

American Institutions (US 1-2-3) Equivalent Course Petition

This petition is **only** for undergraduate students who have matriculated (admitted and enrolled) at SJSU for at least one semester. Use this petition only if you have completed or plan to compete coursework that satisfies one or more of the State of California American Institutions (AI) requirements that are not currently articulated. State law requires all students graduating from a CSU campus to demonstrate knowledge of these three areas, also referred to as the American Institutions and Ideals under the California Administrative Code of Regulations, Title 5 (§40404).

US 1: American History

US 2: American Government/Politics

US 3: California Government/Politics

Important:

Note that course(s) do not need to be identical to an SJSU course American Institutions Area, but must address the content objectives and learning outcomes of a particular AI Area. You may not petition for equivalence of a course from a California Community College (CCC). For CCC courses, see www.assist.org.

SJSU accepts all articulated courses for American Institutions from CCCs at the time at which the courses were taken. Please be aware that if errors were made in CCC evaluation, SJSU is not obligated to accept previous agreements unless the courses are articulated per the CCC-CSU agreements, which can be found on assist.org.

Other ways to satisfy American Institution requirements include the College Level Exam Program (CLEP, US1, US2, 3-6 units granted) or waiver exam (California government, US3, no units of credit granted. Contact the Testing Office for information on CLEP and Waiver exams). This petition is not required for these options.

If course(s) have been transferred but don't show up as American Institutions transfer credit (US 1-2-3) in your Transfer Credit, you must contact the Evaluations Office (eval@sjsu.edu) before submitting this petition.

In all cases, the following items are REQUIRED:

1. Completely filled-out form
2. Attach a brief personal statement explaining request
3. Attach a catalog description from the catalog year the course was taken.
A syllabus may be required if course description is too brief.
4. Attach transcripts from school(s) where course(s) were taken with relevant course(s) highlighted (unofficial are okay to submit).
Official transcript must have been submitted to San Jose State, prior to submitting this petition if taken before or concurrently with SJSU coursework.
5. Obtain require recommendation from either the History Department Chair (DMH 134) or Political Science Department Chair (CL 471).
6. Final submission will be Undergraduate Education, Administration 159.
7. Request **will NOT be accepted** if form is not completely fill-out or supporting documentation and/or signature(s) are missing or not using the most current petition version.

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Section I: Student Information

Name (First & Last): _____ SJSU ID: _____
 Email: _____ Telephone: _____
 Major: _____ Graduation Date on File (term & year): _____

Section II: Attach

____ Personal statement explaining request _____ School transcript(s)
 ____ Course description/syllabus _____ Course(s) were transferred to SJSU

Section III: Course(s) Information

Area US 1: American History

Course: _____ Units: _____ Grade: _____ Quarter (Y/N): _____
 Course Title: _____ Term & Year (e.g. Fall 2017): _____
 College/University where course was taken: _____

Area US 2: American Government/Politics

Course: _____ Units: _____ Grade: _____ Quarter (Y/N): _____
 Course Title: _____ Term & Year (e.g. Fall 2017): _____
 College/University where course was taken: _____

Area US 3: California Government/Politics

Course: _____ Units: _____ Grade: _____ Quarter (Y/N): _____
 Course Title: _____ Term & Year (e.g. Fall 2017): _____
 College/University where course was taken: _____

Section IV: Required Signatures

- Submit petition to History, DMH 134 (political science courses submit to Poli. Sci. Dept., CL 471) for Review

Comments (required if denied) Recommend Do Not Recommend

Department Chair's Name: _____ Telephone: _____
 Signature: _____ Date: _____

- Submit to Undergraduate Education, ADM 159

Comments: Other Approved Deny

Associate Dean (or Designee)¹ Name Signature Date

¹Undergraduate Education assigns designee signer

Section V: For Office Use Only (Please check as appropriate)

For THIS student only For ALL students: Articulation Office:

CMS Entry by: _____
 Date: _____