

From: Patrick K. Day, Vice President for Student Affairs
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To: University Housing Services Residents

Date: March 25, 2020

Subject: SJSU University Housing Residents Move Out Update

The health, safety and welfare of our residents are top priorities for San Jose State University and University Housing Services (SJSU UHS). We appreciate the feedback we have received from the [March 22 SJSU's Guidelines for Campus Refunds](#) message regarding our move out date and process. Specifically, the impact and importance of adhering to “social distancing” preventative care guidelines is also a priority for us. In addition, we understand the myriad of challenges that parents and guardians are confronted with as they plan to assist their students with moving out under the current “Stay-at-Home” order from Governor Gavin Newsom.

Rest assured that you are heard and we value your concerns. For these reasons, we are not requiring University Housing residents who cancel their housing license contract to move out by March 30. When completing the [License and Meal Plan Cancellation form](#), you may select a date after March 30.

At this time, SJSU UHS is extending the move out process to April 25, recognizing this may be subject to change pending where our state may be at that time. If you have already submitted the License and Meal Plan Cancellation form, you do not need to submit another form.

By extending the move out period, this will give our students and their families more time to plan. To address social distancing and provide additional assistance with the move out process, SJSU UHS will also offer move out appointments with specific dates and times for families to schedule based on availability and preferences. Later this week, we will send a follow up communication with a *SJSU UHS Move Out Sign Up* link to select an available move out appointment.

If you have already made arrangements for moving out, there is no further action needed as we encourage you do so.

Our team has prepared a list of [frequently asked questions](#) to further assist university housing residents. Should you have any additional questions, please contact University Housing Services at uhs-frontdesk@sjsu.edu or (408) 795-5600 for assistance.