

Instructions

Do not hand write - Must be typed

In very rare circumstances, a student may find the need to switch from a thesis to a project or vice-versa to complete the culminating experience. If the student has previously taken and earned credit (or is in RP status) for the culminating experience such as 299 (thesis) a 298 (i.e. project) course, the course is placed on the student record. Therefore, students wishing to switch their culminating experience must remove the previously taken culminating experience course and simultaneously add the new culminating experience course to correctly reflect this change on the transcript and candidacy form. This process represents a simple course replacement, and credit for the new culminating experience course will have been previously earned as evidenced by receiving credit for the prior culminating experience course or as indicated by the graduate advisor or department chair. Use of this form will negate the requirement for a course withdrawal petition for the existing culminating experience course of record and a retroactive course add petition (and associated fees) for adding the new culminating experience course.

Student Information

Last Name:

First Name, M.I.:

Student I.D.:

Graduate Program:

Email Address:

Student Signature: _____

Date: _____

Course Information (for culminating experience to be withdrawn)

Term	5 Digit Class #	Subject & Course #	Course Title	Grade
				W
				W
				W

Course Information (for culminating experience to be added)

Term	5 Digit Class #	Subject & Course #	Course Title	Grade

Required Signatures

Graduate Advisor or Department Chair (print): _____

Graduate Advisor or Department Chair (signature): _____

Date: _____

Approved

Denied

Associate Dean of Graduate Studies (print): _____

Associate Dean of Graduate Studies (signature): _____

Date: _____

Approved

Denied