

**Instructions**

**Do not hand write - Must be typed**

Before filling out this form, please read the Graduate Studies webpage for the Graduation Writing Assessment Requirement (GVAR) available by clicking this [link](#).

All graduate students in the CSU are required to demonstrate competency in written English by passing a GVAR-approved course. The graduate advisor may approve and submit this petition for consideration if the student has fulfilled one or more of the requirements below. However, a program may still require that a student take a graduate-level, GVAR-satisfying course even if the student has fulfilled one or more of the requirements listed below. A successful petition fulfills the GVAR requirement but not the associated units. Thus, approval requires selecting an additional elective in consultation with the graduate advisor.

**Student Information**

Last Name		First Name, M.I.	
Student ID	Email	Program	
Year Admitted			
Daytime Phone Number		Student Signature	Date
Name of Graduate Advisor			
Advisor Signature	Approve		Deny
Advisor Comments			

**Required Documents**

**All petitions submitted for Graduate Studies review must include the student’s personal statement, transcripts, and other items as required.** Consideration for petition approval is based on demonstrated competency as defined by S19-3.

Complete Transcripts

Personal statement with clear explanation as to why the GVAR requirement has been previously satisfied.

**Check the relevant option or options. Attach all required documentation for each.**

1. Satisfactory completion of 100W course in CSU is recorded by the graduate advisor on the Advancement to Candidacy form. Students who earned their undergraduate degrees from a CSU have satisfied the CSU graduation requirement of competency in written English.
2. Passing of WST test at a level waiving 100W (transcript and exam results attached).
3. Satisfactory completion (B or better) of a discipline-specific upper-division writing course at another university judged by the Associate Dean of Graduate Studies. Substituting courses will be assessed on the basis of GVAR course-certification criteria (3 semester units minimum, 3,000-word requirement, term paper comprising 30% of course grade, and teaching of professional standards). (Transcript, syllabus, single-authored writing samples with instructor feedback visible attached)
4. Publication in a peer-reviewed journal of an article of which the student was the sole author (paper and journal web address attached).
5. Publication of a thesis or dissertation from an accredited institution of which the student was the sole author (transcript and a copy of thesis or dissertation attached).

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Associate Dean, College of Graduate Studies	Approved	Denied
Signature	Date	
Comments		