

**SAN JOSE STATE UNIVERSITY
LEASE BY SJSU UNIVERSITY PRESIDENT**

*Lease Agreements and Fees are processed by Facilities Development & Operations (FD&O)
Reservations and Event Scheduling are processed by Academic Scheduling, Kinesiology, and Athletics Departments*

FACILITY	Details	CAPACITY	RATE		Additional hour (beyond 8 hrs)	UTILITY Hourly RATE (min. 2 hrs)
			0 - 4 hours	4 - 8 hours		
CLASSROOMS:						
Reservations for SJSU: Academic Scheduling (408-924-2448 or 924-1989) and External Requests completed as a Lease Agreement: FD&O (408-924-1927)						
Lecture Classrooms		under 40	\$100	\$200	\$25	\$12
Lecture Classrooms		40 - 60	\$150	\$300	\$25	\$12
Science 142	Auditorium style	250	\$200	\$400	\$25	\$20
Sweeney Hall 100	Auditorium style	125	\$200	\$400	\$25	\$20
Washington Square Hall - 109	Auditorium style	196	\$200	\$400	\$25	\$20
Washington Square Hall - 207	Auditorium style	125	\$200	\$400	\$25	\$20
Reservations for SJSU: contact Individual Departments -and- External Requests completed as a Lease Agreement: FD&O (408-924-1927)						
Engineering 189	Auditorium style	200	\$200	\$400	\$25	\$20
Engineering Rooms (285/287)		70			\$25	\$20
Music Concert Hall - 176	Auditorium style	500	\$400	\$800	\$25	\$20
YUH - 124	Auditorium style	200	\$200	\$400	\$25	\$20
GYMS:						
Reservations for SJSU Depts. contact: Kinesiology (408-924-3046 or 924-3010) -and- External Requests completed as a Lease Agreement: FD&O (408-924-1927)						
SPX 107A	Gym	100	\$300	\$625	\$25	\$40
SPX 107B	Gym	100	\$300	\$625	\$25	\$40
SPX 178	Gym		\$300	\$625	\$25	\$40
YUH 6	Gym	100	\$300	\$625	\$25	\$40
SOUTH CAMPUS:						
Reservations for SJSU Depts. contact: Athletics Department (408-924-1239 or 924-1200) -and- External Requests completed as a Lease Agreement: FD&O (408-924-1927)						
Spartan Stadium		25,000		TBD		
Simpkins Center		100		TBD		
Spartan Field		300		TBD		
Bud Winter Field		200		TBD		
Blethen Field		300		TBD		
Tennis Courts		100		TBD		
Koret Center		100		TBD		
Football Practice Field (1)		100		TBD		
Football Practice Field (2)		100		TBD		

SJSU Internal Requests for Spartan Memorial & Morris Daily only: Student Union Inc, contact (408-924-6300) -and-
External Requests completed as Lease Agreement: FD&O, contact (408-924-1927)

Spartan Memorial Chapel	Seating: Pews Addt'l items; Podium, table in back, oregon, candelabra	100	\$200	\$12
Morris Dailey	Auditorium: 1st Floor: 583 fixed seating & 16 accessible wheelchair areas. 2nd floor: 280 fixed seating.	879	\$1,200	\$20
University Theater	Auditorium	400	\$400	\$60

Reservation & Lease Agreement: Student Union Inc.
Contact: (408-924-6302 or 924-6300)

OPEN SPACES:

BBQ Area (Assoc. Students)			
PLAZA AREA (7th & 9th Street)	150	TBD	
Bell Rose Garden Area	50	TBD	
Science Bldg. Lawn	125	TBD	
Tower Lawn - North (by MLK)	150	TBD	
Tower Lawn - South (fountain)	1000	TBD	
Smith/Carlos Lawn Area	200	TBD	
Art Bldg. Quad	125	TBD	
Engineering Court Yard	50	TBD	
Caret Plaza	125	TBD	

Note: Assembly permits required for events over 300

*\$ 1.00 per person by maximum attendance day

NOTE: Reservation & Lease Agreement for Student Union Inc.

Contact: (408-924-6302 or 924-6300) and/or Visit Student Union Website: <http://www.sjsu.edu/studentunion/>

FACILITY	Details	CAPACITY	DAY RENTAL	
			RATE	
STUDENT UNION BLDG:				
SU Ballroom (A)		3,000 Sq Ft	\$950	*
SU Ballroom (C)		3,000 Sq Ft	\$950	*
SU Ballroom (B)		4,900 Sq Ft	\$1,500	*
SU Ballroom (A&B or C&B)			\$2,100	*
SU BALLROOM (A & B & C)		1000	\$3,000	* 4 hrs Add'l \$200/hr
SU Theater		312	\$1,250	*

* Direct overhead costs - \$21 per hour (additional to room rental rate)

SPECIAL INTERESTS:

Event Center Arena		5,000	\$8,500
Event Center Sport Club	Aerobics Room	5,000	75/ hour
Basketball Court			

For mixed use of Campus Space- Student Union Personnel will coordinate the event with campus entities

Note: If Student Union schedules any space in General Fund buildings with attendance expected of over 100 and if lasting more than 2 hours, the requestor must also submit a service request for FD&O services for restrooms and garbage, and recycling needs.

Rate for support services for events are per hour rates with a 4 hour minimum for any function. This is based on number of participants, type of event, and the number of rooms or outdoor space which are factored into the direct support cost.

<u>Support Services</u>	<u>Hourly Rate</u>
Custodial - interior building	\$35
Grounds- exterior	\$44
Recycling/ Trash Cans/ Composting	\$45
Electrical	\$75