



SJSU Conference Housing Program Summer Conferences Reservation Request June 3, 2015-August 7, 2015

Please return to: Conference Housing Program, One Washington Square, San José, CA 95192-0133, or fax to (408) 795-5678, or email to uhs-conferenceassistant@sjsu.edu

Legal Name of Group: _____

Conference Director: _____

Day Phone: _____

Cell Phone: _____

Fax Number: _____

Email Address: _____

Mailing Address: _____

Housing Request:

Arrival Date: _____ Departure Date: _____

Check-In Time: _____ Check-Out Time: _____

Number of Guests: _____ Age Range: _____

Single Rooms: _____ Double Rooms: _____

Do you wish to have Linen provided? Yes No

Building Request: (We cannot guarantee you will be placed in the requested building)

Joe West

Bricks (Washburn, Hoover and Royce)

Suites (Building C, ages 18 and over)

CVA (singles, limited availability, ages 18 and over)

Meal Service Request:

Breakfast Dates: _____ Number of People: _____

Lunch Dates: _____ Number of People: _____

Dinner Dates: _____ Number of People: _____

Facility Use Request:

Do you wish to use meeting room/classroom space/athletic fields on campus for your group?

Yes No

If yes, Dates of Use: _____ Number of People: _____

Type of Space Required: _____

Parking Request:

Will guests need parking? Yes No

Special Requests:

