

2016-2017 CVB Studio Request

Please Print (Blue or Black Ink ONLY) - Student Information

Last First MI

SJSU Identification Number

2016/2017 Current Assignment

Cellular Phone Number

Email Address

Studio Request forms received will serve as a waiting list for currently contracted and assigned residents interested in a studio occupancy apartment, and is valid for the current academic year only.

This is a request form and does not guarantee a room change into a specific space. If request is granted when studio space becomes available, Licensee will be contacted prior to any occupancy change. Upon acceptance of an available studio, Licensee will receive a Room Change form which serves as authorization to change apartments. Licensee will have 48 hours from effective date to check-in to new apartment with an RA between the hours of 7:00pm and 10:00pm, make the change, and complete the check-out and walkthrough of the old space with an RA, again between the hours of 7:00pm and 10:00pm. Failure to follow room change procedures may result in additional fees. If Licensee declines offer of an available studio occupancy, or fails to respond by deadline, they will be removed from the list. Licensee may request to be removed from the list at any time.

There are additional rent charges for a studio occupancy. Licensee will be responsible for all additional charges incurred from an occupancy change to a studio. Charges will be pro-rated based on effective move date.

This request legally obligates the Licensee to full payment for the original License plus any additional rent charges for a studio upgrade if an occupancy change occurs. Licensee and University agree to adhere to the terms and conditions set forth in this addendum in addition to the Annual Housing License Agreement.

UHS reserves the right to supersede this list for administrative needs.

I have read the entire 2016-2017 Annual Housing License Agreement (which can be found online at www.housing.sjsu.edu) This includes all policies and regulations of the SJSU on-campus housing services and I acknowledge by signing below, I agree to the terms.

THIS BOX FOR OFFICE USE ONLY

This License Agreement will not be enforceable until signed below by the University.

This Annual Student Housing License Agreement is hereby accepted by the University.

Signature of Licensee

Date

University Housing Services Authorization

Date

THIS IS A LEGAL DOCUMENT, DO NOT ALTER IN ANY WAY. DO NOT FAX, ONLY ORIGINALS WILL BE ACCEPTED.