

From: Patrick K. Day, Vice President for Student Affairs
To: SJSU Housing Residents
Date: April 6, 2020
Subject: Consolidation of Campus Housing: Two Phases

SJSU continues to adapt to the rapidly evolving COVID-19 pandemic, with our priorities continuing to be the health, safety and welfare of the SJSU community. In addition, we continue to assess the impact of the pandemic on operations and our role in partnering with Santa Clara County (SCC) and the state of California to assist in response efforts.

Currently, over 75% of students in each of our four residence halls have decided to return home or move to an off-campus location. This has prompted us to evaluate and begin the consolidation of campus housing based on the following important reasons:

- The safety of our remaining residents
- The ability to maintain appropriate staffing levels, provide adequate support services, and be operationally efficient
- The potential request from SCC and the state of California for future use of vacant building to support COVID-19 efforts in our area

We are requesting all residents still living on campus or that have left campus but not completed the check out process to complete this [Resident Survey](#) so we have a better sense of your plans for the remainder of the semester. **If you have already completed the check out process and removed all your belongings, you do not need to complete this survey. Further, if you have already moved out, you may not move back on campus regardless of which building you lived in.**

For the reasons noted above, SJSU will begin consolidating students who decide to continue living on campus into two phases:

- Phase 1: The relocation of all Washburn and Campus Village C (CVC) students to Campus Village 2 (CV2)
- Phase 2: The possible relocation of Joe West Hall residents to either CV2 or CVB

Phase 1: The relocation of Washburn and Campus Village C (CVC) students to Campus Village 2 (CV2)

This decision has an impact on students currently residing in CVC and Washburn Hall as well as those who have left campus but still have their belongings in their room at both buildings.

Please note the following important details specific to Phase 1 (Washburn and CVC Residents Re-assignment to CV2):

- **Move Out Dates (April 10 - 13):** The move will be coordinated over a four day period — Friday, April 10 to Monday, April 13 — to support social distancing during this process. Students have the opportunity to move anytime between 10am, Friday, April 10 through 8pm, Monday, April 13.
- On Wednesday, April 8, residents will receive a letter that includes instructions for moving out of their current space, checking into CV2, and their new CV2 room assignment.
- Students currently residing in CVC and Washburn Hall will be assigned a new room in CV2. Each student will be given a single room, but if you currently have a roommate in

CVC or Washburn Hall and would like to continue to be roommates, arrangements can be made for double rooms in CV2.

- Students making this move to CV2 will continue to be **charged the same rate** they are currently paying.
- The Dining Commons will also continue to provide meals.
- SJSU has hired a professional moving company to assist in the move from both buildings to CV2. Please note that carts and boxes will also be available to assist in the moving process. **Moving assistance will not be available on Sunday, April 12 due to the Easter holiday.**
- Assurance for students who are not able to remove belongings from CVC and Washburn: SJSU fully understands that Santa Clara County is under the Shelter-in-Place order through May 3. In the event that students who have left campus cannot return to campus to collect their belongings during this window of time (April 10 - 13), UHS will collect each student's belongings from their current room and move them to an assigned single room in CV2.

Phase 2: The possible relocation of Joe West Hall residents to either CV2 or CVB

Joe West Hall residents will likely be consolidated and reassigned to either CV2 or CVB. More information and the timeline for this consolidation will be shared as decisions are made. CVB residents with vacant rooms in their apartment should be prepared as students may be reassigned to those rooms as well in the coming weeks.

Students Should Shelter in Place at Home or Off Campus

SJSU will continue to consolidate residential housing and close buildings as needed. Students who have safe and secure living options at home or outside of campus should cancel their housing contract and depart campus. The university will maintain a commitment to housing students who do not have these options. Please fill out the [Resident Survey](#) so that we can address your specific situation.

To cancel your contract at this time and remove your belongings, please complete the [License and Meal Plan Cancellation Form](#). **If you already planned to move out and have submitted the License and Meal Plan Cancellation form, you do not need to submit another form.**

If you have questions, please do not hesitate to email UHS at uhs-frontdesk@sjsu.edu or call 408.795.5600.

Sincerely,

Patrick K. Day
Vice President for Student Affairs