

**San José State University  
Department of History  
History 100W, Section 2  
Writing Workshop  
Spring 2023**

<b>Instructor:</b>	Dr. Greg Tomlinson
<b>Office Location:</b>	DMH 237B
<b>Telephone:</b>	N/A (Canvas message preferred)
<b>Email:</b>	<a href="mailto:gregory.tomlinson@sjsu.edu">gregory.tomlinson@sjsu.edu</a> (Canvas message preferred)
<b>Office Hours:</b>	MW 2-3 PM and TR 1-2 PM or by appointment (Zoom)
<b>Class Days/Time:</b>	TTR 3-4:15 PM
<b>Location:</b>	DMH 163
<b>Prerequisites:</b>	Completion of HIST 99

**Course Format:**

**In person instruction and discussions.**

Technology Requirements

Students are required to have an electronic device (laptop, desktop, or tablet) for access to the class Canvas page for assignment prompts, paper submissions, and to obtain posted readings. SJSU has a free equipment loan program available for students.

**Canvas and MYSJSU Messaging**

This course meets in person. Course materials such as the syllabus, handouts, notes, and assignment instructions can be found on the Canvas learning management system course website. You are responsible for regularly checking with the messaging system through Canvas to learn of any course updates.

**Course Description**

This course is a writing workshop for history majors. The prerequisite is passing HIST 99.

## Course Learning Outcomes (CLOs)

Upon completion of this course, students will be able to:

CLO 1: Students will learn about different types of sources, how to analyze them, and then use historical evidence in the service of an argument.

CLO 2: Essay writing is the core component of this course. Students will learn how to construct theses, topic sentences, and how to defend their arguments.

CLO 3: Students will assist each other in editing and proofreading essays. The object of this lesson is to reinforce proper grammar, syntax, and citation practices. The goal is to provide positive and helpful assistance.

CLO 4: HIST 100W is a writing course. Writing, editing, source analysis, and constant revision are crucial to the historical process. Students will complete three papers, assist each other in editing and proofreading their peers' papers, and will present their ideas to the class. These repeated practices serve as the foundation for history students' ability to conduct historical research, writing, and the clear presentation of their ideas.

## Required Texts/Readings

**All books can be rented or purchased from the Spartan Bookstore in the Student Union Building or from online book retailers.**

Wolfgang Schivelbusch. *Tastes of Paradise: A Social History of Spices, Stimulants, and Intoxicants*. New York: Vintage Books, 1993.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations, Ninth Edition*. Chicago: University of Chicago Press, 2018

All other readings will be posted to the class Canvas page.

## Course Requirements and Assignments

SJSU classes are designed such that to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in University Policy S12-3 at <http://www.sjsu.edu/senate/docs/S12-3.pdf>.

NOTE that University policy F69-24 at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that "Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading."

**1.) In-Class Essay Diagnostic (2.5% of grade)**

Students respond to a sample historical prompt. 100% grade for completion. This is for the instructor to gauge students' writing skills at the beginning of the course. **This will take place on Thursday, January 26<sup>th</sup>.**

**2.) Notes on Schivelbusch's *The Tastes of Paradise* (3.75% of grade)**

Bring notes taken on Wolfgang Schivelbusch's book to class for discussion. Students will study Schivelbusch's thesis, chapter structure, chapter theses, topic sentences, use of evidence, flow of her argument, and integration of historical discussions and debates into the book. **Notes must be ready for class use on Thursday, February 23rd.**

**3.) First Paper (12.5% of grade)**

Five-page research paper based on primary sources. An argumentative thesis is required. Students are graded on criteria including argumentation, effective use of sources, and sound grammar and syntax. **The first paper is due on Tuesday, February 21st.**

**4.) Second Paper (25% of grade):**

Ten-page research paper based on primary sources and secondary sources. This paper will test the student's ability to construct an argumentative, analytical paper from an array of primary sources and a secondary source to be used for background information. This paper must include Turabian footnote citations and a bibliography. **The second paper is due on Tuesday, April 4th.**

**5.) Third Paper (31.25% of grade):**

Fifteen-page research paper based on primary and secondary sources **on a topic of the student's choosing**. Student's must present a paper abstract including an outline, proposed thesis, and prospective primary and secondary sources. Students will also present the paper ideas in front of the class and will attend their peers' presentations as well. This paper must use Turabian citations in all footnotes and the bibliography. **The third paper is due on Friday, May 19th.**

**6.) In-Class Essay (12.5% of grade):**

In-Class essay testing students' ability to construct theses, topic sentences, and analytical sentences. This is based on a historical topic and a small selection of primary sources. **The in-class essay will take place on Thursday, March 2nd.**

**7.) Paper Rewrites (12.5% of grade):**

Students are required to rewrite segments of their papers during the course of the semester correcting for grammatical, syntactical, and sourcing errors. These edits comprise 25% of the final grade. All edits are due two weeks after the original graded papers were returned to students.

## Academic Dishonesty

Students who are suspected of cheating during an exam will be referred to the Student Conduct and Ethical Development office and depending on the severity of the conduct, will receive a zero on the assignment or a grade of F in the course. Grade Forgiveness does not apply to courses for which the original grade was the result of a finding of academic dishonesty.

## **Grading Policy**

Grading will be A-F. Final course grades will be assigned based on the following scale; grades below 60% will be considered failing ("F"): A plus = 98 – 100% B plus = 88 – 89.9% C plus = 78 – 79.9% D plus = 68 – 69.9% A = 92 – 97.9% B = 82 – 87.9% C = 72 – 77.9% D = 62 – 67.9% A minus = 90 – 91.9% B minus = 80 – 81.9% C minus = 70 – 71.9% D minus = 60 – 61.9%

**Note: In accordance with university policy, final grades will be posted no later than May 26th, 2023.**

## **University Policies**

### **General Expectations, Rights and Responsibilities of the Student**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if questions or concerns about a class arises. See University Policy S90–5 at <http://www.sjsu.edu/senate/docs/S90-5.pdf>. More detailed information on a variety of related topics is available in the SJSU catalog, at <http://info.sjsu.edu/webdbgen/narr/catalog/rec-12234.12506.html>. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

### **Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies section at <http://info.sjsu.edu/static/catalog/policies.html>. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at [http://www.sjsu.edu/provost/services/academic\\_calendars/](http://www.sjsu.edu/provost/services/academic_calendars/). The Late Drop Policy is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Students should be aware of the current deadlines and penalties for dropping classes. Information about the latest changes and news is available at the Advising Hub at <http://www.sjsu.edu/advising/>.

## **Academic Integrity**

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at <http://www.sjsu.edu/studentconduct/>.

## **Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at [http:// www.sjsu.edu/president/docs/directives/PD\\_1997-03.pdf](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at [http:// www.sjsu.edu/aec](http://www.sjsu.edu/aec) to establish a record of their disability.

## **Accommodation to Students' Religious Holidays**

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See University Policy S14-7 at <http://www.sjsu.edu/senate/docs/S14-7.pdf>.

## **Student Technology Resources**

Computer labs for student use are available in the Academic Success Center at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

## **SJSU Peer Connections**

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals. In addition to offering small group, individual, and drop-in tutoring for several undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC). Peer Connections is in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit Peer Connections website at <http://peerconnections.sjsu.edu> for more information.

## **SJSU Writing Center**

The SJSU Writing Center is in the MLK library on the second floor. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at <http://www.sjsu.edu/writingcenter>. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook.

## **Contacting Professor Tomlinson**

I will make announcements on Canvas and in class. Turn on your Canvas notifications to receive timely course updates. You can contact me via Canvas or by email. I request that you **post a profile photo on Canvas** - this helps me learn who you are as a person. I will also learn your name more quickly. I will respond to your Canvas message within 24 hours.

## **Office Hours**

My office hours will be **MW 2-3 and TR 1-2 PM in-person in DMH 237B, or by appointment** using the same Zoom link. I strongly encourage you to attend office hours if you have any questions or concerns about any assignment or lecture.

## Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	TR 1/26	<b>Thursday: Course introduction &amp; writing diagnostic</b>
2	TTR 1/31- 2/2	<b>Tuesday: Types of Sources, and Reading History</b> <b>Homework:</b> Read Early Modern European sources <b>Thursday:</b> Textual Analysis, Theses, and Topic Sentences <b>Homework: Thesis Statement for first paper</b>
3	TTR 2/7-2/9	<b>Tuesday: Thesis statement for first paper due</b> <b>Homework: 2 pages of first paper draft</b> <b>Thursday:</b> gathering evidence, revising papers, writing a conclusion. Group paper discussions. <b>Homework: Rough draft of first paper due 2/14</b>
4	TTR 2/14- 2/16	<b>Tuesday:</b> In-class copyediting of first paper. <b>Thursday:</b> Individual meetings. <b>Homework: Final draft of first paper due 2/21</b>
5	TTR 2/21- 2/23	<b>Tuesday: Lecture, paper self-evaluation</b> <b>Homework: Read Schivelbusch for Thursday's class</b> <b>Thursday:</b> Discussion of Schivelbusch and bring notes to class. Develop theses for second paper. <b>Homework: Write thesis statement for 2/28 class</b>
6	TTR 2/28- 3/2	<b>Tuesday: Thesis statement for second paper due</b> <b>In class:</b> discussion of Schivelbusch, small group work, choosing a topic, defining an argument. <b>Thursday: outline of second paper due</b> <b>In class:</b> Gathering Evidence, topic sentences, transitions, integrating evidence, citation Group work on papers. Wikipedia page source investigation exercise
7	TTR 3/7- 3/9	<b>Tuesday:</b> Individual meetings if necessary <b>Thursday: In-class essay</b> <b>Homework: five pages of second paper draft</b>
8	TTR 3/14- 3/16	<b>Tuesday:</b> Five pages of draft for second paper, in-class discussion and peer review <b>Thursday:</b> organizing research, online sources, archives, SJSU library resources demonstration.

		<b>Homework: Full draft of second paper due 3/21</b>
<b>9</b>	<b>TTR 3/21- 3/23</b>	<b>Tuesday:</b> full draft of second paper <b>In Class:</b> Copy-editing <b>Thursday:</b> Individual meetings (Second Paper due 4/4)
<b>10</b>	<b>TTR 3/27- 3/31</b>	<b>NO CLASS – SPRING BREAK</b>
<b>11</b>	<b>TTR 4/4- 4/6</b>	<b>Tuesday: Second Paper Due</b> <b>Thursday:</b> Thesis Statement and Outline due <b>In-class:</b> Discuss Secondary Sources (choose small groups)
<b>12</b>	<b>TTR 4/11- 4/13</b>	<b>Tuesday:</b> Research <b>Thursday:</b> Scheduled small group appointments with professor. Students need to bring outline, five pages of draft, and at least two primary sources. Be prepared to defend argument in groups.
<b>13</b>	<b>TTR 4/18- 4/20</b>	<b>Tuesday:</b> Small group meeting <b>Thursday:</b> Small group meeting
<b>14</b>	<b>TTR 4/25- 4/27</b>	<b>Tuesday:</b> Small group meeting <b>Thursday:</b> Individual meetings
<b>15</b>	<b>TTR 5/1-5/3</b>	<b>Tuesday:</b> Presentation of Essay Topics <b>Thursday:</b> Presentation of Essay Topics
<b>16</b>	<b>MW 5/8- 5/10</b>	<b>Tuesday:</b> Presentation of Essay Topics <b>Thursday:</b> Presentation of Essay Topics <b>Final Paper Due: 5 PM on Friday, May 19th</b>