 words	50
4 Annotated Bibliography- Background	Complete	50

5	Annotated Bibliography- Peer-Review	Complete	60
6	Library	Complete	25
7	Critical Review	600-800 words	50
8*	Outline (2 drafts)	Complete	130
9*	Powerpoint (2 drafts), Presentation	Complete	100
10	Resume & Cover Letter	2-3 pages	50
11	Op/Ed	150 words	50
	Quizzes		60
	Peer Reviews & Evaluation	6 total	160
	Total		1,325

Some formal assignments will require you to submit your work using the turnitin.com feature on our class Canvas website. Directions for each assignment must be read carefully so you know how to turn in your assignments (hard copy vs electronic submission). Assignments due in hard copy are due at the beginning of class; assignments due via Canvas are often not due until midnight. Please check specific instructions for each assignment. Files must be in .doc, .docx, or .pdf format. Several assignments are submitted in multiple drafts or multiple parts. Explicit directions will be included in the instructions for those assignments.

Assignments marked with an asterix (*) will be used for in-class peer review; you must bring 1 **printed copy** to class on the dates when they are due (instructions will be clarified for each assignment). These assignments are due at the beginning of class, and dues dates are noted in the class schedule.

All assignments must be typed. If you do not have access to a computer at home, you may use the following campus resources: Computer labs for student use are available in the Academic Success Center located on the 1st floor of Clark Hall and on the 2nd floor of the Student Union. Computers are also available in the Martin Luther King Library.

Late Assignment Policy

Assignments have specific instructions and due dates. They are posted on Canvas. You are responsible for making sure that you understand the requirements and due dates of each assignment, including when and where to turn them in. Anything not turned in per instructions will be considered late. Late assignments will be accepted with a 20% deduction until the end of the next class period, by hand or via email. Assignments more than 1 class period late will not be accepted.

Final Examination or Evaluation

Performance in this class is based on the accrual of points from the class assignments; the final draft of Assignment 1: Research Paper, will serve as your final evaluation in lieu of a final exam.

Grading Information

Determination of Grades

**** Please note the following information regarding grading in 100W classes (and please keep track of the points you earn in this class on Canvas so you are aware of your grade at all times):**

This course must be passed with a C or better as an SJSU graduation requirement.

A. The grade of A is appropriately given to students whose preparation for and execution of all course assignments has been consistently thorough and thoughtful. These students have earned 90% or more of the available points in class. In addition, by the end of the quarter, students who earn an A are consistently producing work that is ambitiously and thoughtfully conceived, conscious of the demands of a particular assignment, purposeful, effectively developed, and effectively edited.

B. The grade of B is appropriately given to students who have satisfactorily completed all class assignments, although some of these efforts may have been more successful than others. These students have earned 80% or more of the available points in class. By the end of the quarter, students who earn a B are consistently producing work that is competent in that they meet the demands of assignments, have a clear purpose, are sufficiently developed, and are accurately edited.

C. The grade of C is appropriately given to students who have fulfilled course requirements although, in some instances, minimally so. These students have earned 70% or more of the available points in class. By the end of the quarter, students who have earned a C have provided sufficient evidence that they can produce focused, purposeful writing that satisfies the demands of an assignment, is adequately developed, and is carefully edited although, in some instances, achieving that standard depended on multiple revisions. **** Note: a grade of C- (70-72%) will not allow you to “pass” the course for graduation requirements.**

D and F. D and F grades will be given to students whose work has been unsatisfactory in some significant ways; they have not completed all the course requirements and/or their essays have not yet achieved the level of competency required to satisfy the GE Z requirement. D scores are (60-69%); F scores are (50-59%). **** Note: a grade of D or F will not allow you to “pass” the course for graduation requirements.**

Classroom Protocol

You are expected to be present and punctual for every class session, to participate respectfully in discussions. Computers may be used to take notes, but not for email/internet. Cell phones should be turned off during class, with an exception for parents who may receive emergency calls. I expect that you will come prepared to talk, write, and think critically about the readings assigned for each class period. This means you must complete assigned reading before class.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>

ENVS 100W-02 and -03 Environmental Research and Writing, Fall 2016

Tentative Course Schedule

In-class assignments are not listed, but are included in each class. Topics, readings, assignment due dates are subject to change, depending on the needs of the course. Changes to this schedule will be announced in class and/or posted on Canvas.

Date	Topics	Readings – Before Class	Assignments
M 8/29	Introduction & Course Overview; Lecture 1: Writing as a Process; Lecture 2: How to Develop a Research Question and Write a Thesis Statement	Ch 1 & 7; Ch 2 & 5	Start: Research Paper (Assign 1) and Passions (Assign 2), Research Question (Assign 3) Due online by Friday, Sept 2: Passions (Assign 2)
M 9/5	Labor Day – No Class		
M 9/12	Lecture 3: Turabian Style; Peer Review: Research Question	Ch 8, 15, 18, 19	Start: Annotated Bibliography- Gray Lit (Assign 4); Annotated Bibliography- Peer-Reviewed Lit (Assign 5) Due hard copy: Research Question (1st draft) (Assign 3)
M 9/19	Meetings: Research Question Help		Start: Critical Review (Assign 6); Due online by Friday, Sept 23: Research Question (Final Draft) (Assign 3)
M 9/26	Library Day: Searching for Sources Meet at MLK Library Room 219, 12pm; Lecture 4: Reading Research Articles	Ch 4	Start Library Assignment (Assign 7) Due hard copy: Library (Assign 7) Due online: AnnBib-Background (Assign 4)
M 10/3	Lecture 5: Outlines; Lecture 6: Interpreting and Explaining Data	Ch 4 & 8; Part III	Start: Storyboard (Assign 8); Outline (Assign 9) Due online: Critical Review (Assign 6)
M 10/10	Peer Review: Storyboards; Lecture 7: How to Write an Intro Paragraph	Ch 11 & 12	Due hard copy: Storyboard (Assign 8) Due online: AnnBib-Peer (Assign 5)
M 10/17	Peer Review: 1st Draft Outline		Due hard copy: Outline (1st draft)(Assign 9)
M 10/24	In-Class Outline Revision Workshop; Lecture 8: Revising		
M 10/31	Lecture 9: Preparing Powerpoint Presentations; Lecture 10: Grammar, Style, and Syntax	Ch 13	Start: Powerpoint Presentation (Assign 10) and Op/Ed (Assign 11) Due online: Outline (Final draft)(Assign 9)
M 11/7	Peer Review: Research Paper (1st Draft)	Ch 12	Due hard copy: Research Paper (1st Draft) (Assign 1)
M 11/14	Peer Review: Reference Page and Formatting	Ch 3	Due online: Op/Ed (Assign 11)
M 11/21	Meetings: Review 1 st Drafts		
M 11/28	Peer Review Powerpoint Presentations (1st Draft); Peer Review: Research Paper (2nd Draft)		Due hard copy: Powerpoint Presentation (1st draft) (Assign 10); Research Paper (2nd draft) (Assign 1)
M 12/5	Lecture 11: Resume Writing; Powerpoint Presentations	Handout	Start: Resume (Assign 12) Due hard copy: Powerpoint Presentation (Final draft) (Assign 9)
M 12/12	Powerpoint Presentations		Due online: Research Paper (Final draft) (Assign 1) Due hard copy: Resume (Assign 12)