

San José State University
Department of History
History 100W, Section 1
Writing Workshop
Fall 2022

Instructor: Dr. Greg Tomlinson
Office Location: DMH 237B
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Office Hours: W 12– 1 PM, or by appointment (Zoom)
Class Days/Time: MW 3-4:15 PM
Location: DMH 161
Prerequisites: Completion of HIST 99 and passing grade on the WST.

Course Format:

In person instruction and discussions.

Technology Requirements

Students are required to have an electronic device (laptop, desktop, or tablet) for access to the class Canvas page for assignment prompts, paper submissions, and to obtain posted readings. SJSU has a free equipment loan program available for students.

Canvas and MYSJSU Messaging

This course meets in person. Course materials such as syllabus, handouts, notes, assignment instructions, and take-home exams can be found on the Canvas learning management system course website. You are responsible for regularly checking with the messaging system through Canvas to learn of any course updates.

Course Description

This course is a writing workshop for history majors. Prerequisites include passing HIST 99 and the Writing Skills Test (WST).

Course Learning Outcomes (CLOs)

Upon completion of this course, students will be able to:

CLO 1: Students will learn about different types of sources, how to analyze them, and then use historical evidence in the service of an argument.

CLO 2: Essay writing is the core component of this course. Students will learn how to construct theses, topic sentences, and how to defend their arguments.

CLO 3: Students will assist each other in editing and proofreading essays. The object of this lesson is to reinforce proper grammar, syntax, and citation practices. The goal is to provide positive and helpful assistance.

CLO 4: HIST 100W is a writing course. Writing, editing, source analysis, and constant revision are crucial to the historical process. Students will complete three papers, assist each other in editing and proofreading their peers' papers, and will present their ideas to the class. These repeated practices serve as the foundation for history students' ability to conduct historical research, writing, and the clear presentation of their ideas.

Required Texts/Readings

All books can be rented or purchased from the Spartan Bookstore in the Student Union Building or from online book retailers.

Sheila Fitzpatrick. *The Shortest History of the Soviet Union*. New York: Columbia University Press, 2022.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations, Ninth Edition*. Chicago: University of Chicago Press, 2018

All other readings will be posted to the class Canvas page.

Course Requirements and Assignments

SJSU classes are designed such that to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in University Policy S12-3 at <http://www.sjsu.edu/senate/docs/S12-3.pdf>.

NOTE that University policy F69-24 at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that "Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading."

1.) In-Class Essay Diagnostic (2.5% of grade)

Students respond to a sample historical prompt. 100% grade for completion. This is for the instructor to gauge students' writing skills at the beginning of the course. **This will take place on Monday, August 22nd.**

2.) Notes on Fitzpatrick's *The Shortest History of the Soviet Union* (3.75% of grade)

Bring notes taken on Sheila Fitzpatrick's book to class for discussion. Students will study Fitzpatrick's thesis, chapter structure, chapter theses, topic sentences, use of evidence, flow of her argument, and integration of historical discussions and debates into the book. **Notes must be ready for class use on Wednesday, September 21st.**

3.) First Paper (12.5% of grade)

Five-page research paper based on primary sources. An argumentative thesis is required. Students are graded on criteria including argumentation, effective use of sources, and sound grammar and syntax. **The first paper is due on Monday, September 12th.**

4.) Second Paper (25% of grade):

Ten-page research paper based on primary sources and secondary sources. This paper will test the student's ability to construct an argumentative, analytical paper from an array of primary sources and a secondary source to be used for background information. This paper must include Turabian footnote citations and a bibliography. **The second paper is due on Monday, October 24th.**

5.) Third Paper (31.25% of grade):

Fifteen-page research paper based on primary and secondary sources **on a topic of the student's choosing.** Student's must present a paper abstract including an outline, proposed thesis, and prospective primary and secondary sources. Students will also present the paper ideas in front of the class and will attend their peers' presentations as well. This paper must use Turabian citations in all footnotes and the bibliography. **The third paper is due on Monday, December 14th.**

4.) In-Class Essay (12.5% of grade):

In-Class essay testing students' ability to construct theses, topic sentences, and analytical sentences. This is based on a historical topic and a small selection of primary sources. **The in-class essay will take place on Wednesday, October 5th.**

5.) Paper Rewrites (12.5% of grade):

Students are required to rewrite segments of their papers during the course of the semester correcting for grammatical, syntactical, and sourcing errors. These edits comprise 25% of the final grade. All edits are due two weeks after the original graded papers were returned to students.

Academic Dishonesty

Students who are suspected of cheating during an exam will be referred to the Student Conduct and Ethical Development office and depending on the severity of the conduct, will receive a zero on the assignment or a grade of F in the course. Grade Forgiveness does not apply to courses for which the original grade was the result of a finding of academic dishonesty.

Grading Policy

Grading will be A-F. Final course grades will be assigned based on the following scale; grades below 60% will be considered failing ("F"): A plus = 98 – 100% B plus = 88 – 89.9% C plus = 78 – 79.9% D plus = 68 – 69.9% A = 92 – 97.9% B = 82 – 87.9% C = 72 – 77.9% D = 62 – 67.9% A minus = 90 – 91.9% B minus = 80 – 81.9% C minus = 70 – 71.9% D minus = 60 – 61.9%

Note: In accordance with university policy, final grades will be posted no later than December 17, 2022.

University Policies

General Expectations, Rights and Responsibilities of the Student

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if questions or concerns about a class arises. See University Policy S90–5 at <http://www.sjsu.edu/senate/docs/S90-5.pdf>. More detailed information on a variety of related topics is available in the SJSU catalog, at <http://info.sjsu.edu/webdbgen/narr/catalog/rec-12234.12506.html>. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies section at <http://info.sjsu.edu/static/catalog/policies.html>. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Students should be aware of the current deadlines and penalties for dropping classes. Information about the latest changes and news is available at the Advising Hub at <http://www.sjsu.edu/advising/>.

Academic Integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at <http://www.sjsu.edu/studentconduct/>.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

Accommodation to Students' Religious Holidays

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See University Policy S14-7 at <http://www.sjsu.edu/senate/docs/S14-7.pdf>.

Student Technology Resources

Computer labs for student use are available in the Academic Success Center at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their

services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals. In addition to offering small group, individual, and drop-in tutoring for several undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC). Peer Connections is in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit Peer Connections website at <http://peerconnections.sjsu.edu> for more information.

SJSU Writing Center

The SJSU Writing Center is in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at <http://www.sjsu.edu/writingcenter>. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook.

Contacting Professor Tomlinson

I will make announcements on Canvas and in class. Turn on your Canvas notifications to receive timely course updates. You can contact me via Canvas or by email. I request that you **post a profile photo on Canvas** - this helps me learn who you are as a person. I will also learn your name more quickly. I will respond to your Canvas message within 24 hours.

Office Hours

My office hours will be **12-1 PM in-person on Wednesdays in DMH 237B, or by appointment** using the same Zoom link. I strongly encourage you to attend office hours if you have any questions or concerns about any assignment or lecture.

Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	MW 8/22- 8/24	Monday: Course introduction & writing diagnostic Wednesday: Types of Sources, and Reading History Homework: Read Fascism sources
2	MW 8/29- 8/31	Monday: Textual Analysis, Theses, and Topic Sentences Wednesday: Thesis statement for first paper due Homework: 2 pages of first paper draft
3	MW 9/5-9/7	NO CLASS ON MONDAY: LABOR DAY Wednesday: gathering evidence, revising papers, writing a conclusion. Group paper discussions. Homework: First draft of first paper due 9/12
4	MW 9/12- 9/14	Monday: in-class copyediting of first paper. Wednesday: Individual meetings. Homework: Final draft of first paper due 9/19
5	MW 9/19- 9/21	Monday: Lecture, paper self-evaluation Homework: Read Fitzpatrick for Wednesday's class Wednesday: Discussion of Fitzpatrick and bring notes to class. Develop theses for second paper. Homework: Write thesis statement for 9/26
6	MW 9/26- 9/28	Monday: Thesis statement for second paper due In class: discussion of Fitzpatrick, small group work, choosing a topic, defining an argument. Wednesday: outline of second paper due In class: Gathering Evidence, topic sentences, transitions, integrating evidence, citation Group work on papers. Wikipedia page source investigation exercise
7	MW 10/3- 10/5	Monday: Individual meetings if necessary Wednesday: In-class essay Homework: five pages of second paper draft
8	MW 10/10- 10/12	Monday: Five pages of draft for second paper, in-class discussion and peer review Wednesday: organizing research, online sources, archives, SJSU library resources demonstration.

		Homework: Full draft of second paper due 10/17
9	MW 10/17- 10/19	Monday: full draft of second paper In Class: Copy-editing Wednesday: Individual meetings
10	MW 10/24- 10/26	Monday: Final Draft of Second Paper due In Class: Paper Self-Evaluation Wednesday: Individual meetings
11	MW 10/31- 11/2	Monday: Individual meetings Wednesday: Thesis Statement and Outline due In-class: Discuss Secondary Sources (choose small groups)
12	MW 11/7- 11/9	Monday: Research Wednesday: Scheduled small group appointments with professor. Students need to bring outline, five pages of draft, and at least two primary sources. Be prepared to defend argument in groups.
13	MW 11/14- 11/16	Monday: Small group meeting Wednesday: Small group meeting
14	MW 11/21- 11/23	Monday: Small group meeting – online (no in-person class) Wednesday: NO CLASS THANKSGIVING BREAK
16	MW 11/28- 11/30	Monday: Presentation of Essay Topics Wednesday: Presentation of Essay Topics
17	MW 12/7- 12/9	Monday: Presentation of Essay Topics Wednesday: Presentation of Essay Topics Final Paper Due: 5 PM on Monday, December 14th