



**SAN JOSÉ STATE  
UNIVERSITY**

November 18, 2014

**Finance**

Office of The Associate Vice President

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**To: Distribution List**

**From: Josee Larochelle**   
**Associate Vice President for Finance**

**Subject: SSETF 2013/14 Continuation of Project Funding Awards**

As a part of the SSETF funding allocations procedures, award recipients are provided an opportunity to request the continuation of project funding to be used in the following fiscal year. In order to allocate new funds to departments/divisions in July, any balance remaining in departments from prior year awards will be returned to the University at year-end. The requests were to be reviewed by the SSETF Advisory Committee and the Cabinet, and recommendations were to be forwarded to the President. Due to the current discussions on the SSETF committee membership and charge of the committee, along with the permanent fee amount for SSETF, the SSETF Advisory Committee has not been available to review the requests. Therefore, the Cabinet provided the recommendations to the President based upon if the awards were base or one-time funded; one-time funding awards were approved for the 2013/14 continuation of project funding requests.

**Approved Requests for One-time Funding**

**Academic Technology - \$941,136**  
SJSU Equitable Teaching Spaces

**Course Support - \$13,547**

College of Education-updating Assessments Speech/Audiology Program  
College of Education-Support for Education Students' Development

**Student Success - \$112,308**

Next Gen Learning Spaces Classroom Technology

Total Recommended: \$1,066,991

The attached spreadsheet contains a listing of the requests. The University Budget and Risk Management Office will be processing commitment letters as well as coordinating with your staff to complete the transfer of funds.

Please contact me if you have any questions.

cc: President and Cabinet:  
Mohammad Qayoumi, President  
Shawn Bibb, CFO and Vice President for Administration & Finance  
Gene Bleymaier, Director of Intercollegiate Athletics  
Andy Feinstein, Provost and Vice President for Academic Affairs  
Renee Barnett, Interim Vice President for Student Affairs  
Stacy Gleixner, Interim Chief of Staff for Office of the President

Deans and Associate Vice President:  
Alice Hines, College of Applied Sciences & Arts  
David Steele, College of Business  
Elaine Chin, College of Education  
Andrew Hsu, College of Engineering  
Lisa Vollendorf, College of Humanities & the Arts  
Ruth Huard, International and Extended Studies  
Michael Parrish, College of Science  
Jan English-Lueck, College of Social Sciences  
Ruth Kifer, University Library  
Brian Bates, Associate Vice President, Alumni Relations  
Christopher Brown, Associate Vice President, Facilities Development & Operations  
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Robb Drury, Associate Vice President, Advancement Operations  
Marna Genes, Associate Vice President, Academic Budgets and Planning  
Elna Green, Associate Vice President, Faculty Affairs  
Dennis Jaehrne, Associate Vice President, Undergraduate Studies/Deputy Provost  
Pamela Stacks, Associate Vice President, Graduate Studies & Research  
Roger Elrod, Associate Vice President, Student Affairs  
Elizabeth Pugliese, Associate Vice President, Human Resources  
Maureen Schaarberg, Associate Vice President, Student Academic Success Services  
Barry Shiller, Associate Vice President, Marketing and Communications  
Marie Tuite, Deputy Director, Intercollegiate Athletics  
Chao Vang, Director, Institutional Effectiveness and Analytics  
Terry Vahey, Associate Vice President and Chief Information Officer  
Sharon Willey, Associate Vice President, Student Affairs

Lynda Heiden, Chair Academic Senate

**SSETF FY2013/14 Project Outcome and Continuation of Funding Report**

Title of Project	Commitment Number	Summary	Continuation of Funding Requested	Approved	Continuation Request	Approved Oct 28, 2014	Comments
Job & Internship Initiative	188	There was salary savings, but requesting not to roll remainder of funds	No				
Next Gen Learning Spaces Classroom Technology	190	Requesting a roll of remainder of funds to 14/15 to complete project	Yes	\$ 1,150,000.00	\$ 941,136.00	\$ 941,136.00	
Course Support: Campus Programs (Glass Lab)	245	All funds were spent, no roll needed.	No				
Continuation of Course Support	246	Department marked continuation of funds yes, but all funds were spent. They misunderstood the purpose of requesting continuation funds and were asking for funding for fy1415.	No				
Chemistry Lab Program Cost Supplement	247	Department marked continuation of funds yes, but all funds were spent. They misunderstood the purpose of requesting continuation funds and were asking for funding for fy1415.	No				
CoSS IRA and Lab Fee Continuation	248	All funds spent, no roll needed.	No				
Updating Assessments Used in Clinical Practice for Speech Pathology/Audiology Program	249	Requesting to roll 13/14 one time balance of funds \$3,533.00 to the 14/15 year.	Yes	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	Funds were not used due to a change in Department Chairs.
New Support for Education Students' Development of Professional, Technology & Collaboration Skills	249	Requesting to roll the full \$12,000 no funds were spent	Yes	\$ 18,000.00	\$ 1,546.77	\$ 1,547.00	One-time funding for student assistants. Requesting continuation due to a student assistant not working through the Spring semester.
Supplemental Course Fees/IRA	250	Not requesting a roll, funds were spent for other student success related activities.	No				
Lab and Technology Operations for the CoENG	251	All projects were completed, may be some left over money but not requesting to roll.	No				
Ethics Bowl	252	All projects were completed, there is a balance of \$4,519.87 but not requesting to roll funds.	No				
Library Student Technology Trainer	253	All funds spent, not requesting a roll.	No				
CASA Student Success Center Enhancements	254	Most of the base funding was spent in 13/14, they plan to spend all base in 14/15, requesting to roll remaining 13/14 base funds to 14/15.	No	\$ 194,293.00		\$ -	Base funding provided including for staff. Unspent funds are a result of salary savings due to hiring delays.
Technological Enhancements/Upgrades for CASA	255	All funds spent, not requesting a roll.	No				
Engineering Student Success Programs	258	All base funds were spent and will continue to used base funds for 14/15, not requesting a roll.	No				
College Success Initiatives	259	Requesting to roll \$147,778 of 13/14 base funds to 14/15 funds.	Yes	\$ 224,055.00	\$ 147,778.00	\$ -	Lack of identified space to open Student Success Center. Request for continuation of funds is to pay for the facilities upgrades needed in Clark Hall 244 for the Student Success Center.
Library Laptop Equipment Loans	260	All funds spent, not requesting a roll.	No				
eBook Acquisition for all SISU Colleges	261	All funds spent, not requesting a roll.	No				
CoSS Student Success (ACCESS) Enhancement	262	Requesting to roll remaining funds.	Yes	\$ 148,630.00	\$ 25,267.00	\$ -	Majority of funding is base. Unspent funding relates to student assistants continuing and Advisor continuing - which are base funded.
Peer Connections Stud. Staff, O&E Budget	263	\$114,599.82 remaining funds. Requesting \$25,000 roll over from 13/14 to 14/15 funds.	Yes	\$ 336,880.00	\$ 25,000.00	\$ -	\$25,000 in roll-forward funding relates to full-time staff costs such as phones, computers, training. All funding received is base.
Writing handbook for all incoming frosh	264	Project completed, not all funds spent (\$1,000 left over), don't need funds.	No				
Mentoring Program for Undeserved Students	265	May need to find out more from department, seems to be some remaining funds but they are not requesting a roll.	No				
Project SHINE Program Manager	265	Requesting to roll \$7,000 to 14/15 year.	Yes	\$ 12,000.00	\$ 7,000.00	\$ -	
SISU Equitable Teaching Spaces	272	Partial project completion, roll remaining funds to complete remainder of project in 14/15.	Yes	\$ 445,361.00	\$ 112,308.00	\$ 112,308.00	Technology related expenses delayed due to campus processes, and coordination.
<b>Total SSETF FY 2013/14 Project Outcome and Continuation</b>				<b>\$ 2,541,219.00</b>	<b>\$ 1,272,035.77</b>	<b>\$ 1,066,991.00</b>	