

HOUSING SERVICES

PARKING PERMIT STATUS & CANCELLATION FORM

Name: _____	SJSU ID: _____	Effective Date: _____
Building Room/Apt #: _____	Cell Phone #: _____	
Permit Type: Regular _____	Motorcycle _____	Disabled _____
Original Permit # _____	Replacement Permit # _____	

The above "Original Permit" has been reported:

_____ **CANCEL** for Refund (attach permit to top of form)

_____ **LOST/Destroyed** – Describe how: _____

_____ **STOLEN** – When/Where: _____

UPD Case # _____

Your signature below hereby acknowledges that the information given regarding your permit is true and correct. Your signature further acknowledges that if said permit is received by mail or mail found that you will immediately return said permit to the University Housing Services main office.

If the above mentioned permit is found displayed in another vehicle, that vehicle is subject to citation, vehicle immobilization and/or tow-away and the responsible party is subject to prosecution.

Lost or destroyed permits will be replaced and a fee of \$25.00 will be assessed.

Stolen permits will be replaced at no charge provided a police report is filed and a copy submitted with this form. Filing a false police report is a misdemeanor crime.

Print Name: _____ Date: _____

Signature: _____

For Office Use Only

Received by: _____ Date: _____

____ Change end date in booking (RBC) _____
____ Cancel Spring parking booking (RBC) _____
____ De-activate access (Facilities) _____

____ Adjust billing (RBC) _____
____ Change permit expiration date (LFC) _____