

Guided Classroom Conversation – Presentation

Solid Time Management

1-17	18-24	25
Insufficient: Substantial time management issues.	Sufficient: Some minor concerns with time management; balance of elements needs work.	Excellent: Excellent use of time. Effective balance of content and interaction.

Well-developed ideas

1-17	18-24	25
Insufficient: Inadequate and/or unclear coverage of one or more main points.	Sufficient: Clear summary of main points, leaving some room for specificity.	Excellent: Detailed and clear elaboration of main points with insightful reflection.

Clear Organization

1-17	18-24	25
Insufficient: Missing, inconsistent, or vague forecast, transitions, and review.	Sufficient: Cursory forecast, transitions, and/or review (or missing one item).	Excellent: Detailed, logical, and specific forecast, transitions, and review.

Audience-focused delivery

1-17	18-24	25
Insufficient: Missing (or poor) eye contact, unprofessional word choice, and/or low vocal quality.	Sufficient: Minimal eye contact, inconsistent word choice, and/or acceptable vocal quality.	Excellent: Engaging eye contact, appropriate word choice, and dynamic vocal quality.