

## ***FITW Campus Lead Meeting – Minutes***

### **Meeting Information**

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**Date:** September 1, 2016

**Time:** 11:00AM

**Attendees:** Andy Feinstein, Laura Sullivan-Green, Ann Baldwin, Gale Holdren, Alison Baski, Cordelia Ontiveros, Jane Dong, Nancy McQueen, Shandy Hauk and Alma Ramirez

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#### **1. Upcoming Presentations:**

- Plenary session at the 22<sup>nd</sup> Annual CELT Conference “Teaching and Learning in Today’s California” October 6-7, 2016 at Chico
  - Laura will attend
- AAC&U Poster Session November 3-5, Boston, MA
  - Andy and Laura will attend

#### **2. New Grant Personnel**

1. SJSU - Gale Holdren is the new Project Manager replacing Ann Baldwin
  - Ravisha Mathur (co-FLC coordinator) will be filling in for Laura while Laura is on leave in Spring 2017.
2. CPP – Alison Baski (Dean Science) and Cordelia Ontiveros (Interim Dean of Engineering)

#### **3. Teaching Survey**

1. CSULA sent out and SJSU sent a reminder, CPP -pending start of quarter (September 27<sup>th</sup>)
2. Brian Jersky is still listed on survey
3. Need definition of FLC on first page of survey- needs clarification so everyone is using same definition`
4. Need follow up of email and survey 3 times – SJSU will send final reminder for all
5. 86% response will be considered successful, anything under 50% response is considered very poor - per Shandy

#### **4. Presidential Call to Actions**

1. <https://www.whitehouse.gov/blog/2016/08/17/call-action-incorporating-active-stem-learning-strategies-k-12-and-higher-education>

- Laura will write a memo for all and will file

#### **5. FLC Activities**

1. Victoria, Ravisha and Laura have sent out activities
2. SJSU has monthly meetings set for Fall 2016, CPP, CSUA working on it
3. There will be monthly online FLC activities posted.
  - Will send out survey to faculty on what format, video and conferences interested in
  - need feedback on Online activities
  - Discussed how to promote the FLC

## **6. Pre-Calculus Status -**

1. Budgets finalized now and Budget justification has been updated. Will send to ED upon Andy's review – (need final approval to remove PreCalc)

## **7. Campus Status Reports – (will be reported out at Conference calls)**

1. SJSU – Laura
  - No overtime for faculty
  - Need to recruit Statistics person
  - Calculus and Physics are working on Flip classes
2. CPP – Alison and Cordelia
  - Worked on Budget
  - Meeting set up with Math Physics
  - Victoria trying to find another person in Applied Calculus
  - Alison and Cordelia need to be added to Canvas
3. CSULA- Jane and Nancy
  - University is now on Semester system
  - Hosting “Teaching and Learning” meeting
    1. Establish a structure for community
    2. Will coordinate FLIP classrooms and invite faculty that teaching courses
  - Mostly part timers in Physics

## **8. Fall 2016 Implementation**

1. Calculus is on track, faculty worked well together and reasonably confident with implementation
  - Need someone in group to take on organization role
2. Physics – SJSU and CSULA are implementing in fall, CPP implementing in winter
  - Issues raised with collaboration on content development
    1. FLCs have identified some characteristics that made Calc more successful that were lacking in physics, will work with other groups to avoid these challenges.
      - a. Will follow up on what the specific challenges are, Victoria reaching out to coordinator

## **9. Future Meetings**

1. Campus Lead Meetings -Thursdays 11-12
  - September 29, October 20, November 17, and December 22
2. Advisory Board Meetings, Friday 11-12
  - September 23 and December 9

