Fire Extinguishers

- Monthly Inspection Checks

About Monthly Checks

- The “Monthly Check” is to ensure that the fire extinguisher is fully charged and operable by inspecting a few key elements.

- Monthly spot checks do not require any special licensing and can be done by anyone with these instructions.

- Monthly Checks are required by the State Fire Marshal.

- Fire extinguishers located in public areas (i.e. hallways) are inspected by a student assistant from EHS. Those located in offices, mechanical rooms, and classrooms are to be inspected by the department owner.

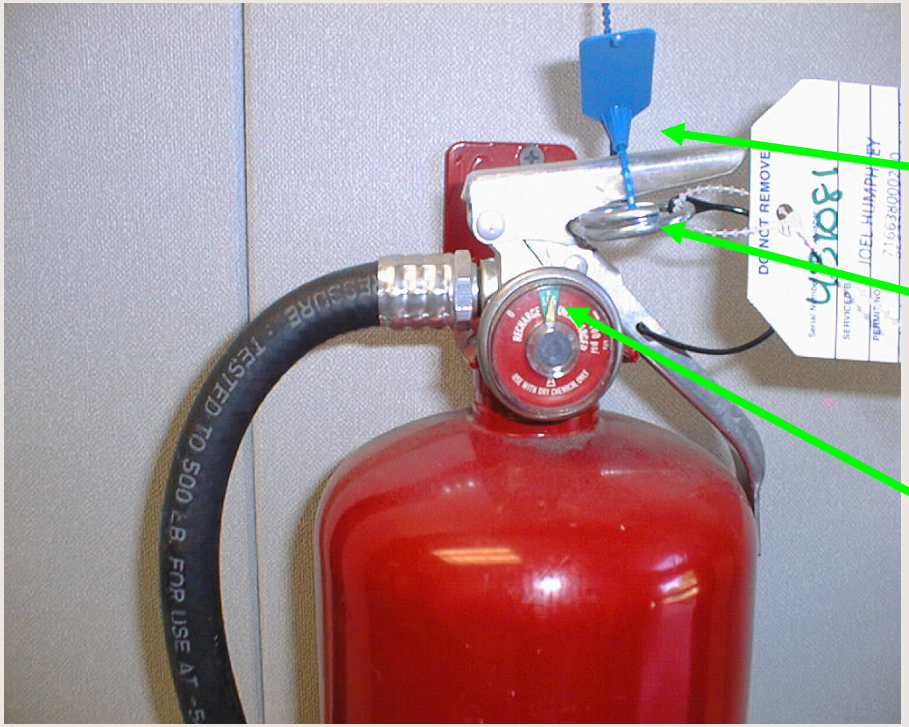
Location and Access

- Verify that the units are in their intended location and are not blocked. If small items can be relocated easily please do so.

Mounting

- The unit should be mounted on a wall or set in a cabinet.

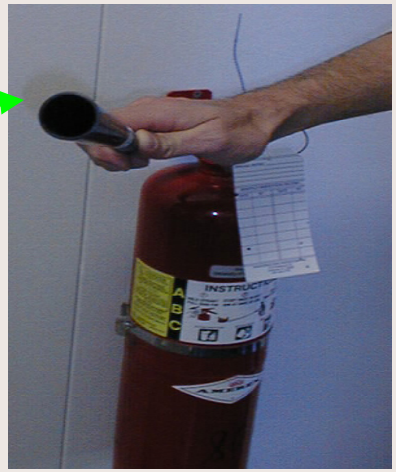
Closer Inspection



- The plastic seal is intact and safety pin is in placed.
- The gauge needle points to the green section.

Closer Inspection

- The nozzle should be clear of blockages. Signs of yellow powder could also indicate a leak or tampering and should be reported.



- Annual inspection by certified/registered technician. Look at the year and month/date punched on the tag. It should be within the last year.

Initial the Tag

- Date and initial the tag on the unit when you are finished. Report any problems or concerns to SJSU Environmental Health and Safety (x4-1978)

San Jose State University
Environmental Health and Safety
July 18, 2012

Thanks to University of Central Florida's Fire Inspection Guidelines