

5 Steps to Applying for Summer Housing at SJSU

Summer housing is available to current spring residents who wish to stay for summer, new fall residents who will be attending summer classes, or any student or staff member here for the summer period. Space is limited and available in CVA only.

Do not wait to submit your online housing application and \$300 initial housing payment. Housing fills quickly, we urge you to adhere to the deadlines as stated in the Annual Housing License Agreement.

- 1. Go to the University Housing Services website at: http://www.sjsu.edu/housing Click on "Visit the Housing Application Portal" on the main Housing website page.
 - Review the 2022-2023 Student Annual License Agreement Booklet
 - Review the 2023 Summer Housing Rates
- Log in to the StarRez Housing Application Portal using your SJSU ID# and MySJSU password and follow all steps of the online housing application. You may provide additional information such as emergency contacts or alternative email addresses; however, we will always use your primary details that are provided to the campus and maintained in MySJSU.
- 3. Licensees under 18 years of age at the time of submitting an online housing application must submit an electronically signed copy of the License Agreement with a signature of a parent/guardian or legally responsible person for the Licensee. Be sure to have the email address of a parent/guardian or legally responsible person and advise them to electronically sign immediately so you may complete the additional steps in the online housing application.
- 4. Prior to completing the online housing application, you will be redirected to a secure payment website, CASHNet, and must remit the \$300 initial housing payment. It is extremely important to return back to the housing application after submitting your payment; if you do not return and click on the "Submit Application" button on the Application Status page, your online housing application will not be submitted.
- 5. Complete the SJSU COVID Vaccine Requirement by completing the attestation and uploading your documents for verification.
 - If you are not able to make your \$300 initial housing payment online, you may mail the \$300 initial housing payment to:

University Housing Services Attn: Housing Cashier One Washington Square San Jose, CA 95192-0133

- Checks should be made payable to SJSU Housing. Please include your student ID# on the face of the check.
- The initial housing payment may also be made in person at the cashier window in the Housing Office located on the 2nd floor of Campus Village Building B during business hours, Monday Friday 9:00 a.m. to 4:00 p.m.

If your on-campus housing application is complete (all forms electronically submitted online, and the \$300 initial housing payment), completed the <u>SJSU COVID Vaccine Requirement</u> and you have been accepted to live on campus at SJSU, you will be assigned a bedspace based on the number of applicants and availabilities. Your assignment letter will be sent to you via e-mail starting mid-May.

The remainder of your summer housing charges will be due according to the Annual Housing License Agreement Booklet schedule. Late payments will be charged a \$75.00 late fee.

Please Note: Agreements reached between prospective residents and University Housing Services do not indicate a guarantee of admission or enrollment to San Jose State University. This is a reminder that your offer of admission to the university is contingent upon meeting all deadlines included on your official letter of admission and is pending final verification of your official/final documents.