

Spring 2021 Returning Resident Newsletter

SJSU SAN JOSÉ STATE UNIVERSITY

The 2021-2022

Returning Resident Process is Coming! Housing Space is Limited!



Planning to Live With Us Again? Here's How to Sign Up!

Step 1 "Application Process" (Monday, April 12th through Thursday, April 22nd)



To participate in the Returning Resident Process, you must complete the application process in multiple sessions on the Housing portal (accessible from the Housing website). You will need your SJSU ID# and your SJSU ONE account password to log into the Housing portal. The first time you log into this portal, you will need to update your personal details, email address, emergency contact information, meal plan and parking information (if needed), complete your web profile page, sign your license agreement, and pay the Initial Housing Payment. Please make sure that you complete all pages of the online application by clicking on the "save and continue" button at the bottom of each page. **This step must be completed between the dates of Monday, April 12th at 10am and Thursday, April 22nd, at 5pm.**

Step 2 "Same Space" Room Sign Ups (Tuesday, April 13th through Friday, April 23rd)



If you are a current CVA or CVB resident and would like to keep your current space for next year, you will need to complete the "Same Space" room sign up page. This page will come up in the online application once you have completed the application and paid the Initial Housing Payment. If you want to keep your current space, please follow the instructions on the "Same Space" page of the application. If you do NOT want to keep your current space, and prefer to choose a different space, please ignore this page and log out of the application. Your application is complete at this point, and you will need to wait for steps 3 and 4. **To keep your current space, the "Same Space" step must be completed by Friday, April 23rd at 5pm. PLEASE NOTE:** Not all rooms are eligible to retain. If you are not eligible to retain your room, a notification will be sent to you by March 26th, 2021.

Step 3 "Roommate Group Sign Up" (Tuesday, April 27th through Wednesday, April 28th)



If you would like to live in a different space next year with roommates, skip "Same Space" Step 2 and log back into the portal during the "Roommate Group Sign Up" days (Tuesday, April 27th through Wednesday, April 28th). At this time, you will create your roommate group, and wait to receive your lottery day/time. Lottery notifications will be sent on **Friday, April 30th** to the email address you entered on the Housing portal. (Carefully review the back of this newsletter for more information on Roommate Groups.)

Step 4 "Room Selection by Lottery" (Wednesday, May 5th through Thursday, May 6th)



The last time you will log into the portal, you will be able to select a room for next year by lottery day/time (Unless you have already retained your space). At this time, if you are part of a roommate group, your group leader must log into the portal to select a space for everyone in the group. If you are not part of a roommate group, you will log into the portal yourself to select a space. If you miss your lottery day/time, you may log into the portal and complete your room selection any time after your lottery day/time up until Thursday, May 6th at 5pm. **PLEASE NOTE:** The CVB apartment building is made up of primarily single rooms, not double rooms.

If you have completed Step 1. (completed the application and submitted the Initial Housing Payment) and received a lottery date/time, but you do not select a room space, your application will be cancelled and you will be charged a \$100 license processing fee.

COVID-19 Compliance

To participate in the Returning Resident all residents must be compliant with the COVID-19 requirements. This includes having signed the COVID-19 Addendum and participating in the mandatory COVID-19 testing. Failure to complete both will result in your not being eligible to participate in the Returning Resident Process until both are completed.

Information Session Dates & Times!

All Information Sessions will be held as Zoom sessions. Check your email and the UHS website for more information!

Tuesday, March 16th, 5:30pm

Tuesday, March 23rd, 5:30pm

Wednesday, March 24th, 5:30pm

Wednesday, April 7th, 5:30pm

Additional Information

Roommate Groups

“Roommate Group Sign Up” Days

Tuesday, April 27th through Wednesday, April 28th

1. First, your group must decide who will be the group leader.
2. The group leader will then log into the Housing Portal and create the group on the Roommate Group page of the application.
3. When creating the group, the group leader will be asked to name the group and assign a group password.
4. Once the group is created, the group leader will collect all group members' individual screen names and add people to the group using their screen names from the Housing portal. After this is done, it will be displayed on the Roommate group page, along with the students in the group. **PLEASE NOTE:** You may only add group members to your group if they have completed the Housing application process and completed Step 1 of the Returning Resident Process. In addition, added group members may not retain their current space.
5. Your roommate group is now complete and ready for your group leader to select spaces during the lottery process.
6. Roommate groups do not get preferred times to select rooms. Lottery days/times are randomly assigned. Everyone in the same roommate group will receive the same lottery date/time.

International House

Have you considered living in on-campus housing at the [International House](#)? The International House is open to U.S. and international students. Any SJSU student can apply! For more information about the International House and their application process, click [here](#)

Should you accept a space at the International House and want to cancel your space with University Housing Services, upon receipt of your cancellation request and verification of your assignment at the International House, your contract with University Housing Services will be canceled and you will receive a credit for the initial payment and any additional housing charges paid to University Housing Services.

Remember These Dates!

- * **Monday, April 12th through Thursday, April 22nd at 5pm**--Complete online application and make Initial Housing Payment, AND Same Space sign up
- * **Friday, March 12th**--Final Spring 2021 Housing Installment Payment Plan payment is due March 12, 2021. Keep in mind that if you are currently enrolled, or plan on enrolling in the Spring 2021 Housing Installment Payment Plan, you must be current with all spring payments to be eligible to participate in the Returning Resident Process and no payment extensions may be granted. Residents must also be compliant with the mandatory COVID-19 testing requirement to be eligible to participate in the Returning Resident Process.
- * **Thursday, April 22nd at 5pm**--Last day to submit completed application and pay Initial Housing Payment by 5pm
- * **Friday, April 23rd at 5pm**--Last day to choose same space
- * **Tuesday, April 27th through Wednesday, April 28th**--Create Roommate Groups
- * **Friday, April 30th**--Lottery day/time notification
- * **Wednesday, May 5th through Thursday, May 6th**--Online Room Selection by lottery days/times



[Info Session details
on the front page!](#)

Have Questions? Contact University Housing Services

If you have any questions as you complete the process, feel free to contact our office at (408) 795-5600 during regular business hours of Monday through Friday, 8:00am to 5:00pm. You may also email us at:

uhs-frontdesk@sjsu.edu, and we will respond as soon as possible.