Request for an
Addition/Change of Major or Minor
Change of Major to Undeclared
Students with fewer than 90 Units

Office of the Registrar ∙ One Washington Square ∙ San José, CA 95192-0009

Instructions
1. Please type directly into each field.
2. Retrieve all the signatures required for the section that applies to you.

*Attn:* If your new major or minor is in College of Humanities & Arts (H&A), Director of H&A Student Success Center (Clark 244)’s signature is required. H&A majors & minors are: Art & Design, Comparative Religious Studies, Creative Arts, English & Comparative Literature, Foreign Languages, Humanities, Liberal Studies, Linguistics, Music & Dance, Philosophy, Radio, Television, Film & Theatre.

3. Please submit this form to window “R” (Registrar) in the Student Services Center (SSC).

IMPORTANT: Newly admitted students may not apply for a change of major until the first day of instruction.

SJSU ID ___________________________ Last name ___________________________ First ___________________________ Middle ___________________________

Contact Information:
Phone# ___________________________ E-mail Address ___________________________

Type of Degree Requested e.g. BS, BA, BFA, please specify:

Current Major/Concentration: ___________________________ Current Minor: ___________________________

Copy of unofficial transcript printed from MySJSU

Earned Units (UE) from 2 year institution (If this number is 70 or above, please put 70)

Earned Units (UE) from 4 year institution (other than SJSU)

Earned Units (UE) from AP/IB scores, military credit, etc.

Earned Units (UE) at SJSU

TOTAL EARNED UNITS

For approval of your new or added Major/Minor, the following signature(s) is/ are required from your new Major/Minor Department(s).

Check box(es) that apply to you:

☐ New Major Objective:

☐ Additional Major Objective:
(Double Major)

☐ New Minor Objective:

☐ Additional Minor Objective:
(Double Minor)

*Attn:* Director of H&A Student Success Center (Clark 244) Printed Name/Signature/Date (Director’s signature not necessary for any other college)

☐ Change of Major to Undeclared:
The following 2 signatures are required:

AARS Academic Advisor’s Printed Name/ Signature/ Date ___________________________

Director of AARS or Designee/ Printed Name/ Signature/ Date ___________________________

For Office Use Only:
Date Received: ___________________________ By: ___________________________
Date Changed: ___________________________ By: ___________________________

Major Minor less than 90: 08-06-15