

ENVS 100W-01: Environmental Research & Writing – Spring 2015

Environmental Studies Department San José State University

Instructor:	Shannon Bane
Office Location:	WSQ 115
Telephone:	I don't have an office phone, sorry.
Email:	shannon.bane@sjsu.edu -This is the best way of reaching m, although you should be aware that I only check my emails once a day, and not on weekends until Sunday.
Class Website:	All course materials can be found on Canvas
Office Hours:	Th 2:45-3:45, and by appointment
Class Days/Time:	Tu/Th noon-1:15pm (section 1), 1:30-2:45pm (section 4)
Classroom:	Clark 243 (section 1), Clark 308 (section 4)
Prerequisites:	ENGL 1B, Completion of Core GE, satisfy Writing Skills Test, Upper division standing, declared Environmental Studies major
GE/SJSU Studies Category:	Z

Course Description

In this course, you will develop advanced research and writing skills. We will focus on issues, literature, and challenges associated with environmental writing. You learn to be a good writer by writing, reading, and reflecting. In this course, we will work on each of these areas in the context of both technical and general audiences.

Course Goals and Student Learning Objectives

In written communication II courses, students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences.

GE Student Learning Objective:

- SLO1: Refine the competencies established in Written Communication 1A and 1B
 - SLO1-1A: Perform essential steps in writing process, use correct grammar, form clear thesis statement (Assignments 1-8)
 - SLO1-1B: Locate/evaluate supporting materials, identify key terms/concepts, select effective/efficient methods for information retrieval, synthesize ideas from multiple readings, construct effective arguments (Assignments 1-8)

- SLO2: express (explain, analyze, develop, and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse (Assignments 1 and 8)
- SLO3: organize and develop essays and documents for both professional and general audiences, including appropriate editorial standards for citing primary and secondary sources (Assignments 1, 9, 11)
- Other: Writing (8000 words)—Feedback and Practice (Assignments 1-8)
- Other: Reading—Models of Research Excellence (Assignments 5 and 6)
- Other: Discipline Specific Writing Standards (Assignments 1 and 7)
- Other: Issues of Diversity (Student-specific topics for Assignment 1 may be pursued)

Texts/Readings

Both the required and recommended textbooks are available at the SJSU bookstore or at <http://www.amazon.com>.

Required:

Turabian, Kate. 2013. *A Manual for Writers of Research Papers, Theses, and Dissertations, Eighth Edition (Chicago Guide to Writing, Editing, and Publishing)*. University of Chicago Press. ISBN-13: 978-0-226-81638-8 (paper), ISBN-13: 978-0-226-81639-5 (ebook). ** You will be responsible for knowing and implementing the style of this book in your papers.

Other Readings

Other readings will be handed out in class or available on Canvas throughout the semester.

Classroom Protocol

You are expected to be present and punctual for every class session, to participate respectfully in discussions and in-class writing assignments. Computers may be used to take notes, but not for email/internet. Cell phones should be turned off during class, with an exception for parents who may receive emergency calls. I expect that you will come prepared to talk, write, and think critically about the readings assigned for each class period. This means you must complete assigned reading before class (you'll miss 95% of what we're talking about if you try to skim in class).

Dropping and Adding

You are responsible for understanding the policies and procedures about add/drops, academic renewal, etc. <http://info.sjsu.edu/web-dbgen/narr/soc-fall/rec-324.html> . Information about late drop is available at <http://www.sjsu.edu/sac/advising/latedrops/policy/> . You should be aware of the current deadlines and penalties for adding and dropping classes.

Assignments and Grading Policy

Assignments

Writing assignments for this class cover a variety of styles, lengths and approaches. Writing frequently is the best way to improve your writing craft, and so you will be completing both formal and informal writing assignments on a regular basis. The following list of assignments may look long, but many of the

assignments are designed as steps to aid you in writing the final research paper (boldface type in the following table).

Assignment	Requirement	Points
1* Research Paper (3 drafts)	2,500+ words	500
2 Passions	500+ words	40
3* Research Question (2 drafts)	250 words	50
4 Annotated Bibliography- Background	Complete	50
5 Annotated Bibliography- Peer-Review	Complete	60
6 Library	Complete	50
7 Critical Review	600-800 words	50
8* Outline (2 drafts)	Complete	100
9* Powerpoint (2 drafts), Presentation	Complete	100
10 Resume & Cover Letter	2-3 pages	50
11 Op/Ed	150 words	50
Quizzes		60
Peer Reviews & Evaluation	6 total	160
Total		1,320

Some formal assignments will require you to submit your work using the turnitin.com feature on our class Canvas website. Directions for each assignment must be read carefully so you know how to turn in your assignments (hard copy vs electronic submission). Files must be in .doc or .docx format. Several assignments are submitted in multiple drafts or multiple parts. Explicit directions will be included in the instructions for those assignments.

Assignments marked with an asterisk (*) will be used for in-class peer review; you must bring 1 or 2 **printed copies** to class on the dates when they are due (instructions will be included with your assignment). These due dates are noted in the class schedule.

All assignments must be typed. If you do not have access to a computer at home, you may use the following campus resources: Computer labs for student use are available in the Academic Success Center located on the 1st floor of Clark Hall and on the 2nd floor of the Student Union. Computers are also available in the Martin Luther King Library.

Late Assignment Policy: Assignments are due at the beginning of class on the date that they are listed in the syllabus, unless otherwise stated in the assignment instructions. Anything else will be considered late. Late assignments will be accepted with a 20% deduction until the end of the next class period, by hand or via email. Assignments more than 1 class period late will not be accepted.

In-Class Assignments

Readings will be discussed in-class the day they are due (as noted in the class schedule). In-class assignments can only be completed on the day they are administered. No make-ups.

Letter Grades:

**** Please note the following change to grading in 100W classes (and please keep track of the points you earn in this class so you are VERY aware of your grade at all times):**

University Policy S11-5 (<http://www.sjsu.edu/senate/S11-5.htm>) took effect the Spring 2012 semester. The key resolved clause: [The] ABC/NC grading [will] be replaced by full letter grading

(A-F) for all 100W courses, retaining the need for all such courses to be passed with a C or better (C- not accepted) when satisfying the CSU Graduation Writing Assessment Requirement.

A. The grade of A is appropriately given to students whose preparation for and execution of all course assignments has been consistently thorough and thoughtful. These students have earned 90% or more of the available points in class. In addition, by the end of the quarter, students who earn an A are consistently producing work that is ambitiously and thoughtfully conceived, conscious of the demands of a particular assignment, purposeful, effectively developed, and effectively edited.

B. The grade of B is appropriately given to students who have satisfactorily completed all class assignments, although some of these efforts may have been more successful than others. These students have earned 80% or more of the available points in class. By the end of the quarter, students who earn a B are consistently producing work that is competent in that they meet the demands of assignments, have a clear purpose, are sufficiently developed, and are accurately edited.

C. The grade of C is appropriately given to students who have fulfilled course requirements although, in some instances, minimally so. These students have earned 70% or more of the available points in class. By the end of the quarter, students who have earned a C have provided sufficient evidence that they can produce focused, purposeful writing that satisfies the demands of an assignment, is adequately developed, and is carefully edited although, in some instances, achieving that standard depended on multiple revisions. **** Note: a grade of C- (70-72%) will not allow you to “pass” the course for graduation requirements.**

D and F. D and F grades will be given to students whose work has been unsatisfactory in some significant ways; they have not completed all the course requirements and/or their essays have not yet achieved the level of competency required to satisfy the GE Z requirement. D scores are (60-69%); F scores are (50-59%). **** Note: a grade of D or F will not allow you to “pass” the course for graduation requirements.**

Library Liaison

Peggy Cabrera is our liaison for Environmental Studies. Reach her at: peggy.cabrera@sjsu.edu

SJSU Writing Center

The SJSU Writing Center is located in Room 126 in Clark Hall. This can be a source of great help.
<http://www.sjsu.edu/writingcenter>

University Policies

Academic integrity

You should know that the University's Academic Integrity Policy is available at http://www.sa.sjsu.edu/download/judicial_affairs/Academic_Integrity_Policy_S07-2.pdf. Your own commitment to learning, as evidenced by your enrollment at San Jose State University and the University's integrity policy, require you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The website for Student Conduct and Ethical Development is available at http://www.sa.sjsu.edu/judicial_affairs/index.html.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism (presenting the work of another as your own, or the use of another person's ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include in your assignment any material you have submitted, or plan to submit for another class, please note that SJSU's Academic Policy F06-1 requires approval of instructors.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 requires that students with disabilities requesting accommodations must register with the DRC (Disability Resource Center) to establish a record of their disability.

Policy S12-3 regarding Definition of the Credit Hour

Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of forty-five hours over the length of the course (normally 3 hours per unit per week with 1 of the hours used for lecture) for instruction or preparation/studying or course related activities including but not limited to internships, labs, clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.

Policy S12-7 regarding Consent for Recording of Class and Public Sharing of Instructor Material

Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.

- Video recordings may not be taken of this class.
- Audio recordings are permissible, but may not be reproduced or distributed.

Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.

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Tentative Course Schedule

In-class assignments are not listed, but are included in each class. Topics, readings, assignment due dates are subject to change, depending on the needs of the course. Changes to this schedule will be announced in class.

Date	Topics	Readings – Before Class	Assignments
Th 1/22	Introduction & Course Overview; Lecture 1: Writing as a Process	Ch 1 & 7	Start: Research Paper (Assign 1), Passions (Assign 2), and Research Question (Assign 3)
Tu 1/27	Lecture 2: How to Develop a Research Question and Write a Thesis Statement	Ch 2 & 5	Start: Annotated Bibliography- Background (Assign 4), and Annotated Bibliography- Peer-Reviewed Literature (Assign 5) Due online: Passions (Assign 2)
Th 1/29	Lecture 3: Turabian Style	Ch 8, 15, 18, 19	Due hard copy: Research Question (1st draft) (Assign 3)
Tu 2/3	Meetings: Research Question Help		
Th 2/5	Library Day: Searching for Sources		Start: Library Assignment (Assign 6); Critical Review (Assign 7) Due online: AnnBib-Background (Assign 4)
Tu 2/10	Meetings: Research Question Help		
Th 2/12	Meetings: Research Question Help		Due hard copy: Library (Assign 6) Due online: Research Question (Final Draft) (Assign 3) Due online: AnnBib-Peer (Assign 5)
Tu 2/17	Lecture 4: Reading Research Articles	Ch 4	
Th 2/19	Lecture 5: Outlines		Start: Outline (Assign 8) Due online: Critical Review (Assign 7)
Tu 2/24	Lecture 6: Interpreting and Explaining Data	Ch 4 & 8	
Th 2/26	How to Peer Review; Peer Review: Outline	Ch 12	Due hard copy: Outline (1st draft)(Assign 8)
Tu 3/3	Lecture 7: Document Organization	Ch 3	
Th 3/5	Lecture 8: Grammar, Style, and Syntax, part 1	Part III	
Tu 3/10	Lecture 9: Paragraph Construction		Due online: Outline (Final draft)(Assign 8)
Th 3/12	Lecture 10: Revising	Ch 11 & 12	
Tu 3/17	No Class – Work Day		
Th 3/19	Peer Review: Research Paper		Due hard copy: Research Paper (1st draft) (Assign 1)
Tu 3/24	No Class – Spring Break		
Th 3/26	No Class – Spring Break		
Tu 3/31	No Class – Cesar Chavez Day		
Th 4/2	Lecture 11: Preparing Powerpoint Presentations	Ch 13	Start: Powerpoint Presentation (Assign 9), Op/Ed (Assign 10)
Tu 4/7	Individual Progress Meetings (Only come to class if you have an appt on this day)		
Th 4/9	Individual Progress Meetings; Peer Review Powerpoint Presentations (All students come to class)		Due hard copy: Powerpoint Presentation (1st draft) (Assign 9)
Tu 4/14	Individual Progress Meetings (Only come to class if you have an appt on this day)		Due online: Op/Ed (Assign 10)
Th 4/16	Individual Progress Meetings (Only come to class if you have an appt on this day)		
Tu 4/21	Peer Review: Research Paper		Due hard copy: Research Paper (2nd draft) (Assign 1)
Th 4/23	Lecture 12: Resume Writing	Handout	Start: Resume (Assign 11)
Tu 4/28	Powerpoint Presentations		Due hard copy: Powerpoint Presentation (Final draft) (Assign 9)
Th 4/30	Powerpoint Presentations		Due hard copy: Resume (Assign 11)
Tu 5/5	Powerpoint Presentations		
Th 5/7	Powerpoint Presentations		
Tu 5/12	Powerpoint Presentations		Due online: Research Paper (Final draft) (Assign 1)