

# Transition plan: Change of Major (less than 60 units earned)

## General Information:

- Following this transition plan is for eligibility for a request to change a major in the College of Engineering.
- This document is proof of advising from an advisor in the ESSC only. This is not an application.
- The application process varies depending on the number of earned units.
- Change of Major workshops are not required but encouraged.

First Name:	Last Name:	Student ID:
Current Major:		Intended Major(s)
Total Units Earned:		1. _____
All-College GPA:		2. _____
Completed the WST Directed Self-Placement? <input type="checkbox"/> Yes <input type="checkbox"/> No		3. _____

### Minimum Eligibility Requirements:

Complete required courses under each category (i.e. College of Engineering, Foundations, Major-Specific) for the target major and meet Major Impaction GPA range.

### Overall GPA Range

Generally, to be a competitive candidate, students should aim for the highest GPA possible. Some departments also look at the GPA for specific courses. Please see the department advisor for more information. These ranges reflect Fall 2021 change of major impaction GPAs.

Major	GE	Foundations	Major Specific				GPA	
Aviation & Engineering Technology	GE A1 Engl 1A	Math 71/ Math 71X Phys 2A	Aviation - NONE Engr Tech - NONE				AVIA TECH	2.0 2.0
Engineering name majors		Math 30/Math 30X Math 31/ Math 31X Phys 50	Aerospace Biomedical Chemical Computer Electrical	AE 20 CHEM 1A CHEM 1A CMPE 30 NONE	Interdisp Engr Industrial & Sys Materials Mechanical Software	NONE NONE CHEM 1A NONE CS 46A	AE BME CHEM CMPE EE IDE ISE MATE ME SE	2.5 2.0 2.0 3.0 2.0 2.0 2.0 2.0 2.5 4.0

Fall  Sum.  Spr.  20\_\_

Fall  Sum.  Spr.  20\_\_

Fall  Sum.  Spr.  20\_\_

1.	unit(s)	1.	unit(s)	1.	unit(s)
2.	unit(s)	2.	unit(s)	2.	unit(s)
3.	unit(s)	3.	unit(s)	3.	unit(s)
4.	unit(s)	4.	unit(s)	4.	unit(s)
5.	unit(s)	5.	unit(s)	5.	unit(s)

semester total \_\_\_\_\_ unit(s)

semester total \_\_\_\_\_ unit(s)

semester total \_\_\_\_\_ unit(s)

### \*Notes

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I am **ELIGIBLE TO APPLY:** fall    spring    20\_\_\_\_\_ so that I can begin in the new major the following semester.

\*I acknowledge that this is a planning guide, not the application to change my major. Due to impaction, meeting the change of major requirements and GPA range does not guarantee acceptance into the major.

\_\_\_\_\_  
student signature / date

\_\_\_\_\_  
advisor signature / date

# Change of Major Processes

The process to change your major depends on the number of units you have earned in all colleges attended.

## <60 earned units

### Take prerequisite courses (see front)

Strive to get a competitive GPA in all required courses.



### Apply online to change your major

The application can be found in the change of major section of [www.sjsu.edu/essc](http://www.sjsu.edu/essc)



### Wait for a response from the department

Emails are sent to students' school email. Be flexible with your first semester since departments make their decisions close to the beginning of the following semester.

## > 60 earned units

### Meet with a major advisor and take recommended courses

Students should strive to get a competitive GPA in all required courses.



### Apply to change your major

If accepted, the department advisor will put in a request to have your major changed.



### Take courses in your new major or reapply

You are allowed to apply twice for the same major. Work with an ESSC advisor or major advisor for course planning.

## Transition OUT of CoE

### Meet with an advisor

Go to the success center and receive advising for the following semester.



### Get Major Advising hold removed

Email the ESSC to let us know you have met with an advisor. An advisor will verify your meeting by checking Spartan Connect. You can also include proof of advising by forwarding any emails or screenshots from your appointment.



### Send us a follow-up Email

Please follow up within a week of meeting with an advisor if your hold has NOT been removed.